

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL REGULAR MEETING**

(VIA ZOOM MEETING)

**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**TUESDAY, MARCH 1, 2022, 6:30 PM**

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 848 5110 5534 Passcode: 385209 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/84851105534?pwd=MWhzdnFSVVBLN3BtbjBhcGw5dEFCZz09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the

Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

## **6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

### **6.A. PROCLAMATIONS & PRESENTATIONS**

#### **6.A.i. PRESENTATION: Wyoming Community Gas Distribution Checks to Laramie Interfaith, Laramie Downtown Clinic, and Laramie Soup Kitchen**

**Presenter:**

Natalie Flood -Senior Business Development Manager

**Awardees:**

Soup Kitchen – Ted Cramer, Executive Director

Downtown Clinic – Pete Gosar, Executive Director

Interfaith – Josh Watanabe, Executive Director

### **6.B. PUBLIC HEARING**

### **6.C. ANNOUNCEMENTS**

## **7. Disclosures by City Council Members**

## **8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from February 15, 2022**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Regular Meeting and Public Hearings of February 15, 2022, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 2-15-22.pdf](#)

[PH New Restaurant License R69 Eat, Sleep Barbecue 2-15-22.pdf](#)

**9.B. CEMETERY DEEDS: Cemetery Deeds for February 16-28, 2022**

**Action:**

that the Cemetery Deeds for February 16-28, 2022 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.C. VOUCHERS: February 2022**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of March. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Wade, ASD]**

**9.D. AMENDMENT: Amendment Number Two to the Facilities Use Agreement between the City of Laramie and the Laramie County Community College.**

**Action:**

that the Laramie City Council Approve Amendment Number Two to the Facilities Use Agreement between the City of Laramie and the Laramie County Community College and authorize the Mayor and Clerk to sign.

**[Guerin, Recreation/Feezer, ACM]**

Documents:

[LCCC FUA Amendment 2 Cover Sheet.pdf](#)  
[City of Laramie Rec Center Amend 2 - signed.pdf](#)  
[LCCC Facilities Use Agreement 2018-2020.pdf](#)  
[Signed Amendment 1.pdf](#)

**9.E. RESOLUTION: Resolution 2022-17, Appointing Two Members to the Downtown Development Authority**

**Action:**

move to approve Resolution 2022-17, appointing Jay Bond and Jessica Hocker to the to the Downtown Development Authority with a term ending June 30, 2025, and authorize the Mayor and City Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2022-17 3-1-22.pdf](#)  
[Reso 2022-17 Appt Two Members DDA 3-1-22.pdf](#)

**9.F. GRANT AGREEMENT: Submission of a Concessions Rent Relief Airport Rescue Grant Agreement for Laramie Regional Airport in the Amount of \$16,273**

**Action:**

move to approve the submission of a Grant Agreement for FAA's Concessions Rent Relief Airport Rescue by Laramie Regional Airport in the amount of \$16,273, and authorize the Mayor and City Attorney to sign.

**[Bartholomew, CC; Brown, COO; Amy Terrell, Director of Laramie Airport]**

Documents:

[Cover Sheet Con FAA Grant 3-01-2022.pdf](#)  
[LAR-NMG-3-56-0017-044-2022-Grant Agreement - unsigned.pdf](#)

**9.G. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

**10. REGULAR AGENDA**

**11. Consideration of Bid Award, Construction Contract and Budget Amendment for the Laramie City Hall MAU 1 & 2 Design/Build Replacement Project to Climate Control, LLC of Cheyenne, Wyoming.  
[Stevenson, Facilities/Feezer, ACM]**

Documents:

[Agenda Cover City Hall MAU 1.2 Bid Award.pdf](#)  
[Construction Contract.City Hall MAU 1.2.pdf](#)  
[Attachment A.City Hall MAU 1.2 Project Manual.pdf](#)

**12. Resolution No. 2022-18 providing written notice again related to the Delayed Improvement Agreement between B.F.R. Development, Inc. and the City of Laramie, Wyoming  
[Feezer, ACM]**

Documents:

[CC cover sheet 03.01.2022.pdf](#)  
[2022.03.01 - CC Resolution BFR Council Notice.pdf](#)

**13. Discussion on Ward Boundaries**

**[Bartholomew, CC; Jordan, CM; Southard, CA; Kraft, GIS]**

Documents:

[Cover Sheet Ward Boundaries 3-1-22.pdf](#)  
[WS Ward Boundaries 3-1-21.pdf](#)

**14. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**15. Consideration of Future Council Work Session Topics**

Documents:

[Future Work Session Topics 3-1-2022.pdf](#)  
[Upcoming Meetings 3-1-22.pdf](#)

**16. Adjournment**