

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL MEETING**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**May 5, 2020 6:30 pm**

*City Council Meetings are open to the public. As a temporary public health measure, City Council agendas will be limited to include items essential to continue City operations. Please keep participating in your city government using the following social distancing tools: watch live meetings on Facebook-Live Feed or Cable Channel 191; Public Comments can be made by Phone # 1(669)900-9128 Meeting ID #853814654 or emailing council@cityoflaramie.org. Participants on zoom will be muted until the Mayor asks for public comments. Please email: clerk@cityoflaramie.org to let us know that you would like to speak during a public comment period. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.*

*Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.*

*Public Comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Code of Conduct 4.02 and Appendix B and C.*

*Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.*

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

## 6.B. PUBLIC HEARING

- 6.B.i. PUBLIC HEARING: Original Ordinance No. 2012, annexing approximately 24.34 acres of property located in unincorporated Albany County, located at the southwest corner of Venture Drive and Colorado Avenue.**

Documents:

[Legal Ad CC Public Hearings 5-5-2020.pdf](#)

- 6.B.ii. PUBLIC HEARING: Resolution 2020-25, certifying Planning Commission action, regarding a Comprehensive Plan Amendment to amend the Future Land Use Map (Map 3.2) of the 2007 Laramie Comprehensive Plan from Suburban Residential to Auto Urban Multi-family and Urban Residential, of an approximate 24.34 acre property, located at the Southwest corner of venture Drive and Colorado Avenue**

Documents:

[Legal Ad CC Public Hearings 5-5-2020.pdf](#)

- 6.B.iii. PUBLIC HEARING: Original Ordinance No. 2013, amending the City of Laramie's official zoning map to zone a newly annexed parcel of land located at the Southwest corner of venture Drive to Colorado Avenue as R3 (multi-family), R2 (Limited Multi-Family) and R2M (Limited Multi-Family with Independent Manufactured Home) District within the City of Laramie**

Documents:

[Legal Ad CC Public Hearings 5-5-2020.pdf](#)

- 6.B.iv. PUBLIC HEARING: Sundance Hills Preliminary Plat**

Documents:

[Legal Ad CC Public Hearings 5-5-2020.pdf](#)

## 6.C. ANNOUNCEMENTS

### 7. Disclosures by City Council Members

### 8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meetings Minutes from April 21, 2020**

**Action:**

that Council approve the Minutes of the following City Council meeting: Regular Meeting and Public Hearing of April 21, 2020 and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[PH New Restaurant LL R65 for The Bistro LLC dba Jeffreys Bistro 4-21-2020.pdf](#)  
[Minutes 4-21-2020 .pdf](#)

### **9.B. CEMETERY DEEDS: Cemetery Deeds for April 16-30, 2020**

**Action:**

that the Cemetery Deeds for April 16-30, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

### **9.C. VOUCHERS: April 2020**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of May. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Brown, COO]**

### **9.D. MOU: Memorandum of Understanding University of Wyoming Athletics and Laramie Police Department**

**Action:**

to approve a Memorandum of Understanding between the Laramie Police Department and University of Wyoming to provide additional law enforcement assistance to the University or Wyoming Police Department for football and basketball events, and authorize the Mayor and Clerk to sign.

**[Chief Stalder, PD]**

Documents:

[UW ATHLETICS MOU COVER SHEET MAY 20.pdf](#)  
[UW ATHLETICS MOU MAY 20.pdf](#)

### **9.E. LICENSE AGREEMENT: UW Water Line License Agreement Bradley St between 10th St and 11th St**

**Action:**

to approve the license agreement for the University of Wyoming for the two proposed water lines in Bradley Street between 10th Street and 11th Street and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet - License Agreement UW Water - Bradley St.pdf](#)  
[LICENSE AGREEMENT\\_Bradley St..pdf](#)

**9.F. AGREEMENT AMENDMENT: Consideration of an amendment to the agreement for professional services between the City of Laramie and TW Enterprises, Inc., for preventive maintenance and service of City owned Standby Power equipment.**

**Action:**

that Council approve amendment number two to the agreement for professional services between the City of Laramie and TW Enterprises, Inc., Billings, MT for preventive maintenance and service of City owned standby power equipment, in the amount of \$10,000.00, over the term of the agreement, and authorize the Mayor and Clerk to sign.

**[Feezer, ACM]**

Documents:

[Agenda Cover Amendment 2 Stand by Power.pdf](#)  
[Amendment Two Standby Power Maintenance and Service.TWEnterprises.pdf](#)  
[Agree.C-2216 Amend One TW Enterprises 4-2-19.pdf](#)  
[Agree.C-2216 TW Enterprises, Inc Power Equip Maint 03-07-17.pdf](#)  
[Standby Power Agreement.TWEnterprises 2017.pdf](#)

**9.G. AGREEMENT AMENDMENT: Consideration of an amendment to the agreement for professional services between the City of Laramie and The Plumbing Company, Inc. for plumbing repair and installation services for City owned facility plumbing systems and equipment.**

**Action:**

that Council approve amendment number two to the agreement for professional services between the City of Laramie and The Plumbing Company, Inc. for plumbing repair and installation services for City owned facility plumbing systems and equipment for a two-year period and authorize the Mayor and Clerk to sign.

**[Feezer, ACM]**

Documents:

[Cover Sheet Amendment 2 Plumbing Repair.Service.pdf](#)  
[Amendment Two Plumbing Repair and Installation Services.pdf](#)  
[Agree.C-2035 ThePlumbingCoAmend1 3-20-2018.pdf](#)  
[Agree.C-2035 The Plumbing Co 4-5-2016.pdf](#)  
[Original Agreement 2016.Amendment 1 Plumbing Co 3-20-18.pdf](#)

**9.H. GRANT AGREEMENT: Consideration of the Grant Agreement between the Wyoming Department of Agriculture and the City of Laramie, Wyoming for the award of an Emergency Insect Management Program Grant for the 2020 Mosquito Control Program.**

**Action:**

that Council approve the Grant Agreement between the Wyoming Department of Agriculture and the City of Laramie, Wyoming for the award of an Emergency Insect Management Program Grant in the amount of \$47,000.00 for the 2020 Mosquito Control Program and authorize the Mayor and Clerk to sign.

**[Feezer, ACM]**

Documents:

[EIMG20 Acceptance Cover Sheet.pdf](#)  
[2020 Wyoming Emergency Insect Management Grant Award.pdf](#)  
[Reso 2020-20 Emergency Insect Mngt Prg Grant 4-7-20.pdf](#)

**9.I. LICENSE: Acknowledging Receipt of New Floor Plan for Retail Liquor License No. 10 Safeway Stores 46 Inc dba Safeway Stores located at 554 North 3rd Street**

**Action:**

to acknowledge the receipt of a new floor plan for Retail Liquor License No. 10 Safeway Stores 46 Inc dba Safeway Stores located at 554 North 3rd Street.

**[Bartholomew, CC]**

Documents:

[Cover Sheet 10 Safeway Stores 46 Inc Floor Plan 5-5-20.pdf](#)  
[10 Safeway Stores 46 Inc Floor Plan 5-5-20.pdf](#)

**9.J. LETTER OF SUPPORT: Consideration of a letter of support to the Office of State Lands and Investments for the Pilot Hill land-swap proposal and a request for inclusion in the public record during the 60-day comment period ending June 3, 2020.**

**Action:**

that Council approve the letter of support to the Office of State Lands and Investments for the Pilot Hill land-swap proposal and also request its inclusion in the public record during the 60-day comment period ending June 3, 2020 and authorize the Mayor and Clerk to sign.

**[Feezer, ACM]**

Documents:

[PH Support Letter Cover Sheet.pdf](#)  
[Pilot Hill Support Letter 5.5.20.pdf](#)

**10. REGULAR AGENDA**

**11. State Revolving Fund Loan Agreement for the Wastewater Treatment Plant Upgrade Project**

**[Webb, PW]**

Documents:

[Cover Sheet SRF Loan WWTP Upgrades.pdf](#)  
[CWSRF 183 WWTP Upgrades.pdf](#)

**12. Original Ordinance No. 2012, approving and authorizing the annexation of**

**approximately 24.34 acres of property located in unincorporated Albany County, located at the southwest corner of Venture Drive and Colorado Avenue**

Second Reading. (Introduction by Shuster)  
**[Feezer, ACM]**

Documents:

[CC cover sheet 5.5.2020.pdf](#)  
[Annex Ord 2nd Reading 5.5.2020.pdf](#)  
[Attachment A.pdf](#)  
[A-20-01 Staff Report.pdf](#)  
[Vicinity Map Sundance Hills.pdf](#)  
[2673.00 Annexation Application - Annexation Report 200303.pdf](#)  
[Public Comment.pdf](#)  
[Public Comment 2.pdf](#)  
[Public Comment 3.pdf](#)

- 13. Original Ordinance No. 2013, amending the City of Laramie's official zoning map to zone a newly annexed parcel of land located at the Southwest corner of Venture Drive and Colorado Avenue as R3 (multi-family), R2 (limited multi-family) and R2M (limited multi-family with independent manufactured home) District within the City of Laramie.**

Second Reading. (Introduction by Shuster)  
**[Feezer, ACM]**

Documents:

[CC cover sheet 5.5.2020.pdf](#)  
[2nd Reading Ordinance \(5.5.2020\).pdf](#)  
[Attachment A.pdf](#)  
[Z-20-01 PC Staff Report.pdf](#)  
[Vicinity Map Sundance Hills.pdf](#)  
[Zoning Map.pdf](#)  
[Zoning Amendment Map.pdf](#)  
[Public Comment.pdf](#)  
[Public Comment 3.pdf](#)  
[Public Comment 2.pdf](#)

- 14. Resolution 2020-26, Authorizing the Acceptance of Donations to Supplement Available Grant Funds within the COVID-19 Small Business Relief Program**  
**[Jordan, CM]**

Documents:

[CoverReso202026.pdf](#)  
[RESOLUTION 2020\\_26.pdf](#)

- 15. Resolution 2020-27, authorizing the City of Laramie to Host the 2021 Wyoming Association of Municipalities Annual Summer Convention**  
**[Jordan, CM]**

Documents:

[Cover Sheet Reso 2020-27 WAM 2021 Summer Convention 5-5-20.pdf](#)

**16. Public Comments on Non-Agenda Items**

(Members of the public may address the City Council on items not on the printed Agenda.  
Please observe the time limit of three (3) minutes.)

**17. Consideration of future Council work session topics**

Documents:

[Future Work Session Topics 5-5-2020.pdf](#)

[Upcoming Meetings 5-5-20.pdf](#)

**18. Adjournment**