

AGENDA

CITY OF LARAMIE, WYOMING

CITY COUNCIL REGULAR MEETING

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
WEDNESDAY, JANUARY 3, 2024, 6:30 PM
(Pre-Council Meeting begins at 6:15 pm)

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 861 3308 5528 Passcode: 055966 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. **Please email: clerk@cityoflaramie.org to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to council@cityoflaramie.org for the record. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meetings are held prior to Regular Council Meetings at 6:15 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.**

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/86133085528?pwd=TmNoUjRpTkdwZm9tamYxWUUh2aURoZz09>

1. CALL TO ORDER

Documents:

[RMtg 1-3-24.pdf](#)

2. Pledge of Allegiance

3. Roll Call

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.B. PUBLIC HEARING

6.B.i. PUBLIC HEARING: Original Ordinance No. 2079, an Ordinance of the City of Laramie, Albany County, Wyoming Amending Title 12 of the Laramie City Code to Provide for the Regulation of Extraterritorial Direct Access to City Streets

Documents:

[PH OO2079 Street Access 1-3-24.pdf](#)

6.C. ANNOUNCEMENTS

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from December 19, 2023

Action:

that Council approve the Minutes of the following City Council meetings: the Public Hearing and Regular Meeting of December 19, 2023, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes 12-19-23.pdf](#)

[PH OO2076 LMC 15.08.030.E.2 12-19-23.pdf](#)

9.B. MINUTES: Civil Service Commission Minutes from October 11, 2023

Action:

that Council acknowledge receipt of the minutes of the October 11, 2023 Regular Meetings of the Civil Service Commission and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[CSCP Minutes 10-11-23.pdf](#)

[CSCF Minutes 10-11-23.pdf](#)

9.C. MINUTES: Laramie Youth Council Minutes from November 2, 2023

Action:

that Council acknowledge receipt of the minutes from November 2, 2023 Regular Meeting of the Laramie Youth Council and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[LYC Minutes 11-2-23.pdf](#)

9.D. MINUTES: Board of Health Minutes from August 17, 2023

Action:

that Council acknowledge receipt of the minutes of the August 17, 2023 Regular Meeting of the Board of Health and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[BOH Minutes 8-17-2023.pdf](#)

9.E. CEMETERY DEEDS: Cemetery Deeds for December 16-31, 2023

Action:

that the Cemetery Deeds for December 16-31, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.F. VOUCHERS: December 2023

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of January. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Wade, ASD]

9.G. AGREEMENT: Approving Settlement Agreement Williamson, et al., and the City, et al.

Action:

I move to approve the Settlement Agreement resolving Williamson, et al., and the City, et al., and authorize the Mayor and Clerk to sign.

[Southard, CA]

Documents:

[Summary Approving Williamson Settlement Agreement.pdf](#)
[Williamson - City Settlement Agreement.pdf](#)

9.H. LEASE AGREEMENT: Agreement with Stanley Baer dba Baer Livestock for Amendment Number Two (2), a six-month extension of the Monolith Ranch Grazing Lease

Action:

I move to execute Amendment Number Two (2) of the Monolith Ranch Grazing Lease agreement with Stanley Baer dba Baer Livestock for the term of July 1, 2024, through December 31, 2024, with an additional payment to the City of forty-seven thousand five hundred dollars and zero cents (\$47,500.00) and authorize the Mayor and Clerk to sign. **[Jordan, CM & Smith, NRPA]**

Documents:

[Summary Monolith Lease Amendment Two.pdf](#)
[Monolith Ranch Lease_ Baer.pdf](#)
[Lease.C-2094 Amend 1 Stanley Baer 9-6-22.pdf](#)
[Amendment Two_Baer Livestock Lease.pdf](#)

9.I. MOU: Consideration to accept the Memorandum of Understanding between the Laramie Police Department and Volunteers of America Northern Rockies for the Albany Care Team Program

Action:

to approve Memorandum of Understanding between the Laramie Police Department and Volunteers of America Northern Rockies regarding the Albany Care Team Program and authorize the Mayor and Chief of Police to sign.

[Browne, Chief of Police]

Documents:

[Summary - MOU Albany Care Team LPD.pdf](#)
[MOU - Albany Care Team MOU LPD VOA.pdf](#)

9.J. RESOLUTION: Resolution 2024-01, Setting the Time, Date and Location of Pre-Council Meetings, Regular Meetings, Work Session Meetings, and Public Hearings of the City Council

Action:

That Council approve Resolution 2024-01, setting the time, date and location of pre-council meetings, regular meetings, work session meetings, and public hearings of the city council, and authorize the Mayor and Clerk to sign.

[Bartholomew, CC]

Documents:

[Summary Resolution 2024-01, setting date, time, location for Council meetings 1-3-24.pdf](#)
[Reso 2024-01 Setting date, time_locations of Council Meetings 1-3-24.pdf](#)

9.K. RESOLUTION: Resolution 2024-02, Appointing Three Members to the Parks, Tree and Recreation Board

Action:

that Council approve Resolution 2024-02, appointing three board members Dave Hammond, Steve Gale, and Jeff Smith, to the Parks, Tree & Recreation Advisory Board for terms expiring December 31, 2026, and authorize Mayor and Clerk to sign.

[Feezer, ACM; Bartholomew, CC]

Documents:

[Summary Resolution 2024-02 PTR Advisory Board 1-3-24.pdf](#)
[Reso 2024-02 Appt 3 PTR Advisory Board 1-3-24.pdf](#)

9.L. RESOLUTION: Resolution 2024-03, Appointing One Member to Board of Health

Action:

That the City Council approve Resolution 2024-03, appointing Rebecca Wambeke for a term expiring December 31, 2028, to the Board of Health, and authorize the Mayor and City Clerk to sign.

[Bartholomew, CC]

Documents:

[Summary Resolution 2024-03 BOH appt 1-3-24.pdf](#)
[Reso 2024-03 appt one member to BOH 1-3-24.pdf](#)

9.M. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- i. January 23, 2024, 6:00 pm - WORK SESSION: Rafetlis Utility Rate Study

10. REGULAR AGENDA

**11. Resolution 2024-04, Budget Amendments for FY 2024
[Wade, ASD]**

Documents:

[Summary Budget Resol 2024-04.pdf](#)
[Budget Memo Resol 2024-04.pdf](#)
[Budget Amendment Resol 2024-04.pdf](#)

**12. Resolution 2024-05, Appointing Council Members to the Monolith Ranch Lease Working Group
[Jordan, CM; Smith, NRPA]**

Documents:

[Summary Monolith Ranch Lease Working Group 1-3-24.pdf](#)
[Reso 2024-05RanchWorkingGroup.pdf](#)

13. Original Ordinance No. 2076, amending Title 15.08.030.E.2.c of the Laramie Municipal Code regarding Trash Enclosure Exemptions within the Downtown Commercial (DC) Zoning District

Third and Final Reading. (Introduction by Cumbie)
[Shahidi, Associate Planner]

Documents:

[Summary Original Ordinance No 2076 \(01.03.2024\).pdf](#)
[CC Ordinance 2076.pdf](#)
[TA-23-08 PC Staff Report.pdf](#)
[Email_from_Dennis.pdf](#)

14. Original Ordinance No. 2079, Adding Chapter 12.37 to the Municipal Code Providing for Regulation of Extraterritorial Access to City Streets

Second Reading. (Introduced by Richardson)
[Southard, CA]

Documents:

[Summary Access Ordinance Second Reading 122823.pdf](#)
[OO2079 Access Policy Ordinance 2nd Reading 1-3-24.pdf](#)

15. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

16. Consideration of Future Council Work Session Topics

Documents:

[Future Work Session Topics 1-3-2024.pdf](#)
[Upcoming Meetings 1-3-24.pdf](#)

17. Adjournment