

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL MEETING**  
**CITY HALL**  
**January 2, 2018 6:30 pm**

*City Council Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.*

*Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.*

**1. AGENDA**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. PRE-MEETING ITEMS**

**4.A. PROCLAMATIONS & PRESENTATIONS**

**4.B. PUBLIC HEARING**

**4.B.i. PUBLIC HEARING: Original Ordinance No. 1977, amending Title 12 of Laramie Municipal Code, amending regulations for snow, ice, and debris removal from sidewalks.**

Documents:

[PH Ord 1977 snow, ice 1-2-2018.pdf](#)

**4.C. ANNOUNCEMENTS**

**5. Disclosures by City Council Members**

**6. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**7. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **8. CONSENT AGENDA**

### **8.A. MINUTES: City Council Meetings**

**Action:**

that Council approve the Minutes of the City Council Regular Meeting and Public Hearing of December 19, 2017 and have them placed on file for public inspection.

**[Johnson, CC]**

Documents:

[Minutes 12.19.17 .pdf](#)

[CCPH12.19.17 OO1977 Amend Title 12 Snow, ice, and debris.pdf](#)

### **8.B. CEMETERY DEEDS: Cemetery Deeds for December 16-31, 2017**

**Action:**

that the Cemetery Deeds for December 16-31, 2017 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk. **[Feezer, P&R]**

### **8.C. VOUCHERS: December 2017**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of January. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Brown, City Treasurer]**

### **8.D. MINUTES: Approval of the minutes from the December 13, 2017 regular meeting of the Parks, Tree & Recreation Advisory Board.**

**Action:**

that Council accept the minutes of the Parks, Tree & Recreation Advisory Board from December 13, 2017, and place them on file for public inspection: 1) To approve the minutes from the November 8, 2017 regular meeting of the Parks, Tree and Recreation Advisory Board. (Approved) 2) Supporting the Laramie Recreation Center. Ice & Event Center and Parks Master Fee Schedule Annual Amendment Resolution and forwarding to City Council for final approval. (Approved to forward) 3) Approval to accept the donation from Sid Murthy of \$5,000 towards the purchase, planting and irrigation of 10 trees in the City maintained Detention Pond on the southeast corner of Indian Hills Drive and Chippewa Drive. (Approved) 3. Acceptance of the Membership Counts at the Laramie Community Recreation Center and Trail User Counts for the Laramie River Greenbelt. (Accepted)

**[Feezer, P&R]**

Documents:

**8.E. MINUTES: December 14, 2017 Traffic Commission Meeting**

**Action:**

that Council acknowledge receipt of the Minutes from the December 14, 2017 Traffic Commission meeting and the following item be approved as indicated in the Minutes:

- To approve placement of appropriate signage and striping to allow for designation of a handicap space at 459 N. 8th Street (Motion carried)

**[Smith, PW]**

Documents:

[Cover Sheet 12.14.17 TC Minutes.pdf](#)  
[12.14.17 TC Minutes Combined.pdf](#)

**8.F. LICENSE: Temporary use of Albany County Liquor License from Cavalryman Steakhouse for an event within city limits.**

**Action:**

to approve the alcohol catering application for Cavalryman Steakhouse, Albany County Liquor License, to locate their license within city limits at Heritage Foods, 216 Grand Ave, Laramie, WY on January 8, 2018 from 5:00 pm to 11:00 pm for a Christmas party.

**[Johnson, CC]**

Documents:

[Cover Sheet, temp use in city Cavalryman Steakhouse 1-8-18.pdf](#)  
[Cavalryman Jan 8, 2018.pdf](#)

**8.G. AGREEMENT: Consideration of a FY2018 Transportation Alternatives Program Subrecipient Agreement between the Wyoming Department of Transportation and the City of Laramie (\$40,000 Grant/\$10,000 Match) for the development of Phase 1 of the Spring Creek Trail and authorizing the City of Laramie to submit an updated Consultant Services Policy to the Wyoming Department of Transportation.**

**Action:**

that Council approve the FY2018 Transportation Alternatives Program Subrecipient Agreement between the Wyoming Department of Transportation and the City of Laramie for the development of Phase 1 of the Spring Creek Trail and authorizing the City of Laramie to submit an updated Consultant Services Policy to the Wyoming Department of Transportation and authorize the Mayor and Clerk to sign.

**[Feezer, P&R]**

Documents:

[TAP Agreement.Spring Creek Trail Phase 1.Council Cover Sheet.pdf](#)  
[TAP Agreement.Spring Creek Trail Phase 1.pdf](#)  
[Consultant Services Policy Template Updated.Signatory Line.pdf](#)

**8.H. Bid: Award of Bid for Parks and Recreation Department (Parks) - One 4x4 Utility Work Machine with Trade In**

**Action:**

to award the bid for one new 4x4 Utility Work Machine with trade in to Bobcat of the Rockies, Cheyenne, WY, in the total amount of \$54,849.00.

**[Smith, PW]**

Documents:

[Cover Sheet Utility Work Machine.pdf](#)  
[4x4 Utility Work Machine Bid Tab.pdf](#)

**8.I. ORDINANCE: Original Ordinance No. 1976, amending Section 13.62.090 of the Laramie Municipal Code which establishes Community Clean Up Days Fee Waiver at the Laramie Landfill**

Third and Final Reading. (Introduced by Shuster)

**Action:**

to approve Third and Final Reading of Ordinance No. 1976, amending Section 13.62.090 of the Laramie Municipal Code which establishes Community Clean Up Days fee waiver at the Laramie Landfill and authorize the Mayor and City Clerk to sign.

**[Smith, PW]**

Documents:

[Cover Sheet Landfill Voucher 3rd.pdf](#)  
[Voucher Program Outline Revised.pdf](#)  
[Voucher Policy.pdf](#)  
[Voucher Ordinance 1976 3rd.pdf](#)

**8.J. RESOLUTION: Resolution 2018-01, transferring unencumbered or unexpended appropriations balances from one fund to another and amending appropriations for the fiscal year 2016-2018 biennial budget of the City of Laramie, Wyoming.**

**Action:**

to approve Resolution 2018 - 01, transferring unencumbered or unexpended appropriations balances from one fund to another and amending appropriations for the fiscal year 2016-2018 biennial budget of the City of Laramie, WY, and authorize the Mayor and City Clerk to sign.

**[Brown, AS]**

Documents:

[Budget Resol 2018-01 Cover Sheet.pdf](#)  
[Budget Resol 2018-01.pdf](#)

**8.K. RESOLUTION: Resolution 2018-02, transferring unencumbered or unexpended appropriations balances from one fund to another and amending appropriations for the fiscal year 2016-2018 biennial budget of the City of Laramie, Wyoming.**

**Action:**

to approve Resolution 2018 - 02, transferring unencumbered or unexpended appropriations balances from one fund to another and amending appropriations for the fiscal year 2016-2018 biennial budget of the City of Laramie, WY and authorize the Mayor and City Clerk to sign.  
**[Brown, AS]**

Documents:

[Budget Resol 2018-02 Cover Sheet.pdf](#)  
[Budget Resol 2018-02.pdf](#)  
[Budget Resol 2018-02 Memo.pdf](#)

**8.L. RESOLUTION: Resolution 2018-03, appointing five members to the Parks, Tree and Recreation Advisory Board. Three with terms expiring December 31, 2020, one with a term expiring on December 31, 2018 and one with a term expiring December 31, 2019.**

**Action:**

that Council approve Resolution 2018-03 declaring that five vacancies exist on the Parks, Tree and Recreation Advisory Board and that Chris Dixon, Marius Favret, and Dave Hammond be appointed to fill the vacancies with terms expiring on December 31, 2020, that Amber Holen be appointed to fill the vacancy with a term expiring on December 31, 2018, that Pam Stamp be appointed to fill the vacancy with a term expiring on December 31, 2019, and authorize the Mayor and Clerk to sign.

**[Feezer, P&R]**

Documents:

[PTR Advisory Board Cover Sheet 1.2.18.pdf](#)  
[PTR Advisory Board Appointment Resolution 2018-03.pdf](#)

**8.M. RESOLUTION: Resolution 2018-04, appointing One Member to the Building and Fire Code Board of Appeals.**

**Action:**

to appoint Jennifer Drew to the Building and Fire Code Board of Appeals with a term ending October 31, 2020 and authorize the Mayor and City Clerk to sign.

**[Jordan, CM]**

Documents:

[Cover Sheet - BFCBOA Appointment 1.02.18.pdf](#)  
[Resolution 2018-04 1.02.18.pdf](#)

**9. REGULAR AGENDA**

**10. Simple-5 Subdivision, Final Plat FP-17-03  
[Jordan, CM]**

Documents:

[Cover Sheet\\_2.pdf](#)  
[Planning Commission Staff Report.pdf](#)

**11. Original Ordinance No. 1977, amending Title 12 of Laramie Municipal Code, amending regulations for snow, ice, and debris removal from sidewalks.**

Third and Final Reading (Introduced by Shuster)  
**[Jordan, CM]**

Documents:

[CC Cover 3rd Reading 1.2.2018.pdf](#)  
[Ordinance 1977 - Third Reading 1.2.2018.pdf](#)

**12. Public Comments on Non-Agenda Items**

(Members of the public may address the City Council on items not on the printed Agenda.  
Please observe the time limit of five (5) minutes.)

**13. Consideration of future Council work session topics**

Documents:

[Future Work Session Topics 1-2-2018.pdf](#)  
[Upcoming Meetings 1-2-2018.pdf](#)

**14. Adjournment**