

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL REGULAR MEETING**

(VIA ZOOM MEETING)

**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**TUESDAY, JUNE 7, 2022, 6:30 PM**

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing and Resolution 2022-02. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 816 0779 0009 Passcode: 822415 via internet, app, or telephone 1(669)900-9128.

Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/81607790009?pwd=emRhc1lFRzlia2tEZWxqc0doYVROdz09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the

Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

## **6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

### **6.A. PROCLAMATIONS & PRESENTATIONS**

#### **6.A.i. PROCLAMATION: Lesbian, Gay, Bisexual, Transgender, Queer Pride Month**

Documents:

[2022\\_PrideFest\\_Proclamation.pdf](#)

#### **6.A.ii. PROCLAMATION: City of Laramie Arbor Day Celebration**

Documents:

[Proclamation 2022 \(39th\) Arbor Day Celebration 6-7-22.pdf](#)

### **6.B. PUBLIC HEARING**

#### **6.B.i. PUBLIC HEARING: Resolution 2022-36, FY 2023 - FY 2024 Biennium Budget Appropriations**

Documents:

[PH FY 23 - FY 24 Budget Public Notice 6-7-22.pdf](#)

#### **6.B.ii. PUBLIC HEARING: Transfer of Resort Liquor License No. RT-2 from Timberline Hospitalities LLC to Safari Timberline Hotels LLC dba Holiday Inn Laramie Located at 204 South 30th Street**

Documents:

[PH Notice Transfer Resort LL Safari Timberline Hospitalities 6-7-22.pdf](#)

### **6.C. ANNOUNCEMENTS**

## **7. Disclosures by City Council Members**

## **8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meeting Minutes from May 10, 17, and 24 2022**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Public Hearing and Regular Meeting of May 17, 2022, and the Special Meetings of May 10 and 24, 2022, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[PH OO 2045 Amend 10.36.020 Stopping, Standing, or Parking Vehicles 5-17-22.pdf](#)  
[Minutes 5-17-22.pdf](#)  
[Minutes 5-10-22.pdf](#)  
[Minutes 5-24-22.pdf](#)

**9.B. MINUTES: Minutes from the April 14, 2022 Traffic Safety Commission**

**Action:**

Move to acknowledge receipt of the April 14, 2022, Traffic Safety Commission Minutes and place them on file for public inspection.

**[Webb, PW]**

Documents:

[Cover Sheet 04.14.22 TSC Minutes.pdf](#)  
[04.14.22 TSC Minutes Combined.pdf](#)

**9.C. MINUTES: Minutes from the November 18, 2021, Board of Health Regular Meeting**

**Action:**

Move to acknowledge receipt of the Minutes from the November 18, 2021, Board of Health Regular Meeting and place them on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Cover Sheet BOH Minutes 6-7-22.pdf](#)  
[BOH Minutes 11-18-21.pdf](#)

**9.D. CEMETERY DEEDS: Cemetery Deeds for May 16-31, 2022**

**Action:**

that the Cemetery Deeds for May 16-31, 2022 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.E. VOUCHERS: May 2022**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all

vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of June. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Wade, ASD]**

**9.F. LICENSE: Temporary Use Wheatland Retail Liquor License for Rodeo Ranch Package Liquors at Albany County Fairgrounds Events Center on August 20, 2022, 6:00 to 10:00 pm, for a Wedding Reception**

**Action:**

That City Council approve a temporary use of Wheatland Retail Liquor License for Rodeo Ranch Package Liquors at Albany County Fairgrounds Events Center on August 20, 2022, 6:00 to 10:00 pm, for a Wedding Reception.

**[Bartholomew, CC]**

Documents:

[Cover Sheet, temp use in city Rodeo Ranch Package Liquors 6-7-22.pdf](#)  
[Rodeo Ranch Package Liquors App 6-7-22.pdf](#)

**9.G. AGREEMENT: Consideration of a Fee for Service Agreement Between the City of Laramie and the Laramie Public Art Coalition for the Provision of Public Art Projects.**

**Action:**

that the Laramie City Council approve the fee for service agreement between the City of Laramie and the Laramie Public Art Coalition providing the working framework for public art projects and authorize the Mayor and Clerk to sign.

**[Guerin, Recreation/Feezer, ACM]**

Documents:

[LPAC MOU Cover Sheet.pdf](#)  
[LPAC Fee for Service Agreement on-going.pdf](#)

**9.H. AGREEMENT: Consideration of Settlement Agreement between the City of Laramie and Spring Creek entities.**

**Action:**

that the Laramie City Council approve the Settlement Agreement between the City of Laramie and Spring Creek Investments, LLC and Spring Creek Storage, LLC, and authorize the Mayor and Clerk to sign.

**[Feezer, ACM/Southard, Attorney]**

Documents:

[Council - Cover - Approving Spring Creek Settlement Agreement.pdf](#)  
[Spring Creek Settlement Agreement.pdf](#)

**9.I. CONTRACT AMENDMENT: Consideration Amendment No. 2 to the Contract for the Sale and Purchase of Real Property Described as Parcel 1, Block 1 Revised Turner Tract Addition between the City of Laramie, Wyoming and The Encore Partners, LLC**

**Action:**

to approve Amendment No. 2 to the Contract for the Sale and Purchase of Real Property described as Parcel 1, Block 1 Revised Turner Tract Addition between the City of Laramie, Wyoming and The Encore Partners, LLC, and authorize the Mayor and Clerk to sign.

**[Feezer, ACM]**

Documents:

[CMO - Encore Partners - Real Estate Purchase Agreement Amendment Cover Sheet.pdf](#)  
[CMO - Encore Partners - Real Estate Purchase Agreement.COL.12.15.20 executed.pdf](#)  
[Cont.C-3487 Amend 1 Encore Partners 11-16-21.pdf](#)  
[Amendment 2 Encore.Boulder Land Sale Signed 220525.pdf](#)

**9.J. RESOLUTION: Resolution 2022-32, Appointing One Member to the Downtown Development Authority**

**Action:**

I move to approve Resolution 2022-32, appointing Christina Hiegel to the Downtown Development Authority for the remainder of an unexpired term ending June 30, 2022, and a new term ending June 30, 2026, and authorize the Mayor and City Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2022-32 6-7-22.pdf](#)  
[Reso 2022-32 Appt One Members DDA 6-7-22.pdf](#)

**9.K. RESOLUTION: Resolution 2022-33, Designating Depositories of Public Funds**

**Action:**

to approve Resolution 2022-33, designating ANB Bank, First Interstate Bank,

First National Bank of Omaha, Riverstone Bank, Pinnacle Bank, Wells Fargo, and Wyoming Bank and Trust as depositories of public funds for fiscal year 2023, and authorize the Mayor and Clerk to sign.

**[Wade, ASD]**

Documents:

[2022 Cover Sheet Depositories of Public Funds.pdf](#)  
[Resolution 2022-33 Depositories of Public Funds.pdf](#)  
[Applications for FY 2023 Public Funds Depositories.pdf](#)

**9.L. RESOLUTION: Reimbursement Resolution 2022-34, to Pay for Equipment Expenditures and Seek Reimbursement from Tax Exempt Lease Proceeds**

**Action:**

to approve Resolution 2022-34, authorizing the City of Laramie, Wyoming to enact a Reimbursement Resolution to pay for equipment expenditures and seek reimbursement from proceeds of one or more tax exempt leases for the fiscal year 2023 and 2024 biennium, and authorize the Mayor and City Clerk to sign.

**[Wade, ASD]**

Documents:

[Cover Sheet Lease Reimb Resolution.pdf](#)  
[Lease Reimbursement Resolution 2022-34.pdf](#)

**9.M. ORDINANCE: Original Ordinance No. 2045, Amending LMC 10.36.020 Related to Restrictions Regarding Stopping, Standing, or Parking of Vehicles, Trailers or RVs**

Third and Final Reading (Introduced by Gabriel)

**Action:**

move to approve the Third and Final Reading of Original Ordinance No. 2045, amending LMC Section 10.36.020 related to the restrictions regarding the stopping, standing or parking of vehicles, trailers and recreational vehicles, and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet OO2045 Third Reading 6-7-22.pdf](#)  
[OO2045 Stopping, Standing or Parking 6-7-22 3rd Reading.pdf](#)  
[Major Street Plan.pdf](#)  
[Proposed No Parking Map Zoomed Area.pdf](#)

**9.N. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

a. July 12, 2022, 6:00 pm - WORK SESSION: Mental Health Calls for Service (MHCFS): Update from Albany County Mental Health Board

**10. REGULAR AGENDA**

**11. Resolution 2022-35, Budget Amendments for FY 2021-22  
[Wade, ASD]**

Documents:

[FY22 Budget Resol 2022-35 Cover.pdf](#)  
[FY22 Budget Resol 2022-35 Memo.pdf](#)  
[FY 22 Budget Resol 2022-35 .pdf](#)

**12. Resolution 2022-36, FY 2023 - FY 2024 Biennium Budget Appropriations  
[Wade, ASD]**

Documents:

[Budget Resolution 2022-36 Cover FY 23-24.pdf](#)  
[Budget Resolution 2022-36 FY 23-24.pdf](#)

**13. Award of Bid for the B2 Line Replacement – Spring Creek; Corthell to 9th Project  
[Webb, PW]**

Documents:

[Cover Sheet Bid Award B2 Line.pdf](#)  
[Construction Contract B2 Line.pdf](#)

**14. Amendment #2 to the Professional Services Agreement with Sunrise Engineering for Construction Services on the B2 Line Replacement – Spring Creek; Corthell to 9th Project  
[Webb, PW]**

Documents:

[Cover Sheet PES B2 Amend 2.pdf](#)  
[Agree.C-2789 Sunrise Engineering 6-18-19.pdf](#)  
[Amend 1\\_ Sunrise Eng B2.pdf](#)  
[Amend 2 Sunrise Eng B2.pdf](#)

**15. Resolution 2022-30, Authorizing Submission of an Application to the State Loan and Investment Board for a Loan Through the State Revolving Fund requesting an additional \$6,000,000 to support construction of the North Side Tank Project (Loan # DW-193)  
[Webb, PW]**

Documents:

[Cover Sheet North Tank SRF Loan Increase.pdf](#)  
[Original Loan Agreement DW-193.pdf](#)  
[SRFApplication.Resolution.pdf](#)

- 16. Transfer of Resort Liquor License No. RT-2 from Timberline Hospitalities LLC to Safari Timberline Hotels, LLC dba Holiday Inn Laramie located at 204 South 30th Street [Bartholomew, CC]**

Documents:

[Cover Sheet LL Transfer-RT-2 Safari Timberline Hotels LLC 6-7-22.pdf](#)  
[RT-2 Safari Timberline Hotels LLC 5-13-22\\_Redacted.pdf](#)

- 17. Resolution 2022-24, Renewal of the General-Purpose Optional One Percent (1%) County Sales Tax (5th Penny) in Albany County [Southard, CA; Bartholomew, CC]**

Documents:

[CoverReso5thCentRenewal 6-7-22.pdf](#)  
[Reso 2022-24c 2022 5th Penny Tax Permanent.1 6-7-22.pdf](#)  
[Reso 2022-24\\_a 2022 5th Penny Tax via Resolution Only 4-5-22.pdf](#)  
[Reso 2022-24\\_b 2022 5th Penny Tax on Ballot Resolution 4-5-22.pdf](#)

- 18. Memorandum of Understanding Between the City of Laramie, Wyoming and the University of Wyoming for SARS-CoV-2 Testing and Community Outreach [Brown, COO]**

Documents:

[Cover Sheet MOU UW SARS-CoV-2v1.pdf](#)  
[MOU\\_UWLaramieCity 06072022\\_rev06012022\\_PE DH 06.01.2022.pdf](#)

- 19. Resolution 2022-31, Adopting an Income Threshold for the Application of Needs-Based Discounts for Laramie Community Recreation Center Memberships and Recreation Activities (Postponed from May 17, 2022) [Feezer, ACM/Guerin, Recreation]**

Documents:

[Resolution 2022.31 Recreation Needs Based Discounts Cover Sheet.pdf](#)  
[Resolution 2022.31 Rec Needs Based Discounts.pdf](#)  
[Rate Structure 2022.Membership Discount Calculations.pdf](#)

- 20. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

## **21. Consideration of Future Council Work Session Topics**

Documents:

[Future Work Session Topics 6-7-2022.pdf](#)  
[Upcoming Meetings 6-7-22.pdf](#)

## **22. Adjournment**