

PARKS, TREE & RECREATION ADVISORY BOARD

February 8, 2023 at 6:30 p.m. - Hybrid

Attendees may be present at the Recreation Center front Conference Room, 920 Boulder Drive, Laramie, Wyoming 82070 or by Zoom at:

[https://cityoflaramie.zoom.us/j/81336185487?](https://cityoflaramie.zoom.us/j/81336185487?pwd=TjJlRzV5d0RZR3lrNGE5RGpNYmlCQT09)

[pwd=TjJlRzV5d0RZR3lrNGE5RGpNYmlCQT09](https://cityoflaramie.zoom.us/j/81336185487?pwd=TjJlRzV5d0RZR3lrNGE5RGpNYmlCQT09). Meeting ID: 813 3618 5487. Passcode:

610043. One tap mobile: +16694449171,,81336185487# US,

+16699006833,,81336185487# US (San Jose). Dial by your location: +1 669 444

9171 US, +1 669 900 6833 US (San Jose), +1 719 359 4580 US, +1 253 205 0468

US, +1 253 215 8782 US (Tacoma), +1 346 248 7799 US (Houston), +1 360 209

5623 US, +1 386 347 5053 US, +1 507 473 4847 US, +1 564 217 2000 US, +1 646

931 3860 US, +1 689 278 1000 US, +1 929 205 6099 US (New York), +1 301 715

8592 US (Washington DC).

1. Call to Order

2. Approval of Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved;

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

3. Introduction of new and returning Parks, Tree & Recreation Advisory Board members.

[Feezer, ACM]

Documents:

[Introduction of new.returning Member Cover Sheet.2.10.21.pdf](#)

[Reso 2022-18 PTR Advisory Board 2-7-23.pdf](#)

[Municipal Code Chapter 2.28 PTR.pdf](#)

4. Selection of a Chair and Vice Chair for the Parks, Tree & Recreation Advisory Board.

[Feezer, ACM]

Documents:

[Selection of Chair.Vice Chair Cover Sheet.2.10.21.pdf](#)

5. Citizen Comments

Non-agenda related topics. No action can be taken. Please limit time to 5 minutes.

6. Advisory Board or Staff Comments

Non-agenda related topics. No action can be taken. Please limit time to 5 minutes.

7. Disclosures

8. Consent Agenda

Motion: by _____, seconded by _____, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item will be removed from the consent agenda to the regular agenda.)

8.A. MINUTES: Minutes from the November 9, 2022 Regular Meeting of the Parks, Tree & Recreation Advisory Board.

that the Parks, Tree & Recreation Advisory Board approve the minutes from the November 9, 2022 Regular Meeting and forward them to City Council for placement on file and public inspection.

Documents:

[PTR Board Minutes November 9, 2022.pdf](#)

8.B. MINUTES: Minutes from the December 14, 2022 Regular Meeting of the Parks, Tree & Recreation Advisory Board.

that the Parks, Tree & Recreation Advisory Board approve the minutes from the December 14, 2022 Regular Meeting and forward them to City Council for placement on file and public inspection.

Documents:

[PTR Board Minutes December 14, 2022.pdf](#)

8.C. MINUTES: Minutes from the January 11, 2023 Regular Meeting of the Parks, Tree & Recreation Advisory Board.

that the Parks, Tree & Recreation Advisory Board approve the minutes from the January 11, 2023 Regular Meeting and forward them to City Council for placement on file and public inspection.

Documents:

[PTR Board Minutes January 11, 2023.pdf](#)

8.D. MINUTES: Minutes from the January 18, 2023 Special Meeting of the Parks, Tree & Recreation Advisory Board.

that the Parks, Tree & Recreation Advisory Board approve the minutes from the January 18, 2023 Special Meeting and forward them to City Council for placement on file and public inspection.

Documents:

[PTR Board Minutes January 18, 2023.pdf](#)

8.E. OTHER: Acknowledgment of receipt of annual report from Action Resources International/Feeding Laramie Valley related to the Kiwanis Park Community Garden.

Action:

that the Parks, Tree & Recreation Advisory Board acknowledge receipt of the annual report from Action Resources International/Feeding Laramie Valley related to the Kiwanis Park Community Garden.

[Hunter, Parks/Feezer, ACM]

Documents:

[ARIFLV Annual Report Cover Sheet.pdf](#)
[2022 COMPLETED ANNUAL REPORT KIWANIS PARK COMMUNITY GARDEN.pdf](#)
[Executed MOU 18-23 KPCG.C-2731 Feeding Laramie Valley 9-4-18.pdf](#)
[Year-End 2022 kpcg updated plot stewards map.pdf](#)
[2022 Community Garden Planning Steps.pdf](#)

8.F. AMENDMENT: Consideration of Amendment Number One to the lease agreement between the City of Laramie and the Laramie Barnstormers.

Action:

that the Parks, Tree & Rec Advisory Board approve Amendment Number One to the lease agreement between the City of Laramie and the Laramie Barnstormers.

[Feezer, ACM]

Documents:

[PTR Cover Sheet.Barnstormers Amendment.2023.pdf](#)
[Amendment One Laramie Barnstormers.pdf](#)
[Agree.C-2658 Barnstormers 1-16-2018.pdf](#)

9. Regular Agenda

10. Advisory Board Open Items

10.A. Acknowledgment of receipt of 2022 Annual Report from the Laramie Rifle Range.

[Feezer, ACM]

Documents:

[PTR Cover Sheet.Rifle Range Annual Report.2023.pdf](#)
[2023 LRRC Annual Report.pdf](#)
[Lease.C-2206 Laramie Rifle Range 09-20-11.pdf](#)

**10.B. Presentation from Ashley Quick, Program Coordinator for Common Outdoor Ground.
[Feezer, ACM]**

Documents:

[PTR Cover Sheet.Common Outdoor Ground.2023.pdf](#)
[Common Outdoor Ground Presentation.pdf](#)

11. Staff Reports/Financial Information

Facilities Staff Report
Parks Staff Report
Recreation Staff Report

Documents:

[Fac Monthly Report 01-25-23.pdf](#)
[prks Manager Report 1.25.2023.pdf](#)
[Rec monthly Report January 2023.pdf](#)

12. Next Meeting Date

The next Parks, Tree & Recreation Advisory Board Meetings will be held on March 8, 2023, at 6:30pm in Hybrid Format.

13. Adjournment