

**AGENDA  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
CITY HALL  
APRIL 17, 2018 6:30 pm**

*City Council Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.*

*Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.*

**1. AGENDA**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. PRE-MEETING ITEMS**

**4.A. PROCLAMATIONS & PRESENTATIONS**

**4.A.i. PROCLAMATION: National Dispatchers Week**

**4.B. PUBLIC HEARING**

**4.B.i. PUBLIC HEARING: Original Ordinance No. 1982, amending Title 5 of Laramie Municipal Code, 5.09.010 – Definitions; 5.09.350 - Malt Beverage Permits for Special Events; 5.09.355 - Catering Permits for Special Events; 5.09.800 - Point System for Alcoholic Beverage License Violations and Suspensions to make clarifications, and address gaps in the Point System.**

Documents:

[PH Ord 1982, alcohol law 4-17-18.pdf](#)

**4.C. ANNOUNCEMENTS**

**5. Disclosures by City Council Members**

**6. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**7. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **8. CONSENT AGENDA**

### **8.A. MINUTES: City Council Meetings**

**Action:**

that Council approve the Minutes of the City Council Public Hearings and Regular Meeting of March 3, 2018 and the Special Meeting of March 10, 2018, and have them placed on file for public inspection.

**[Johnson, CC]**

Documents:

[PH Minutes 4.3.2018 New Restaruant LL R-61 Js Prairie Rose Inc.pdf](#)  
[Special Meeting Council 4-10-18.pdf](#)  
[PH Minutes 4.3.2018 Transfer Retail LL 15 University Plaza Inc to WRCH-Laramie LLC.pdf](#)  
[PH Minutes 4.3.2018 Renewal Retail LL 15 WRCH-Laramie LLC.pdf](#)  
[Minutes 4.3.2018 .pdf](#)

### **8.B. CEMETERY DEEDS: Cemetery Deeds for April 1-15, 2018**

**Action:**

that the Cemetery Deeds for April 1-15, 2018 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, P&R]**

### **8.C. MINUTES: Approval of the minutes from the March 21, 2018 regular meeting of the Parks, Tree & Recreation Advisory Board.**

**Action:**

that Council accept the minutes of the Parks, Tree & Recreation Advisory Board from the February 21, 2018 regular meeting and place them on file for public inspection: 1) To approve the minutes from the February 21, 2018 regular meeting of the Parks, Tree and Recreation Advisory Board. (Approved) 2) To approve an Adopt-A-Trail Agreement with Handel Information Technologies. (Approved) 3) To approve an Adopt-A-Trail Agreement with the Laramie Audubon Society. (Approved) 4) Consideration of a park reservation fee waiver for the Thursday Local Market to be held at Undine Park – July 19 through September 27, 2018 (Approved) 5) Consideration of a Discount Policy to provide guidelines for Parks & Recreation Department discounts and fee waivers. (Approved) 6) Consideration of a Resolution supporting the submission of a grant application to Bloomberg Philanthropies for the Public Art Challenge Grant. (Approved) 7) Mosquito Control Program Presentation. (No Action)

**[Feezer, P&R]**

Documents:

**8.D. LICENSE: New Secondhand Dealer License for SALS Antiques**

**Action:**

to approve a Secondhand Dealer License application for SALS Antiques at 1575 North 4th Street, Laramie, Wyoming, for the period of April 17, 2018 to April 16, 2019. **[Johnson, CC]**

Documents:

Cover Sheet SecondhandLicNEW-SALSAntiques 4-17-18.pdf  
SecondhandDealerAppSALS 4-17-18.pdf

**8.E. BID: Consideration of sole source purchase from UNIVAR, Salt Lake City, UT for Dibrom Concentrate for the 2018 season.**

**Action:**

to approve the sole source purchase from UNIVAR, Salt Lake City, UT for Dibrom Concentrate for the 2018 season in an amount not to exceed \$23,378.40 authorize the City Manager to sign.

**[Feezer, P&R]**

Documents:

Univar Sole Source Purchase Council Cover.pdf  
Univar Public Health Distribution Final 2018 signed.pdf  
UNIVAR Dibrom Quote.pdf

**8.F. BID: Consideration of award of bid to Van Diest Supply Co, Cheyenne, WY for Adult Mosquito Control Pesticides for the 2018 Season.**

**Action:**

to award the bid to Van Diest Supply Co, Cheyenne, WY for Adult Mosquito Control Pesticides for the 2018 Season in an amount not to exceed \$49,932.00 and authorize the City Manager to sign.

**[Feezer, P&R]**

Documents:

2018 Adult Mosquito Contro Pesticides Council Cover Sheet.pdf  
Adult Mosquito Pesticides 2018 Contract.pdf  
Adult Mosquito Pesticide 2018 Bid Tabulation.pdf

**8.G. BID: Consideration of award for bid to Van Diest Supply Co, Cheyenne, WY for Larval Mosquito Control Pesticides for the 2018 season.**

**Action:**

that Council award the bid to Van Diest Supply Co, Cheyenne, WY for Larval Mosquito Control Pesticides for the 2018 season in an amount not to exceed \$56,811.90 and authorize the City Manager to sign.

**[Feezer, P&R]**

Documents:

2018 Larval Mosquito Contro Pesticides Council Cover Sheet.pdf  
Larval Mosquito Pesticides 2018 Contract.pdf

**8.H. BID: Award of Bid for the Water Treatment Plant Sodium Hypochlorite Tank No. 2**

**Action:**

to award the bid for the Water Treatment Plant Sodium Hypochlorite Tank No. 2 project to Six Point Solutions, LLC, Laramie, WY, in the amount of \$69,125.00 along with contingency of \$6,913.00 for a total amount of \$76,038.00, to approve the contract, and authorize the Mayor and Clerk to sign and to authorize a budget amendment of \$16,038.00 from the Water Fund Reserves.

**[Smith, PW]**

Documents:

[Cover Sheet WTP Sodium Hypochlorite Tank 2.pdf](#)  
[WTP Sodium Hypochlorite Tank 2 Contract.pdf](#)  
[WTP Sodium Hypochlorite Tank 2 Recommend Award.pdf](#)

**8.I. AGREEMENT: Consideration of an agreement between Bruce Pivic and the City of Laramie, Wyoming for the donation and acceptance of public art.**

**Action:**

to approve the agreement between Bruce Pivic and the City of Laramie, Wyoming for the donation and acceptance of public art and authorize the City Manager to sign.

**[Feezer, P&R]**

Documents:

[Sailors Statue Donation Council Cover Sheet.pdf](#)  
[Agreement - Donation of Sailors Statue.revised2.pdf](#)

**8.J. AMENDMENT: 2018 Amendment to Supplement One to Revised Declaration of Covenants, Condition and Restrictions Turner Tract Office Park Laramie, Wyoming**

**Action:**

to authorize the Mayor and City Clerk to sign the "2018 Amendment to Supplement One to Revised Declaration of Covenants, Condition and Restrictions Turner Tract Office Park Laramie, Wyoming" as approved by the Turner Tract Office Park and as directed by City Council Resolution 2017-84, authorizing City staff to propose amendments to the Turner Tract Office Park, Declaration of Covenants, Conditions and restriction to the owners within the Park, that will facilitate development of Lots 4-11, Block 2 of the Turner Tract Addition.

**[Jordan, CM]**

Documents:

[CC Cover Sheet 4.17.2018.pdf](#)  
[2018 Amendment to Supplement One of the Declaration - Final Version.pdf](#)  
[CC Resolution 2017-84 Turner Tract Office Park.pdf](#)  
[Memo to TTOPA on Covenant Changes - Update Memo March 2018 Final.pdf](#)

**8.K. RESOLUTION: Resolution 2018-35, supporting Who Age-Friendly Cities and Communities Network of Municipalities**

**Action:**

to approve Resolution 2018-35, supporting Who Age-Friendly Cities and Communities Network of Municipalities and authorize the Mayor and City Clerk to sign.

**[Summerville, Mayor]**

Documents:

[Reso 2018-35, AgeFriendlyCommunity 4-17-2018.pdf](#)

**8.L. RESOLUTION: Resolution 2018-37, supporting the submission of a grant application to Bloomberg Philanthropies for the Public Art Challenge Grant.**

**Action:**

to approve Resolution 2018 – 37, authorizing the submission of a grant application to Bloomberg Philanthropies for the Public Art Challenge Grant and authorize the Mayor and Clerk to sign.

**[Jordan, CM]**

Documents:

[Bloomberg Grant App Cover Sheet 4-17-2018.pdf](#)  
[RESOLUTION 2018.pdf](#)

**8.M. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

1. May 8, 2018, 6:00 p.m. – Work Session: Aquifer Protection Overlay Update
2. May 8, 2018, 6:00 p.m. – Work Session: North Campus Improvements
3. May 22, 2018, 6:00 p.m. – Work Session: Laramie Main Street Alliance annual report to Council
4. May 22, 2018, 6:00 p.m. – Work Session: Laramie Chamber Business Alliance annual report to Council
5. May 22, 2018, 6:00 p.m. – Work Session: Laramie Regional Airport annual report to Council
6. June 12, 2018, 6:00 p.m. – Work Session: Alcohol related concerns in the City of Laramie

**9. REGULAR AGENDA**

**10. Consideration of Change Order No. 3 to the Banner Road Sanitary Sewer [Smith, PW]**

Documents:

[Banner Road Change Order No. 3 Cover sheet.pdf](#)  
[Banner Rd Change Order 3.pdf](#)

**11. Coughlin Pole Mountain 3rd Addition, 10th Filing Final Plat [Jordan, CM]**

Documents:

[CC Cover Sheet 4.17.2018.pdf](#)  
[FP-18-01 PC Staff Report FULL.pdf](#)

**12. Paintbrush Addition, 2nd Filing Final Plat  
[Jordan, CM]**

Documents:

[CC Cover Sheet 4.17.2018.pdf](#)  
[FP-18-02 PC Staff Report FULL.pdf](#)

**13. Memorandum of Understanding Between Board of Commissioners of the County of Carbon, the Town of Hanna, the Town of Elk Mountain, The Town of Medicine Bow, the Town of Sinclair, Wyoming, the Town of Saratoga, the City of Rawlins, the Board of Commissioners of the County of Albany, the City of Laramie, and the Town of Rock River, for Impact Assistance Funds.  
[Jordan, CM]**

Documents:

[MOU - Local Governments for Impact Assistance Funds\\_TB Flats.pdf](#)

**14. Original Ordinance No. 1982, amending Title 5 of Laramie Municipal Code, 5.09.010 – Definitions; 5.09.350 - Malt Beverage Permits for Special Events; 5.09.355 - Catering Permits for Special Events; 5.09.800 - Point System for Alcoholic Beverage License Violations and Suspensions to make clarifications, and address gaps in the Point System.  
[Johnson, CC]**

Documents:

[Cover Sheet Ord 1982 Second Reading.pdf](#)  
[Ord 1982, amendingLiquorLaws SecondReading 4-17-2018.pdf](#)  
[LMC DRAFT Alcohol Changes 4-2018 SecondReading.pdf](#)

**15. Spring Creek Village Addition Preliminary Plat (PP-17-02)  
[Jordan, CM]**

Documents:

[Cover Sheet.pdf](#)  
[MSP Alignments.pdf](#)  
[County Ownership Maps 2013 and 2014.pdf](#)  
[Public Comment - Jim Field.pdf](#)  
[Applicant Handout \(Planning Commission Meeting\).pdf](#)  
[Modified Planning Commission Staff Report.pdf](#)  
[Public Comment - Karen Valentine-Pond.pdf](#)  
[2-20-2018 Applicant Handout.pdf](#)

**16. Public Comments on Non-Agenda Items**

(Members of the public may address the City Council on items not on the printed Agenda. Please observe the time limit of five (5) minutes.)

**17. Consideration of future Council work session topics**

Documents:

Future Work Session Topics 4-17-2018.pdf  
Upcoming Meetings 4-17-2018.pdf

**18. Adjournment to Executive Session regarding Litigation, WY § 16-4-405(a)(iii)**