

# AGENDA

## CITY OF LARAMIE, WYOMING

### CITY COUNCIL REGULAR MEETING

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE  
TUESDAY, JANUARY 16, 2024, 6:30 PM  
(Pre-Council Meeting begins at 6:15 pm)

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 861 3308 5528 Passcode: 055966 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). **Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to [council@cityoflaramie.org](mailto:council@cityoflaramie.org) for the record. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meetings are held prior to Regular Council Meetings at 6:15 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.**

**Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.**

**Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.**

**Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.**

Zoom Link: <https://cityoflaramie.zoom.us/j/86133085528?pwd=TmNoUjRpTkdwZm9tamYxWUUh2aURoZz09>

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.A.i. PROCLAMATION: Arbor Day**

Documents:

[Proclamation 2023 \(40th\) Arbor Day Celebration 1-16-24.pdf](#)

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: Bittersweet Industrial Subdivision Preliminary Plat**

Documents:

[Legal Ad CC Public Meeting -1-16-2024.pdf](#)

**6.C. ANNOUNCEMENTS**

**6.C.i. Monthly Staff Recognition**

- o Mark Hazelett, Civil Engineer
- o Grace Martinez, Senior Utility Billing Clerk

**7. Disclosures by City Council Members**

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from January 3, 2024**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of January 3, 2024, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 1-3-24.pdf](#)

[PH OO 2079 Extraterritorial Access 1-3-24.pdf](#)

### **9.B. CEMETERY DEEDS: Cemetery Deeds for January 1-15, 2024**

**Action:**

that the Cemetery Deeds for January 1-15, 2024, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

### **9.C. LICENSE: Renewal of a Vehicle for Hire License for Tour De Venue**

**Action:**

That Council approve the renewal of a Vehicle for Hire License to Tour De Venue (Owner: Bockai Akmadu Ahmadu), for the period of January 1, 2024 to December 31, 2024.

**[Bartholomew, CC]**

Documents:

[Summary TaxiLicRENEW-Tour De Venue 1-16-24.pdf](#)

[Tour De Venue app 1-16-24.pdf](#)

### **9.D. AGREEMENT: License Agreement Between the City of Laramie, Wyoming, and WY Plaza, L.C. and SBMC Real Estate Holding Company, LLC for Access, Installation and Maintenance of Landscaping**

**Action:**

to rescind the agreement approved on December 19, 2023, and replace and approve License Agreement dated January 16, 2024 between the City of Laramie, Wyoming, and WY Plaza, L.C. and

SBMC Real Estate Holding Company, LLC for Access, Installation and Maintenance of Landscaping, and authorize the Mayor and Clerk to sign.

**[Jordan, CM]**

Documents:

[Summary.WYPlazaSBMCLicense Agreement.01162024.pdf](#)  
[License Agmt-SBMC\\_PEX\\_20240109.pdf](#)

**9.E. LETTER OF SUPPORT: Support Letter from the City Council for the Laramie Growth Area Plan and it's Nomination for the American Planning Association's Vernon Deines Award for Comprehensive Plan or Special Project Plan Award**

**Action:**

to approve a support letter from the City Council for the Laramie Growth Area Plan and it's Nomination for the American Planning Association's Vernon Deines Award for Comprehensive Plan or Special Project Plan Award and authorize the Mayor to sign.

**[Teini, CEDD]**

Documents:

[Summary Document 1.16.2024.pdf](#)  
[City of Laramie City Council Support Letter STaR Award 1.16.2024.pdf](#)

**9.F. ORDINANCE: Original Ordinance No. 2079, Adding Chapter 12.37 to the Municipal Code Providing for Regulation of Extraterritorial Access to City Streets**

**Action:**

move to approve on third reading and final reading of Original Ordinance No. 2079, adding Chapter 12.37 to the Municipal Code providing for Regulation of Extraterritorial Access to City Streets, and authorize the Mayor and Clerk to sign.

**Recommend Amendment:**

I move to amend Original Ordinance No. 2079 by removing the second "the" in section 12.37.030.I.

**[Southard, CA]**

Documents:

[Summary - Access Ordinance Third Reading 011024.pdf](#)  
[OO2079 Access Policy Ordinance Third Reading 1-16-24.pdf](#)

**9.G. PRELIMINARY PLAT: PP-23-02: Bittersweet Industrial Subdivision Preliminary Plat**

**Action:**

move to approve the Bittersweet Industrial Subdivision Preliminary Plat, based on findings of fact and conclusions of law and authorize the Mayor and City Clerk to sign.

**[Gabathuler, Principal Planner]**

Documents:

[Summary Preliminary Plat - Toolbox \(UBC Building\).pdf](#)  
[Bittersweet Industrial Subdivision Preliminary Plat.pdf](#)  
[PP-23-02 Staff Report PC. 11.27.23.pdf](#)

**9.H. RESOLUTION: Resolution 2024-06, Appointing One Member to the Traffic Safety Commission**

**Action:**

I move to approve Resolution No. 2024-06, appointing Jeffrey Verosky to the Traffic Safety Commission and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Summary Resolution 2024-06 Traffic Safety Commission Member Appointment.pdf](#)  
[Resolution 2024-06 Appointing One Member to Traffic Safety Commission.pdf](#)

**9.I. RESOLUTION: Resolution 2024-07, Appointing One Member to the Laramie Police Advisory Board**

**Action:**

I move that Council approve Resolution 2024-07, appointing one board member Elizabeth Powers, to the Laramie Police Advisory Board for the remainder of a term expiring October 31, 2025, and authorize Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Summary Resolution 2024-07 Appt One to LPAB 1-16-24.pdf](#)  
[Reso 2024-07 appt one member to lpab 1-16-24.pdf](#)

**9.J. RESOLUTION: Resolution 2024-11, Appointing Members to the Wyoming Community Gas Joint Powers Board**

**Action:**

move to approve Resolution 2024-11, appointing members to the Wyoming Community Gas Joint Powers Board, and authorize the Mayor and Clerk to sign.

**[Jordan, CM; Wade, ASD; Bartholomew, CC]**

Documents:

[Summary Resolution 2024-11 Appt Members to WY Community Gas JPB 1-16-24.pdf](#)

**9.K. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- i. March 26, 2024, 5:30 pm - WORK SESSION: Community Partner Funding Presentations (Joint with Albany County Board of Commissioners)

**10. REGULAR AGENDA**

**11. Award of a Professional Service Agreement for the City-Wide Aerial Update [Webb, PW]**

Documents:

[Summary PSA Award City Wide Aerial Update.pdf](#)  
[PSA Agreement City-Wide Aerial.pdf](#)  
[Attachment A Scope of Services City-Wide Aerial Update.pdf](#)

**12. Consideration of Resolution 2024-08, supporting the submission of an application to the Wyoming Office of Outdoor Recreation for a Wyoming Outdoor Recreation Grant for the final design and construction of the Spring Creek Trail Phase 2 project [Feezer, ACM]**

Documents:

[Summary Resolution 2024.08 WORG Submission Spring Creek Trail Phase 2.pdf](#)  
[Resolution 2024.08 WORG Grant Submission.SPT2.pdf](#)  
[Spring Creek Trail Conceptual Plans\\_Dec26\\_2023.pdf](#)  
[2024 WORG Project Budget\\_Spring Creek Trail.pdf](#)

**13. Consideration of Resolution 2024-09, supporting the submission of an application to the Wyoming Office of Outdoor Recreation for a Wyoming Outdoor Recreation Grant to support the renovation and expansion of pathways and fitness stations in LaBonte Park [Feezer, ACM]**

Documents:

[Summary Resolution 2024.09 WORG Submission LaBonte.pdf](#)  
[Resolution 2024.09 WORG Grant Submission.LABONTE.pdf](#)  
[LABONTE PATHWAY 12-28-23-4.pdf](#)  
[Cost Estimate LaBonte Path 1-8-24.tf.pdf](#)

**14. Original Ordinance No. 2080, Amending Title 2 of the Laramie Municipal Code to Establish the Rate of Pay for the Governing Body [P. Russell, HR Director; J. Jordan, City Manager]**

Documents:

[Summary.Ordinance No. 2080 GoverningBodyRateofPay.pdf](#)  
[OO2080 Council Salaries 1-16-24.pdf](#)

**15. Consideration of Resolution 2024-10, Adopting Policy Goals and Objectives for the City of Laramie for 2024 [Jordan, CM]**

Documents:

[Summary.Resolution2024-10.Adopting2024Goals.pdf](#)  
[Resolution2024-10 \(002\).pdf](#)

**16. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**17. Consideration of Future Council Work Session Topics**

Documents:

[Future Work Session Topics 1-16-2024.pdf](#)  
[Upcoming Meetings 1-16-24.pdf](#)

**18. Adjournment**