

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING (Incoming)
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
January 5, 2021, 6:30 pm

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time. We encourage all others to use the following social distancing tools to participate: watch live meetings on You Tube Live Feed or Cable Channel 191; or Zoom meeting: Meeting ID #846 9020 3688 Password: 705339. Public Comments can be made by Zoom meeting <https://us02web.zoom.us/j/84690203688?pwd=bmhtL3NiWUJvVkU2MG13bIV5b1lIZz09>

or Phone # 1(669)900-9128 Meeting ID #846 9020 3688 or emailing council@cityoflaramie.org. Participants on Zoom will be muted until the Mayor asks for public comments. Please email: clerk@cityoflaramie.org to request a seat or public comment speaking time by no later than 3:00 pm on the day the meeting is to occur. Seating and position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.

Public Comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Code of Conduct 4.02 and Appendix B and C.

Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

- 1. CALL TO ORDER**
- 2. Oaths of Office for Elected Councilors**
- 3. Roll Call**
- 4. Election of Mayor and President of the Laramie City Council**
 - 4.A. Nominations**
 - 4.B. Election**
 - 4.C. Resolution 2021-02, appointing the Mayor and President of the Council**

**of the City of Laramie, Wyoming for the Years 2021-2022
[Bartholomew, CC]**

Documents:

[AgendaCover Reso 2021-02, Mayor2021-22.pdf](#)
[Reso 2021-02 Mayor.pdf](#)

5. Election of Vice Mayor and Vice President of the Laramie City Council

5.A. Nominations

5.B. Election

**5.C. Resolution 2021-03, appointing the Vice-Mayor and Vice-President of the Council of the City of Laramie, Wyoming, for the Years 2021-2022
[Bartholomew, CC]**

Documents:

[AgendaCover Reso 2021-03, Vice-Mayor2021-22.pdf](#)
[Reso 2021-03 Vice-Mayor.pdf](#)

6. Seat Selection

Documents:

[Council Members Seniority List 2021.pdf](#)

7. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

8. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

8.A. PROCLAMATIONS & PRESENTATIONS

8.B. PUBLIC HEARING

8.C. ANNOUNCEMENTS

9. Disclosures by City Council Members

10. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be

approved and that each specific action on the Consent Agenda be approved as indicated.

11. CONSENT AGENDA

11.A. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- a. January 12, 2021, 6:00 pm – WORK SESSION: Calming Measures on Intersections and Speeds on Streets around Town
- b. January 12, 2021, 6:00 pm – WORK SESSION: COVID Business Assistance Program Update
- c. January 26, 2021, 6:00 pm - WORK SESSION: UDC Parking Lot Requirement Review

12. REGULAR AGENDA

- 13. Resolution 2021-04, appointing Council members for the City of Laramie, Wyoming to serve as a liaison or voting member to each board and commission for the City of Laramie, Wyoming
[Bartholomew, CC]**

Documents:

[AgendaCover Reso 2021-04, BoardsCommissions2021-22.pdf](#)
[Reso 2021-04 Boards-Commissions.pdf](#)
[BC_Appts_January 2021_Master_Appointments Attachment A 1-21.pdf](#)

- 14. Resolution 2021-05, designating an official legal newspaper for the year 2021-2022
[Bartholomew, CC]**

Documents:

[AgendaCover Reso 2021-05, Newspaper2021-22.pdf](#)
[Reso 2021-05 Legal Newspaper 2021-2022.pdf](#)

- 15. Resolution 2021-06, setting Council meeting dates, times, and location
[Bartholomew, CC]**

Documents:

[AgendaCover Reso 2021-06, meetings.pdf](#)
[Reso 2021-06 Council Meetings.pdf](#)

- 16. Resolution 2021-07 modifying Resolution 2020-24 suspending City of Laramie, City Council Code of Conduct Rule 1 and Article 2, Chapter 2, Section 10 requiring all council members to attend council meetings and work sessions by telephone or web conferencing with compensation during the COVID-19 Pandemic without it counting towards the annual five meeting allowance and directing all staff members and the public to attend council meeting and work sessions via telephone or web conferencing only.
[Summerville, City Council]**

Documents:

[Reso 2021.07 Virtual Council Meeting Cover Sheet.pdf](#)
[Reso 2021-07 Virtual Council Meetings.pdf](#)

17. Public Comments

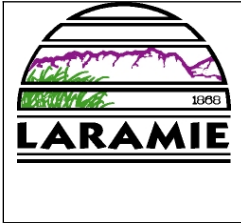
(Please observe the time limit of three (3) minutes per speaker.)

18. Consideration of future Council work session topics

Documents:

[Future Work Session Topics 1-5-2021.pdf](#)
[Upcoming Meetings 1-5-21.pdf](#)

19. Adjournment



Agenda Item: Resolution

Title: Resolution 2021-02, appointing the Mayor and President of the Council of the City of Laramie, Wyoming for the years of 2021-2022.

Recommended Council MOTION:

That Council approve Resolution 2021-02, appointing Council Member _____ as the Mayor and President of the Council of the City of Laramie, Wyoming for the years of 2021-2022, and authorize the Mayor and Clerk to sign.

Administrative or Policy Goal:

The purpose of this Resolution is to appoint the City Council member elected by Council members at the City Council to service as the President of the City Council and Mayor of the City.

Background:

Pursuant to Section 2.04.016 of the Laramie Municipal Code, the City Council shall, at the first meeting in January following a general election, elect from its members a president of the City Council to be the Mayor. The election for Mayor shall be conducted by the City Clerk. The City Clerk shall call for nominations from each member of the City Council who is present. Each member of the City Council shall be permitted to nominate one (1) person, and a nomination shall not require a second. A nominee who wishes to decline the nomination shall so state at this time. After the nomination, each member of the City Council may vote for any of the nominees. If any nominee receives a majority vote of the full City Council which is five (5) Council members, that Council member will be Mayor. If no nominee receives a majority vote of the full Council, then the full City Council will vote on the two (2) Council members, or more in the event of a tie, receiving the most votes. The Council member receiving the most votes of the full City Council will be Mayor. In the event of a tie, the Mayor will be selected in a contest by chance. The Mayor elect will conduct the election of Vice Mayor in the same manner described for the election of the Mayor herein.

Legal/Statutory Authority:

LMC Section 2.04.016

BUDGET/FISCAL INFORMATION: N/A

Responsible Staff: Nancy Bartholomew, City Clerk

Attachments:
Resolution 2021-01

**CITY OF LARAMIE
RESOLUTION 2021-02**

RESOLUTION APPOINTING THE MAYOR AND PRESIDENT OF THE COUNCIL OF THE CITY OF LARAMIE, WYOMING, FOR THE YEARS 2021-2022

Whereas, pursuant to Section 2.04.016 of the Laramie Municipal Code, Council for the City of Laramie, Wyoming (City) shall, at the first meeting in January following a general election, elect from its members a President of the City Council to be the Mayor of the City;

Whereas, a new Council was seated on January 5, 2021;

NOW THEREFORE THE CITY COUNCIL OF LARAMIE, WYOMING RESOLVES;

Section 1: That the foregoing recitals are incorporated in and made a part of this resolution by reference.

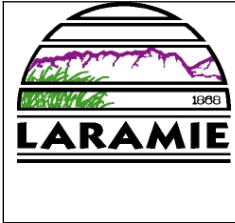
Section 2: That the City Council elects and appoints Council member _____ to serve as President of the City Council and Mayor of the City for the years 2021 through 2022.

PASSED, APPROVED, AND ADOPTED THIS 5th DAY OF JANUARY 2021.

_____, Mayor and President of
the Laramie City Council

ATTEST

NANCY BARTHOLOMEW,
City Clerk



Agenda Item: Resolution

Title: Resolution 2021-03, appointing the Vice-Mayor and Vice-President of the Council of the City of Laramie, Wyoming for the years of 2021-2022.

Recommended Council MOTION:

That Council approve Resolution 2021-03, appointing Council Member _____ as the Vice-Mayor and Vice-President of the Council of the City of Laramie, Wyoming for the years of 2021-2022, and authorize the Mayor and Clerk to sign.

Administrative or Policy Goal:

The purpose of this Resolution is to appoint the City Council member elected by Council members at the City Council to service as the Vice-President of the City Council and Vice-Mayor of the City.

Background:

Pursuant to Section 2.04.016 of the Laramie Municipal Code, the City Council shall, at the first meeting in January following a general election, elect from its members a Vice-President of the City Council to be the Vice-Mayor. The election for Vice-Mayor shall be conducted by the City Clerk. The City Clerk shall call for nominations from each member of the City Council who is present. Each member of the City Council shall be permitted to nominate one (1) person, and a nomination shall not require a second. A nominee who wishes to decline the nomination shall so state at this time. After the nomination, each member of the City Council may vote for any of the nominees. If any nominee receives a majority vote of the full City Council which is five (5) Council members, that Council member will be Vice-Mayor. If no nominee receives a majority vote of the full Council, then the full City Council will vote on the two (2) Council members, or more in the event of a tie, receiving the most votes. The Council member receiving the most votes of the full City Council will be Vice-Mayor. In the event of a tie, the Vice-Mayor will be selected in a contest by chance.

Legal/Statutory Authority:

LMC Section 2.04.016

BUDGET/FISCAL INFORMATION: N/A

Responsible Staff: Nancy Bartholomew, City Clerk

Attachments:
Resolution 2021-02

**CITY OF LARAMIE
RESOLUTION 2021-03**

RESOLUTION APPOINTING THE VICE-MAYOR AND VICE-PRESIDENT OF THE COUNCIL OF THE CITY OF LARAMIE, WYOMING, FOR THE YEARS 2021-2022.

Whereas, pursuant to Section 2.04.016 of the Laramie Municipal Code, Council for the City of Laramie, Wyoming (City) shall, at the first meeting in January following a general election, elect from its members a Vice-President of the City Council to be the Vice-Mayor of the City;

Whereas, a new Council was seated on January 5, 2021;

NOW THEREFORE THE CITY COUNCIL OF LARAMIE, WYOMING RESOLVES;

Section 1: That the foregoing recitals are incorporated in and made a part of this resolution by reference.

Section 2: That the City Council elects and appoints Council member _____ to serve as Vice-President of the City Council and Vice-Mayor of the City for the years 2021 through 2022.

PASSED, APPROVED, AND ADOPTED THIS 5th DAY OF JANUARY 2021.

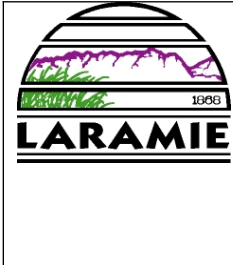
_____, Mayor and President of
the Laramie City Council

ATTEST:

NANCY BARTHOLOMEW,
City Clerk

City Council Members - Order of Years of Consecutive Service

1. Jayne Pearce (8 years)
2. Bryan Shuster (6 years)
3. Pat Gabriel (4 years)
4. Erin O'Doherty (2 years) (Tie Breaker will determine order)
5. Brian Harrington (2 years) (Tie Breaker will determine order)
6. Paul Weaver (2 years) (Tie Breaker will determine order)
7. Jessica Stalder (2 years) (Tie Breaker will determine order)
8. Andi Summerville (0 years) (Tie Breaker will determine order)
9. Sharon Cumbie (0 years) (Tie Breaker will determine order)



Agenda Item: Resolution

Title: Resolution 2021-04, appointing Council Members for the City of Laramie, Wyoming to serve as a liaison or voting member to each Board and Commission for the City of Laramie, Wyoming.

Recommended Council MOTION:

That Council approve Resolution 2021-04, appointing Council Members for the City of Laramie, Wyoming to serve as a liaison or voting member to each Board and Commission for the City of Laramie, Wyoming, and authorize the Mayor and Clerk to sign.

Administrative or Policy Goal:

The purpose of this Resolution is to appoint the City Council member selected by Council members at the City Council meeting on January 5, 2021 to serve as a City Council liaison or voting member to a City Board and Commission as outlined in Attachment A.

Background:

Pursuant to Section 1.03 of the City Council Code of Conduct and Guidelines adopted December 05, 2006 and revised last in January of 2020, the selection of liaison positions by council members to city boards and commissions and the selection of seating of council members at the rostrum are handled at the first meeting when a new council is seated. Council shall first, elect the mayor and the vice-mayor and select the seating of council members at the rostrum prior to the selection of liaison positions by council members to city boards and commissions. The selection of council members to liaison positions to city boards and commissions shall be by rotation of council members beginning with those council members with the most consecutive years of service as a council member then reverse the order for the next rotation until all liaison positions to all city boards and commissions have been filled. The priority of those members with equal years of consecutive service shall be made by a game of chance selected by the mayor. Council members previously appointed to an ad hoc committee by resolution may continue to serve on the ad hoc committee.

Legal/Statutory Authority:

Laramie City Council Code of Conduct Section 1.03

BUDGET/FISCAL INFORMATION: N/A

Responsible Staff: Nancy Bartholomew, City Clerk
Attachments: Resolution 2021-03, Attachment A

**CITY OF LARAMIE
RESOLUTION 2021-04**

**RESOLUTION APPOINTING COUNCIL MEMBERS FOR THE CITY OF LARAMIE,
WYOMING TO SERVE AS A LIAISON OR VOTING MEMBER TO EACH BOARD AND
COMMISSION FOR THE CITY OF LARAMIE, WYOMING.**

Whereas, pursuant to Section 1.03 of the Revised Rules of Procedure and Code of Conduct for the Council for the City of Laramie (City), City Council members are to select a City Council member to serve as a City Council liaison or voting member to each City Board and Commission at the first meeting in January when a new Council is seated;

Whereas, a new Council was seated on January 5, 2021;

Whereas, on January 5, 2021, City Council members selected the Council members to serve as a City Council liaison or voting member to each City board and commission, and a list of the City Council member to be appointed to serve as a Council liaison or voting member to a City Board and Commission is marked Attachment A, and is attached hereto and incorporated herein;

NOW THEREFORE THE CITY COUNCIL OF LARAMIE, WYOMING RESOLVES:

Section 1. That the foregoing recitals are incorporated in and made a part of this Resolution by this reference.

Section 2. That the City Council appoints the City Council member to serve as a City Council liaison or voting member to the City Board and Commission as outlined in Attachment A.

PASSED, APPROVED AND ADOPTED THIS 5th DAY OF JANUARY 2021.

_____, Mayor and
President of the Laramie City
Council

Attest:

NANCY BARTHOLOMEW,
CITY CLERK

Boards & Commissions | Council Appointments 1_5_2021

Board/Commission	<i>Liaison/Voting</i>	<i>Previous Appointee</i>	effective 1-5-2021
Board of Health	Liaison	Stalder	1.
<p><i>The Board of Health is required to meet at least quarterly and may be called to meet at the request of the City Health Officer. Meetings are scheduled for the third Thursday of each month, in the City Hall Annex Conference Room, 405 Grand Avenue.</i></p> <p><i>Contacts: Janine Jordan and Clerk's Office</i></p>			
Building & Fire Code Board of Appeals	Liaison	McKinney	1.
<p><i>The Building & Fire Code Board of Appeals meets as needed.</i></p> <p><i>Contacts: Clarice Hoff</i></p>			
Downtown Development Authority Mainstreet Alliance *	Voting	Stalder	1.
<p><i>The board meets monthly and also on an otherwise as-needed basis at the call of the Board. Meetings Special meetings can be called upon the call of the Chairman or upon oral or written request of any five (5) directors. *</i></p> <p>NOTE: These are two separate boards with one voting member on Mainstreet.</p> <p><i>Contacts: Derek Teini</i></p>			
Environmental Advisory Committee	Liaison	O'Doherty	1.
<p><i>The committee shall meet the first Thursday of each even-months and also as requested by City Council or the board of County Commissioners. City Hall, Council Chambers, 406 Ivinson Ave.</i></p> <p><i>Contacts: Darren Parkin</i></p>			
Laramie Advisory Commission on Disabilities	Liaison	O'Doherty	1.
<p><i>The commission meets every odd-month, and also upon the call of the chairperson, or vice-chairperson and at such other times as the commission may determine. City Hall, Council Chambers, 406 Ivinson Ave.</i></p> <p><i>Contacts: Jasmine Parten and Lori Curry</i></p>			
Parks, Trees, and Recreation Advisory Board	Liaison	Gabriel	1.
<p><i>Meets on second Wednesday of every month at 6:30 p.m. in the Recreation Center Conference Room.</i></p> <p><i>Contact: Todd Feezer</i></p>			
Planning Commission/Zoning Board of Adjustment	Liaison	Shuster	1.
<p><i>Meets on the second and fourth Monday of every month at 4:30 p.m. in Municipal Chambers, City Hall, 406 Ivinson Avenue.</i></p> <p><i>Contacts: Derek Teini and Ryan Shoefelt</i></p>			
Monolith Ranch Advisory Committee	Voting	Weaver	1.

Meets on each second-Thursday of the month, on a quarterly basis, at 1:00 p.m., in the City Annex Conference Room, 405 Grand Avenue.

Contacts: Darren Parkin and Cindy Williams

Traffic Commission	Liaison	O'Doherty	1.
<p>Meets on second Thursday of every month at 7:00 a.m. in the City Hall, Council Chambers, 406 Ivinson Ave. Contacts: Brooks Webb and Cindy Williams</p>			

Standing Committees		Previous Appointee	
Finance Committee	Liaison	Shumway Shuster Pearce	1. <hr/> 2. <hr/> 3.
<p>Meets the first Tuesday of every month at 5 p.m. in the Office of the Finance Director. Contacts: Malea Brown</p>			
Local Emergency Planning Committee	Voting	Gabriel	1.
<p>Meets 2nd Monday quarterly beginning January 9th, 2017, at Fire Station 3 from noon to 1 p.m. Contacts: Dan Johnson (Board Chair) and Aimee Binning (Albany County Emergency Coordinator)</p>			
Urban Systems Advisory Committee	Voting	Shumway Pearce Shuster	1. <hr/> 2. <hr/> 3.
<p>The Urban Systems Advisory committee meets on an as-needed basis. All meetings are announced prior to and open to the public. Contacts: Derek Teini</p>			
Civil Service Commission	Liaison	Shumway	
<p>Civil Service Commission meets quarterly at 3 p.m. on the 2nd Wednesday (Jan, April, July, Oct.), and additionally as needed in Council Chambers at 406 Ivinson Avenue (Mayor will hold the Council seat) Contact: Clerk's Office</p>			

Joint Powers Boards		Previous Appointee	
Albany County Recreation Board	Liaison	Gabriel	1.
<p>Meets at least once in each calendar quarter. Contact: Todd Feezer</p>			
Albany County Tourism Board JPB	Liaison	Gabriel	1.
<p>Meets on the third Monday of each month at 4:00 pm at the Albany County Tourism Building, 210 East Custer Street. Contact: Clerk's Office and Scott Larson, Director ACTB</p>			
Laramie Regional Airport JPB	Liaison	Stalder	1.

Meets on the third Thursday of every month at 7:30 a.m. at the ARFF Building Conference Room, Laramie Regional Airport, 555 General Brees Road, Laramie, Wyoming.

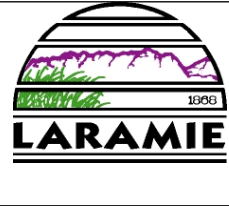
Contact: Clerk's Office and Jack Skinner, LRA

Outside Boards		<i>Previous Appointee</i>	
Community Juvenile Services Board	Liaison	Weaver	1.
<i>Meets the 2nd Monday of each month at 1:30 p.m. at Albany County Commissioners Room</i>			
LCCC Albany County Campus Advisory Council	Liaison	Weaver	1.
<i>Meets quarterly usually a Friday from 12-1:30 p.m. Contact: Brady Hammond, LCCC</i>			
Laramie Chamber Business Alliance Beautification Committee	Liaison	O'Doherty	1.
<i>Meets the 3rd Thursday of each month at 3 p.m. at LCBA Contact: Todd Feezer or LCBA</i>			
Laramie Chamber Business Alliance/ Economic Development Corporation * <i>(LCBA & LEDC are merging)</i>	Liaison	Pearce	1.
<i>Meets the second Tuesday of each month at 12 noon at the WTBC *NOTE: Currently, these are two separate boards with one voting member. Contact: Janine Jordan or Bailie Scott, LCBA</i>			
Laramie Public Art Coalition	Liaison	Harrington	1.
<i>Meets at the call of the chair. Contact: Meg Thompson Stanton or Todd Feezer</i>			
Laramie Railroad Depot Association Board	Liaison	Shuster	1.
<i>Meets Thurs at 5:30 p.m. once a month in the old shipping office of the Depot</i>			
Laramie Rifle Range Board	Liaison	McKinney	1.
<i>Meets 2nd Wednesday of the month at 7:00 p.m.</i>			
Wyoming Territorial Park Board	Liaison	Harrington	1.
<i>Meets the last Monday of each month at 5 p.m., locations TBD</i>			
Albany County Transportation Authority (ACTA)	Liaison	No appointment required at this time.	No appointment required at this time.
<i>Meets upon call of the chair, often monthly Contact: Janine Jordan</i>			
Laramie Town and Gown Association, Leadership Advisory Group	Liaison	Stalder	1.
<i>Meets quarterly upon call of the chair Contacts: Dale Stalder and Janine Jordan</i>			
Pilot Hill Project Committee	Liaison	Shuster	1.

The Board of County Commissioners created this board and appointed Councilor Shuster.

Ad-Hoc Committees		<i>Previous</i>	
Governing Body Sub-Committee for the Laramie Youth Council	Liaison	Harrington Weaver Shumway	1. <hr/> 2. <hr/> 3.
<i>Meets monthly on the first Monday of the month at 6 p.m., in City Hall, 406 Ivinson Ave. Contacts: Janine Jordan</i>			
Parks, Trails, and Recreation Master Plan Advisory Committee	Voting	No appointment required at this time.	No appointment required at this time.
<i>In process of dissolution. Contacts: Todd Feezer and Derek Teini</i>			

1/5/2021



Agenda Item: Resolution

Title: Resolution 2021-05, designating the Laramie Daily Boomerang as the official legal newspaper of the City of Laramie, Wyoming for the calendar years 2021 and 2022.

Recommended Council MOTION:

That Council approve Resolution No. 2021-05, designating the Laramie Daily Boomerang as the official legal newspaper of the City of Laramie, Wyoming for the calendar years 2021 and 2022, and authorize the Mayor and Clerk to sign.

Administrative or Policy Goal:

Council’s consideration occurs upon seating of a new City Council, each two (2) year period.

Background:

A resolution which designates the Laramie Daily Boomerang for the calendar years of 2021 and 2022 as the official legal newspaper for publication of the minutes of regular and special Council meetings, ordinances enacted by City Council, salaries of City Administrative staff and for any other such matters as may be necessary according to law.

Legal/Statutory Authority:

This action is per Wyoming State Statute 15-1-110.

BUDGET/FISCAL INFORMATION:

EXPENSE

Budgeted Expenditure (approved and adopted by Council)

Budget	Amount	Funds
Total Budget Allocation	\$67,000.00	FY2020 Budget
Less Amount Spent to Date	\$25,126.46	
Remainder of Budget	\$41,873.54	

Responsible Staff: Nancy Bartholomew, City Clerk

CITY OF LARAMIE
RESOLUTION 2021-05

RESOLUTION DESIGNATING AN OFFICIAL LEGAL NEWSPAPER FOR THE YEARS 2021-2022

Whereas, pursuant to Wyo. Stat § 15-1-110, Council for the City of Laramie, Wyoming (City) shall designate a legal newspaper to publish the minutes of all regular and special meetings, all ordinances enacted by City Council, salaries of City Administrative staff and for any other such matters as may be necessary according to law.

NOW THEREFORE THE CITY COUNCIL OF LARAMIE, WYOMING, RESOLVES:

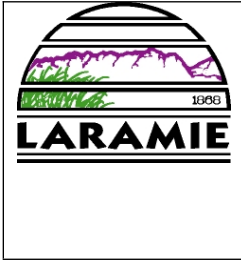
Section 1: That, the Laramie Boomerang is hereby designated for years 2021-2022, as the official legal newspaper for publication of the minutes of all regular and special meetings, all ordinances enacted by City Council, salaries of City Administrative staff and for any other such matters as may be necessary according to law.

PASSED, APPROVED, AND ADOPTED THIS 5th DAY OF JANUARY 2021.

_____, Mayor and President of
the Laramie City Council

ATTEST:

NANCY BARTHOLOMEW,
City Clerk



Agenda Item: Resolution

Title: Resolution 2021-06, setting the time, date and location of pre-council meetings, regular meetings, work session meetings, and public hearings of the city council.

Recommended Council MOTION:

That Council approve Resolution 2021-06, setting the time, date and location of pre-council meetings, regular meetings, work session meetings, and public hearings of the city council, and authorize the Mayor and Clerk to sign.

Administrative or Policy Goal:

The purpose of this Resolution is to adopt a resolution to establish the date, time, and location of regular meetings. Until superseded, the most recently adopted resolution controls.

Background:

Previously adopted Resolution 2020-01 was the last Resolution amending meeting times, date, and location. Meeting times, dates, and location are set in this resolution to be held the same as the previous resolution. Regular meetings are held on the first and third Tuesday of the month at 6:30 pm, Work Sessions on the second and fourth Tuesdays at 6:00 pm, and location will be City Hall, Council Chambers, 406 Iverson Ave.

Legal/Statutory Authority:

BUDGET/FISCAL INFORMATION: N/A

Responsible Staff: Nancy Bartholomew, City Clerk

Attachments: Resolution 2021-05

**CITY OF LARAMIE
RESOLUTION 2021-06**

**RESOLUTION SETTING THE TIME, DATE AND LOCATION OF PRE-COUNCIL MEETINGS,
REGULAR MEETINGS, WORK SESSION MEETINGS, AND PUBLIC HEARINGS OF THE CITY
COUNCIL**

WHEREAS, City Council at the first regular meeting in January of each year may adopt a resolution to establish the date and time of regular meetings. Until superseded, the most recently adopted resolution controls;

WHEREAS, previously adopted Resolution 2020-01 was the last Resolution amending meeting times, date, and location;

WHEREAS, the regular meetings of the City of Laramie (City) Council shall be held at the City Hall on the first and third Tuesdays of each month at six-thirty p.m. and when any such meeting falls on a legal holiday, State primary election, general election or Municipal Special Election, such meeting shall be held on the next succeeding business day;

WHEREAS, City Council has set Pre-Council Meetings prior to Regular Council Meetings at 6:00 p.m. for the purpose of discussing items on the Council's consent agenda for the Regular Council Meeting and the scheduling of items on Council's agenda for the Regular Meeting;

WHEREAS, City Council has set Work Session Meetings primarily on the second and fourth Tuesdays of each month at 6:00 p.m. and any other dates in which Council provides public notice for the purpose of receiving information on current issues of the City, City finances, and reports on the City's boards and commissions and City staff;

WHEREAS, City Council sets the date and time of any Public Hearing and provides the public notice of the Public Hearing in the newspaper of general circulation of City for the purpose of receiving information from the public on current issues being considered by City Council;

WHEREAS, City Council desires that any Public Hearing that is scheduled on the date of a Regular Council Meeting or a Work Session Meeting be set for a time commencing prior to the start of the Meeting or any other time designated by City Council and not be set on a day of a regular State primary or general election or Municipal special election;

NOW THEREFORE THE CITY COUNCIL OF LARAMIE, WYOMING RESOLVES:

Section 1. That the Regular Meetings of City Council shall be held on the first and third Tuesdays of each month at 6:30 o'clock p.m. and when such Regular meeting falls on a legal holiday or on a day of a regular State primary or general election or Municipal Special Election, such meeting shall be held on the next succeeding business day.

Section 2. That Pre-Council Meetings of City Council shall be held on the first and third Tuesdays of each month at 6:00 o'clock p.m. and when any such Pre-Council Meeting falls on a legal holiday or on a day of a regular State primary or general election or Municipal Special Election, such meeting shall be held on the next succeeding business day.

Section 3. That Work Session Meetings of City Council shall be held on the second and fourth Tuesdays of each month and any other dates in which Council provides public notice at 6:00 o'clock p.m. and when any such regularly scheduled Work Session Meeting falls on a legal holiday or on a day of a regular State primary or general election or Municipal Special Election, such meeting shall be held on the next succeeding business day.

Section 4. That Public Hearings of City Council scheduled on the date of a Regular Council Meeting or a Work Session Meeting shall be set for a time commencing prior to the start of the Meeting or any other time designated by City Council and shall not be set on a day of a regular State primary or general election or Municipal special election.

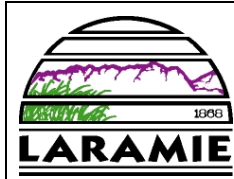
Section 5: That Pre-Council Meetings, Regular Council Meetings, Council Work Session Meetings, and Public Hearings shall be held at City Hall, Council Chambers, 406 Ivinson Avenue or at such other location within the City and upon notice to the public.

PASSED, APPROVED AND ADOPTED THIS 5th DAY OF JANUARY 2021.

_____, Mayor and
President of the Laramie City
Council

Attest:

Nancy Bartholomew,
City Clerk

**Agenda Item:** Resolution

Title: Resolution 2021-07 modifying Resolution 2020-24 suspending City of Laramie, City Council Code of Conduct Rule 1 and Article 2, Chapter 2, Section 10 requiring all council members to attend council meetings and work sessions by telephone or web conferencing with compensation during the COVID-19 Pandemic without it counting towards the annual five meeting allowance and directing all staff members and the public to attend council meeting and work sessions via telephone or web conferencing only.

Recommended Council MOTION:

I move that the Laramie City Council approve Resolution 2021-07 modifying Resolution 2020-24 suspending City of Laramie, City Council Code of Conduct Rule 1 and Article 2, Chapter 2, Section 10 requiring all council members to attend council meetings and work sessions by telephone or web conferencing with compensation during the COVID-19 Pandemic without it counting towards the annual five meeting allowance and directing all staff members and the public to attend council meeting and work sessions via telephone or web conferencing only and authorize the Mayor and Clerk to sign.

Administrative or Policy Goal:

To protect the health of our community; elected officials, staff and residents have regularly attended meetings using telephone and web-conferencing to reduce exposure to COVID-19 and protect vulnerable members of the community.

Background:

On December 29, 2020 incoming Council Member Summerville contacted staff to have this resolution reviewed and considered at the January 5, 2021 Council Meeting. The details of the resolution are below, and the proposed Resolution 2020-07 is attached.

The Laramie City Council adopted Rules of Procedure and Code of Conduct of City Council that provide for current and best practices for conducting public business. In these rules' participation through phone or web conferencing is limited to five times annually with compensation. With the ongoing COVID-19 pandemic and current Public Health Orders that prohibit gatherings of 10 people or more and to protect elected officials, staff and residents from exposure this resolution will:

1. Require that all Council members, city staff, public and invited guests will only attend council meetings and work sessions via telephone or web conferencing.
2. Suspend the adopted Council Rules, Rule 1 and Article 2, Chapter 2, Section 10 to allow council members to attend council meetings by telephone or web conferencing with compensation without it counting toward the annual five meetings allowance. \
3. Be effective January 5, 2021 and continue until rescinded by Council or the end of the COVID-19 pandemic is declared.

Legal/Statutory Authority:

N/A

Responsible Staff: Andi Summerville, City Council Member

Attachments: Reso 2021-07 Virtual Council Meetings

**CITY OF LARAMIE
RESOLUTION 2021-07**

A RESOLUTION MODIFYING RESOLUTION 2020-24 SUSPENDING CITY OF LARAMIE, CITY COUNCIL CODE OF CONDUCT RULE 1 AND ARTICLE 2, CHAPTER 2, SECTION 10 REQUIRING ALL COUNCIL MEMBERS TO ATTEND COUNCIL MEETINGS AND WORKSESSIONS BY TELEPHONE OR WEB CONFERENCING WITH COMPENSATION DURING THE COVID-19 PANDEMIC WITHOUT IT COUNTING TOWARDS THE ANNUAL FIVE MEETING ALLOWANCE AND DIRECTING ALL STAFF MEMBERS AND THE PUBLIC TO ATTEND COUNCIL MEETINGS AND WORKSESSIONS VIA TELEPHONE OR WEB CONFERENCING ONLY

Whereas, the City Council for the City of Laramie, Wyoming (“Council”) adopted Rules of Procedure and Code of Conduct of City Council (“Council Rules”); and,

Whereas, the Council Rules reflect current and best practices for conducting public business by Council; and,

Whereas, the World Health Organization (“WHO”) declared COVID-19 a worldwide pandemic on March 11, 2020; and,

Whereas, the Statewide Public Health Orders prohibit gatherings of 10 people or more; and,

Whereas, the City in an effort to protect the health of our community; elected officials, staff and residents have regularly attended meetings using telephone and web-conferencing to reduce exposure to COVID-19 and protect vulnerable members of the community; and,

Whereas, it is effective and productive to have all council members, staff, public and invited guests on one virtual platform for council meetings and work sessions.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LARAMIE, WYOMING:

Section 1. All Council members, city staff, public and invited guests will only attend council meetings and work sessions via telephone or web conferencing.

Section 2. Council Rules, Rule 1 and Chapter 2, Section 10 are suspended to allow council members to attend council meetings by telephone or web conferencing with compensation without it counting toward the annual five meetings allowance.

Section 3. This shall be effective January 5, 2021 and continue until rescinded by Council or the end of the COVID-19 pandemic is declared.

PASSED, APPROVED, AND ADOPTED THIS 5th day of January 2021.

_____, Mayor and President
Laramie City Council

ATTEST _____
Nancy Bartholomew,
City Clerk

FUTURE CITY COUNCIL WORK SESSIONS 1/5/2021

Requested by Council Formal Action:

Affordable Housing (Harrington/Weaver/Shuster)

Calming Measures on Intersections and Speeds on Streets around Town
(O'Doherty/Weaver)

UDC Parking Lot Requirement Review (Shuster/Gabriel)

Police Reports Content and Details (Pearce/O'Doherty)

Bee Keeping Regulations (Harrington/Shuster)

Educational Program Governance Structure (Weaver, Pearce)

Requested by Staff:

ADA (Feezer) (January/February)

Municipal Prisoner Housing (Jordan)

Retail Corridor Improvement Program (Jordan)

Development Code Audit Results (CMO)

COVID Business Assistance Program Update (Jordan)

* Scheduled, not held.

UPCOMING COUNCIL MEETINGS January 5, 2021

All meetings at City Hall, 406 Iverson Ave, unless noted.

January 5, 2021 (Outgoing Council and Incoming Council)

6:00 p.m. - Pre-Council
6:30 p.m. - Regular Meeting

January 12, 2021

6:00 p.m. - Work Session: Public Comments on non-agenda items
6:00 p.m. - Work Session: COVID Business Assistance Program Update *(tentative)*
6:00 p.m. - Work Session: Calming Measures on Intersections and Speeds on Streets around Town *(tentative)*
6:00 p.m. - Work Session: City Council Updates/Council Comments
6:00 p.m. - Work Session: Agenda Review
6:00 p.m. - Work Session: Public Comments

January 15-16, 2021 (Council Retreat) (Location and times TBD)

January 19, 2021

6:00 p.m. - Pre-Council
6:30 p.m. - Regular Meeting

January 26, 2021

6:00 p.m. - Work Session: Public Comments on non-agenda items
6:00 p.m. - Work Session: UDC Parking Lot Requirement Review *(tentative)*
6:00 p.m. - Work Session: City Council Updates/Council Comments
6:00 p.m. - Work Session: Agenda Review
6:00 p.m. - Work Session: Public Comments

February 2, 2021

6:00 p.m. - Pre-Council
6:30 p.m. - Regular Meeting

February 9, 2021

6:00 p.m. - Work Session: Public Comments on non-agenda items
6:00 p.m. - Work Session: City Council Updates/Council Comments
6:00 p.m. - Work Session: Agenda Review
6:00 p.m. - Work Session: Public Comments

February 16, 2021

6:00 p.m. - Pre-Council
6:30 p.m. - Regular Meeting

February 23, 2021

6:00 p.m. - Work Session: Public Comments on non-agenda items
6:00 p.m. - Work Session: City Council Updates/Council Comments
6:00 p.m. - Work Session: Agenda Review
6:00 p.m. - Work Session: Public Comments

March 2, 2021

6:00 p.m. - Pre-Council
6:30 p.m. - Regular Meeting

March 9, 2021

6:00 p.m. - Work Session: Public Comments on non-agenda items

UPCOMING COUNCIL MEETINGS January 5, 2021

All meetings at City Hall, 406 Iverson Ave, unless noted.

6:00 p.m. - Work Session: City Council Updates/Council Comments
6:00 p.m. - Work Session: Agenda Review
6:00 p.m. - Work Session: Public Comments

March 16, 2021

6:00 p.m. - Pre-Council
6:30 p.m. - Regular Meeting

March 23, 2021

6:00 p.m. - Work Session: Public Comments on non-agenda items
6:00 p.m. - Work Session: City Council Updates/Council Comments
6:00 p.m. - Work Session: Agenda Review
6:00 p.m. - Work Session: Public Comments

April 6, 2021

6:00 p.m. - Pre-Council
6:30 p.m. - Regular Meeting

April 13, 2021

6:00 p.m. - Work Session: Public Comments on non-agenda items
6:00 p.m. - Work Session: City Council Updates/Council Comments
6:00 p.m. - Work Session: Agenda Review
6:00 p.m. - Work Session: Public Comments

April 20, 2021

6:00 p.m. - Pre-Council
6:30 p.m. - Regular Meeting

April 27, 2021

6:00 p.m. - Work Session: Public Comments on non-agenda items
6:00 p.m. - Work Session: City Council Updates/Council Comments
6:00 p.m. - Work Session: Agenda Review
6:00 p.m. - Work Session: Public Comments