

CIVIL SERVICE COMMISSION MEETINGS
COUNCIL CHAMBERS, CITY HALL, 406 IVINSON AVE

Wednesday, April 14, 2021

3:00 PM

(Via Zoom Meeting)

SPECIAL ACCOMMODATIONS. Civil Service Commission Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

City Clerk is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://cityoflaramie.zoom.us/j/82332006321?pwd=aGs3TTd4RGVKZ3RySIINU0NSQWxiUT09>

Meeting ID: 823 3200 6321

Passcode: 520553

One tap mobile

+12532158782,,82332006321# US (Tacoma)

+13462487799,,82332006321# US (Houston)

Police Civil Service Commission Meeting

- .1. Call to Order**
- .2. Roll Call**
- .3. Disclosures by Police Civil Service Board Members**
- .4. Consideration of Changes in Agenda and Setting the Agenda**
 - a. MOTION BY _____, second by _____, that the following changes to the Agenda be approved:

 - b. MOTION BY _____, second by _____, that the Agenda be set as submitted or changed.
- .5. Announcements**
- .6. Updates by Staff**
- .7. Police Agenda**

.7.A. Consideration of approval of Police CSC Minutes from January 13, 2021 Regular Meeting

Recommended Motion:

to approve the Police Civil Service Commission minutes from the January 13, 2021 regular meeting.

Documents:

[CSCP Minutes 1-13-21.Pdf](#)

.7.B. Consideration to Certify a List for Sworn Officer [Chief Stalder]

Documents:

[CSCP Sworn Officer List 4-14-21.Pdf](#)

.7.C. Consideration to Establish a List for Sworn Officer [Police Chief Stalder]

.8. Public Comments

.9. Adjournment

Fire Civil Service Commission Meeting

- .1. Call to Order**
- .2. Roll Call**
- .3. Disclosures by Fire Civil Service Board Members**
- .4. Consideration of Changes to the Agenda and Setting the Agenda**
 - a. MOTION BY _____, second by _____, that the following changes to the Agenda be approved:
 - b. MOTION BY _____, second by _____, that the Agenda be set as submitted or changed.
- .5. Announcements**
- .6. Updates by Staff**
- .7. Fire Agenda**
 - .7.A. Consideration of approval of Fire CSC Minutes from January 13, 2021 Regular Meeting**

Recommended Motion:
I move to approve the Fire Civil Service Commission meeting minutes from the January 13, 2021 Regular Meeting.

Documents:

[CSCF Minutes 1-13-21.Pdf](#)
- .8. Public Comments**
- .9. Adjourn to Executive Session regarding Personnel WY S.S. 16-4-405(a)(x)**

**MINUTES
CITY OF LARAMIE, WYOMING
POLICE CIVIL SERVICE COMMISSION
CITY HALL
JANUARY 13, 2021**

1. Call to Order

Meeting of the Police Civil Service Commission was called to order by City Clerk Nancy Bartholomew at 3:02 p.m.

2. Roll Call

Roll call showed present: Kenison, Paulekas, and Weaver. Absent: None.

3. Elect a Chair

Commissioner Paulekas nominated Bob Kenison.
Commissioner Kenison had no nomination.
Commissioner Weaver had no nomination.

MOTION BY PAULEKAS, seconded by Weaver, to elect Bob Kenison as Chairman of the Civil Service Commission.

MOTION CARRIED by voice vote.

4. Elect a Vice Chair

Commissioner Paulekas nominated Paul Weaver.
Commissioner Kenison had no nomination.
Commissioner Weaver had no nomination.

MOTION BY PAULEKAS, seconded by Kenison, to elect Paul Weaver as Vice Chair of the Civil Service Commission.

MOTION CARRIED by voice vote.

5. Disclosures by Police Civil Service Board Members

None.

6. Consideration of Changes in Agenda and Setting the Agenda

MOTION BY PAULEKAS, seconded by Weaver, that the Agenda be set as presented.

MOTION CARRIED by voice vote.

7. Announcements

None.

8. Updates by Staff

None.

**MINUTES
CITY OF LARAMIE, WYOMING
POLICE CIVIL SERVICE COMMISSION
CITY HALL
JANUARY 13, 2021**

9. Police Agenda

9.A. Consideration of approval of Police CSC Meeting Minutes from the October 14, 2020 meeting.

MOTION BY PAULEKAS, seconded by Kenison, to approve the Police CSC Meeting Minutes from the October 14, 2020 meeting.

MOTION CARRIED by voice vote.

9.B. Consideration to Certify a List for Law Enforcement/Fire Dispatcher

MOTION BY PAULEKAS, seconded by Weaver, to Certify the Lists for Law Enforcement Dispatchers from October 23, 2020 and December 8, 2020.

MOTION CARRIED by voice vote.

9.C. Consideration to Certify a List for Sworn Officer

MOTION BY WEAVER, seconded by Paulekas, to certify a list for Sworn Officer.

MOTION CARRIED by voice vote.

10. Public Comments

None.

11. Adjournment

MOTION BY PAULEKAS, seconded by Weaver, to adjourn.

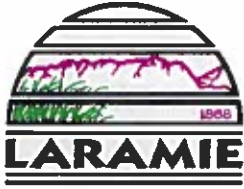
MOTION CARRIED by voice vote.

Police Civil Service Commission adjourned at 3:18 p.m.

Approved:

Nancy Bartholomew
City Clerk

Date



**City of Laramie
Police Department
620 Plaza Court
Laramie, WY 82070**

Chief of Police 721-3552
Administration 721-3547
Dispatch 721-2526

**Laramie Police Department
Civil Service Eligibility List
Police Officer
Testing: February 8th-10th 2021**

<u>Rank</u>	<u>Score</u>	<u>Applicant</u>	<u>Date Certified</u>
1	83.37	Hansen, Jene Catherine	10/30/2020
2	81.32	Nelson, Devon Thomas	02/11/2021
3	78.94	Freyder, Luke Allen	02/11/2021

Date

Certified
Laramie Police Department
Civil Service Commission



**City of Laramie
Police Department
620 Plaza Court
Laramie, WY 82070**

Chief of Police 721-3552
Administration 721-3547
Dispatch 721-2526

February 11th 2021

The Laramie Police Department conducted testing to establish an eligibility list February 8-10, 2021. Starting December 29, 2020 we advertised on the hiring website IDEED.com, the Laramie Police Department Facebook page as well as sending out a regional teletype and posting an announcement on the state employment page.

We received fifty (50) applications, eight (8) applicants were disqualified due to age requirements or a primary rejection criteria. Twenty four (24) applicants voluntarily withdrew, and four (4) were no shows leaving fourteen (14) applicants eligible for testing.

Of the fourteen applicants that were eligible, one (1) called in sick the morning of February 8th. Thirteen (13) applicants arrived for the Physical Assessment Test (PAT) on February 8th and 9th, consisting of sit-ups, push-ups and a 13-minute run, all based on the Cooper Standards. Ten (10) of the applicants did not pass the Physical Testing with six (6) failing the sit ups portion and four (4) failing the run portion allowing four applicants to continue on to the POST examination which was taken on February 9th, 2021. Of the four (4) applicants, two (2) passed the examination at the Laramie Police Department. This brought the number for oral boards to two (2) applicants which was down from October 2020's pool of twelve (12).

We conducted two (2) interviews February 10th, 2021, passing two (2) applicants with a combined score of 75% or higher.

Respectfully submitted,

Paul Wick
Training Sergeant

**MINUTES
CITY OF LARAMIE, WYOMING
FIRE CIVIL SERVICE COMMISSION
CITY HALL
JANUARY 13, 2021**

1. Call to Order

Meeting of the Fire Civil Service Commission was called to order by Chairman Kenison at 3:19 p.m.

2. Roll Call

Roll call showed present: Paulekas, Weaver, and Kenison. Absent: None.

3. Disclosures by Fire Civil Service Board Members

None.

4. Consideration of Changes in Agenda and Setting the Agenda

MOTION BY WEAVER, second by Paulekas, that the Agenda be set as submitted.

MOTION CARRIED by voice vote.

5. Announcements

None.

6. Updates by Staff

None.

7. Fire Agenda

7.A. Consideration of approval of Fire CSC Meeting Minutes from the October 14, 2020 meeting.

MOTION BY PAULEKAS, seconded by Kenison, to approve the Fire CSC Meeting Minutes from the October 14, 2020 regular meeting.

MOTION CARRIED by voice vote.

7.B. Consideration of Company Officer Exam scheduling for April 12-16, 2021

MOTION BY PAULEKAS, seconded by Weaver, the Consideration of Company Officer Exam scheduling for April 12-16, 2021.

MOTION CARRIED by voice vote.

**MINUTES
CITY OF LARAMIE, WYOMING
FIRE CIVIL SERVICE COMMISSION
CITY HALL
JANUARY 13, 2021**

7.C. Consideration of Approval of proposed Firefighter Entry Level testing schedule.

MOTION BY PAULEKAS, seconded by Weaver, to approve the proposed Firefighter Entry Level testing schedule.

Proposed Firefighter Entry Level Testing Schedule:

- 4/24/21. 0900-1200 Candidate Physical Ability Test (CPAT) orientation
- 5/22/21. 0830-1200 CPAT Practice Session #1
- 6/5/21. 0830-1200 CPAT Practice Session #2
- 6/6/21. 0930-1200 Written Exam #1
- 6/6/21. 1330-1600 Written Exam #2
- 6/12/21. CPAT testing session #1: 0830-1730 (for candidates that have not participated and passed in a practice session)
- 6/13/21. CPAT testing session #2: 0830-1200 (for candidates that have not participated and passed in a practice session)
- 6/13/21. Scored Oral Interviews 1:30 pm o 5:30 pm
- 6/14/21. Scored Oral Interviews 8:30 am to 5:30 pm
- 6/15/21. Scored Oral Interviews (if necessary) 8:30 am to 5:30 pm
- 7/14/21. Fire Department Candidate list presented to Civil Service Commission for Certification

MOTION CARRIED by voice vote.

8. Public Comments

None.

9. Adjournment

MOTION BY WEAVER, seconded by Paulekas, to adjourn.

MOTION CARRIED by voice vote.

Fire Civil Service Commission adjourned at 3:33 p.m.

Approved:

Nancy Bartholomew
City Clerk

Date