

AGENDA

CITY OF LARAMIE, WYOMING

CITY COUNCIL REGULAR MEETING

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
TUESDAY, FEBRUARY 6, 2024, 6:30 PM
(Pre-Council Meeting begins at 6:15 pm)

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 861 3308 5528 Passcode: 055966 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. **Please email: clerk@cityoflaramie.org to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to council@cityoflaramie.org for the record. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meetings are held prior to Regular Council Meetings at 6:15 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.**

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. When attending a meeting remotely, the public must have their video cameras enabled and turned on when addressing the council. See Rule 1.F. When commenting on non-agenda items, the comments must be germane to City business over which Council has control. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflarame.zoom.us/j/86133085528?pwd=TmNoUjRpTkdwZm9tamYxWUhh2aURoZz09>

1. CALL TO ORDER

2. Pledge of Allegiance

3. Roll Call

- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**
(Limit of 3 minutes per speaker. When attend a meeting remotely, the public must have their video cameras enabled and turned on when addressing the council. When commenting on non-agenda items, the comments must be germane to City business over which Council has control.)
(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Random Acts of Kindness

Documents:

[Random Acts of Kindness Week 2-6-24.pdf](#)

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests,

in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from January 16, 2024

Action:

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of January 16, 2024, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes 1-16-24.pdf](#)
[PH Preliminary Plat Bittersweet Group LTD 1-16-24.pdf](#)

9.B. MINUTES: Minutes from the November 9, 2023 Traffic Safety Commission

Action:

Move to acknowledge receipt of the November 9, 2023, Traffic Safety Commission Minutes and place them on file for public inspection.

[Webb, PW]

Documents:

[11.09.23 TSC Minutes Signed Combined.pdf](#)

9.C. MINUTES: Laramie Regional Airport Joint Powers Board Minutes from November 15, 2023 and December 20, 2023

Action:

that Council acknowledge receipt of the minutes of the November 15, 2023, and December 20, 2023, Regular Meetings of the Laramie Regional Airport Joint Powers Board and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[11.15.23 Board Meeting Minutes LRAB F.pdf](#)
[12.20.23 Board Meeting Minutes LRAB F.pdf](#)

9.D. MINUTES: Laramie Youth Council Minutes from December 7, 2023

Action:

that Council acknowledge receipt of the minutes from December 7, 2023 Regular Meeting of the Laramie Youth Council and have them placed on file for public inspection.
[Bartholomew, CC]

Documents:

[Minutes 12-7-23.pdf](#)

9.E. MINUTES: Environmental Advisory Committee Minutes from December 7, 2023

Action:

that Council acknowledge receipt of the minutes of the December 7, 2023 Regular Meetings of the Environmental Advisory Commission and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[EAC Minutes 12-7-23.pdf](#)

9.F. CEMETERY DEEDS: Cemetery Deeds for January 16-31, 2024

Action:

that the Cemetery Deeds for January 16- 31, 2024, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.G. VOUCHERS: January 2024

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of February. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Wade, ASD]

9.H. LICENSE: Temporary Use of a Laramie County Retail Liquor License within City Limits for an Event for the University of Wyoming Rodeo Gala on February 17, 2024

Action:

that City Council approve a temporary use of a Laramie County Retail Liquor License for DeLancey Enterprises, LLC within City Limits for an event for the University of Wyoming Rodeo Gala on February 17, 2024.

[Bartholomew, CC]

Documents:

[Summary License, temp use in city DeLancey Enterprises 2-6-24.pdf](#)
[DeLancey Enterprises app 2-6-24.pdf](#)
[Permission Letter Laramie City Clerk - Retail Liquor License - 2023 University of Wyoming Rodeo Gala annual Fundraiser \(2\).pdf](#)
[2.17.24UWRodeoGala-Auth Updated letter.pdf](#)

9.I. LICENSE: Temporary Use of a Laramie County Retail Liquor License within City Limits for an Event for the Laramie High School Rodeo Club Fundraiser Dinner on February 3, 2024

Action:

that City Council approve and ratify the temporary use of a Laramie County Retail Liquor License for DeLancey Enterprises, LLC within city limits for an event for the Laramie High School Rodeo Club fundraiser dinner that occurred on February 3, 2024.

[Bartholomew, CC]

Documents:

[Summary License, 2nd temp use in city DeLancey Enterprises 2-6-24.pdf](#)
[Delancey Enterprises redacted 2-6-24.pdf](#)
[city clerk letter DeLancey 1-29-24.pdf](#)

9.J. MOU: Amendment Number One to Memorandum of Understanding between the City of Laramie and Bittersweet Group, LLC Regarding Development at 2000 S 15th Street

Action:

to approve Amendment Number One to the Memorandum of Understanding between the City of Laramie and Bittersweet Group, LLC regarding Development at 2000 S 15th Street, authorizing the Mayor and Clerk to sign.

[Teini, CEDD]

Documents:

[Summary 2.6.2024.pdf](#)
[Amendment No One to 2000 15th Street MOU Bill Nye 2.6.2024 Final.pdf](#)
[MOU.C-3596 Bittersweet Group LLC 2000 S 15th St 9-7-21 Recorded.pdf](#)

9.K. MOU AMENDMENT: Consideration of Amendment Number 1 to the

Memorandum of Understanding between the City of Laramie, Wyoming, and Action Resources International-Feeding Laramie Valley for the Provision of a Community Garden in Kiwanis Park

Action:

that Council approve Amendment Number 1 to the Memorandum of Understanding between the City of Laramie, Wyoming, and Action Resources International- Feeding Laramie Valley for the provision of a community garden in Kiwanis Park and authorize the Mayor and Clerk to sign.

[Feezer, ACM]

Documents:

[Summary Amendment ARI.FLV Kiwanis Community Garden.pdf](#)
[Amendment One Feeding Laramie Valley.Kiwanis Park.pdf](#)
[MOU.C-2731 Feeding Laramie Valley 9-4-18.pdf](#)

9.L. AGREEMENT-LEASE: Consideration of a lease agreement between the City of Laramie, Wyoming and Four ‘G’ Enterprises of Laramie, Wyoming for Laramie River Greenbelt Access

Action:

that Council approve the lease agreement between the City of Laramie, Wyoming and Four ‘G’ Enterprises of Laramie, Wyoming for Laramie River Greenbelt Access in an amount not to exceed \$950.00 and authorize the Mayor and Clerk to sign.

[Feezer, ACM]

Documents:

[Summary Lease Agreement Four G.pdf](#)
[Lease Agreement Four G 2024.2025.pdf](#)

9.M. AGREEMENT-LEASE: Consideration of a Lease and Purchase Agreement with the Wyoming Association of Municipalities/Wyoming County Commissioners Association 2024 Energy Lease Program for the replacement of roof top units at the Laramie Community Recreation Center

Action:

that the Laramie City Council approve Lease and Purchase Agreement with the Wyoming Association of Municipalities/Wyoming County Commissioners Association 2024 Energy Lease Program for the replacement of roof top units at the Laramie Community Recreation Center in an amount not to exceed \$100,000 and authorize the Mayor and Clerk to sign.

[McIntyre, Facilities/Feezer, ACM]

Documents:

[Summary WAM Energy Lease Award.pdf](#)
[WAM Energy Lease Award Agreement.pdf](#)
[WAM Energy Lease Award Letter.pdf](#)
[WAM.WCCA 2024 Energy Lease Proposal.pdf](#)

9.N. RESOLUTION: Resolution 2024-12, Amending the Bylaws Related to Building and Fire Code Board of Appeals

Action:

move to approve Resolution 2024-12, amending the bylaws related to Building and Fire Code Board of Appeals, and authorize the Mayor and City Clerk to sign.

[Bartholomew, CC]

Documents:

[Summary BAFBCOA Bylaws 2-6-24.pdf](#)
[Reso 2024-12 BAFBCOA Bylaws 2-6-24.pdf](#)
[Reso 2024-12 Attachment A BFCBOA Bylaws Draft .pdf](#)

9.O. RESOLUTION: Resolution 2024-13, Cancelling the Contract for Eight Hybrid SUV Patrol Vehicles with Trade-in and Authorizing Staff to Re-Bid

Action:

I move to approve Resolution 2024-13, Canceling the Contract for Eight (8) AWD Four-Door Hybrid SUV Police Package Patrol Vehicles with Trade in, authorize staff to re-bid, and authorize the Mayor and City Clerk to sign.

[Webb, PD]

Documents:

[Summary Res 2024-13 Cancelling PD Bid Contract.pdf](#)
[Res 2024-13 Cancelling PD Bid Contract.pdf](#)
[\(8\) Police Units Bid Contract signed.pdf](#)

9.P. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- i. February 7, 2024 (Wednesday), 6:00 pm - WORK SESSION: NIMS Training
- ii. February 13, 2024, 6:00 pm - WORK SESSION: Annual Bias Crime Report
- iii. March 12, 2024, 6:00 pm - WORK SESSION: Streamlining Boards and Commissions (Part 2)
- iv. March 12, 2024, 6:00 pm - WORK SESSION: West Side Neighborhood Plan
- v. April 9, 2024, 6:00 pm - WORK SESSION: North Side Tank Activation Plan
- vi. April 9, 2024, 6:00 pm - WORK SESSION: Capital Budget
- vii. April 23, 2024, 6:00 pm - WORK SESSION: Capital Budget

- viii. May 8, 2024 (Wednesday), 6:00 pm - SPECIAL MEETING:
Capital Budget
- ix. May 8, 2024 (Wednesday), 6:00 pm - WORK SESSION:
Recommended Budget
- x. May 14, 2024, 6:00 pm - WORK SESSION: **Recommended Budget**
- xi. May 15, 2024 (Wednesday), 6:00 pm - WORK SESSION:
Recommended Budget
- xii. May 22, 2024 (Wednesday), 6:00 pm - WORK SESSION: **Capital and Recommended Budget**
- xiii. May 22, 2024 (Wednesday), 6:00 pm - SPECIAL MEETING:
Recommended Budget

10. REGULAR AGENDA

- 11. Resolution 2024-14, Fiscal Year 2024 Budget Amendment – Settlement Agreement**
[Webb, PW]

Documents:

[Summary Res 2024-14 Budget Amend Settlement Agrmt.pdf](#)
[Budget Res 2024-14 Budget Amend Settlement Agrmt.pdf](#)
[Agree.C-4048 Settlement Williamson, Deines, Thompson, Hoffine 1-3-24.pdf](#)

- 12. Consideration of Resolution 2024-15 designating recreation project request priorities to the Albany County Recreation Board for funding consideration in Fiscal Year 2025**
[Feezer, ACM]

Documents:

[Summary Resolution 2024.15 ACRB Cover Sheet.pdf](#)
[ACRB Resolution 2024.15.pdf](#)

- 13. Consideration of a Lease Agreement between the City of Laramie and Action Resources International-Feeding Laramie Valley for a term of 5 years**
[Feezer, ACM]

Documents:

[Summary Lease Agreement Ft Sanders ARI.FLV.pdf](#)
[Lease Agreement Ft Sanders Lease.ARI 2-6-2024.pdf](#)

- 14. Memorandum of Understanding with Albany County for Adult Diversion Services**
[Southard, CA]

Documents:

[Council - Summary - Approving MOU with County for Diversion Program.pdf](#)
[MOU Between City and County for Adult Diversion Program 2024.pdf](#)

15. Original Ordinance No. 2081, Adding Section 9.13 to Laramie Municipal Code Providing Certain Persons Charged in Municipal Court to Qualify for a Diversion Program

Introduction and First Reading.

[Southard, CA]

Documents:

[Council - Summary - Diversion Program Ordinance First Reading 013124.pdf](#)
[Council - Adult Diversion Program Ordinance.pdf](#)

16. Original Ordinance No. 2082, Amending Chapter 13.48.010 of the Laramie Municipal Code to Regulate Wastewater Rates in the City of Laramie

Introduction and First Reading.

[Webb, PW]

Documents:

[Summary Original Ordinance No. 2082 Wastewater Rates 2-6-24.pdf](#)
[Original Ordinance No. 2082 Change 2-6-24.pdf](#)

17. Original Ordinance No. 2083, Amending Chapters 13.44.010 of the Laramie Municipal Code to Regulate Water Rates in the City of Laramie

First Reading and Introduction.

[Webb, PW]

Documents:

[Summary Original Ordinance No. 2083 Water Rates 2-6-24.pdf](#)
[Original Ordinance 2083 change. 2-6-24.pdf](#)
[Water Main Breaks by Calendar Year.pdf](#)

18. Original Ordinance No. 2080, Amending Title 2 of the Laramie Municipal Code to Establish Rate of Pay for the Governing Body

Second Reading. (Introduction by Shumway)

[Jordan, CM; Russell, HR Director]

Documents:

[Summary.Ordinance No. 2080 GoverningBodyRateofPay.pdf](#)
[OO2080 Council Salaries2ndReading.pdf](#)

18.A. Resolution 2024-16, Amending City Council Rules of Procedure 4.02(A) Related to Public Comment at Regular Meetings to Prevent Public Comments on Non-agenda Related Items Via Web-conferencing

[Mayor Harrington; Councilor Pearce]

Documents:

[Summary Reso 2024-16 Public Comment on non-agenda items 2-6-24.pdf](#)
[Reso 2024-16 Public comment on webconference 2024_ RWS Comments 020524.pdf](#)

19. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

20. Consideration of Future Council Work Session Topics

Documents:

[Future Work Session Topics 2-6-2024.pdf](#)
[Upcoming Meetings 2-6-24.pdf](#)

21. Adjourn to Executive Session regarding Personnel, WY § 16-4-405(a)(x)