

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING

(VIA ZOOM MEETING)

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
TUESDAY, JUNE 21, 2022, 6:30 PM

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 840 2515 5959 Passcode: 204823 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/84025155959?pwd=aUQ1aWRHSGtZMDhPUJBK3NxMy81UT09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Curmudgeon Proclamation- Thanking the Volunteer Group for their Activities this Year

Documents:

[2022 Curmudgeon Society Proclamation 2.pdf](#)

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

6.C.i. Monthly Staff Recognition

- o Eric Zellmer, Utility Maintenance Crew Leader

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from June 7, 2022

Action:

that Council approve the Minutes of the following City Council meetings: the Public Hearing and Regular Meeting of June 7, 2022, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[PH Transfer of Resort Liquor License No. RT-2 to Safari Timberline Hotels LLC dba Holiday Inn Laramie 6-7-22.pdf](#)
[PH Resolution 2022-36, FY 2023 - FY 2024 Biennium Budget Appropriations 6-7-22.pdf](#)

9.B. MINUTES: Minutes from the April 14, 2022 Monolith Ranch Advisory Committee Meeting

Action:

Move to acknowledge receipt of the Minutes from the Monolith Ranch Advisory Committee's April 14, 2022, Regular Meeting and place them on file for public inspection.

[Webb, PW]

Documents:

[Cover Sheet 04.14.22 MRAC Minutes.pdf](#)
[04.14.22 MRAC Minutes Combined.pdf](#)

9.C. CEMETERY DEEDS: Cemetery Deeds for June 1-15, 2022

Action:

that the Cemetery Deeds for June 1-15, 2022 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.D. LICENSE: MBR Boutique Secondhand Dealer License

Action:

That Council approve a new Secondhand Dealer License for MBR Boutique located at Farmers Market, Downtown Parking Lot, Laramie, Wyoming, for the period of June 1, 2022 to May 31, 2023.

[Bartholomew, CC]

Documents:

[Cover Sheet Secondhand Dealer MBR Boutique 6-21-22.pdf](#)
[MBR Boutique Application 6-1-22_Redacted.pdf](#)

9.E. LICENSE: Renewal of a Pawnbroker License for Wyoming Pawn and Estate

Action:

That Council approve a renewal of a Pawnbroker License for Wyoming Pawn and Estate located at 809 S 3rd St. Laramie, WY 82070, for the period of June 30, 2022 to June 29, 2023.

[Bartholomew, CC]

Documents:

[Cover Sheet PawnbrokerLic Wyoming Pawn and Estate 6-21-22.pdf](#)
[Wyoming Pawn and Estate App 6-3-22_Redacted.pdf](#)

9.F. AGREEMENT AMENDMENT: Amendment #1 to the WWDC Project Agreement for the North Side Tank Project

Action:

Move to approve Amendment #3 to the Project Agreement with the Wyoming Water Development Commission funding the Laramie North Side Tank Project and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet WWDC Agreement Amendment 3 North Side Tank.pdf](#)
[Agree.C-2038 NorthSideTankWWDC04-08-16.pdf](#)
[WTNSTK_WWDC_Amendment 1.pdf](#)
[WTNSTK_WWDC_Amendment 2.pdf](#)
[WTNSTK_WWDC_Amendment 3.pdf](#)

9.G. AGREEMENT: Cooperative Agreement between the Albany County Board of Commissioners and the City for Environmental Systems Research Institute's Regional Government Enterprise License Agreement

Action:

Move to award the Cooperative Agreement between the Board of County Commissioners of the County of Albany, Wyoming, and the City of Laramie for Environmental Systems Research Institute's Regional Government Enterprise License Agreement in the amount of \$16,500 per year in accordance with the Term of Agreement and amend the Engineering Operational Budget accordingly and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet City County Coop Agreement.pdf](#)
[2022 ESRI Contract - COL.pdf](#)
[ESRI quote.3 year contract 22-23 23-24 24-25.pdf](#)

9.H. CALCUTTA: Laramie Jubilee Days Calcutta on July 5, 2022

Action:

That City Council acknowledge receipt of the June 3, 2022, Notice of Calcutta Letter from the Laramie Jubilee Days Committee to hold a Calcutta on Tuesday, July 5, 2022, at approximately 5:30 p.m., to be hosted at Bud's Bar at 354 W University Ave.

[Bartholomew, CC]

Documents:

[Agenda Cover Calcutta-Lar Jubilee Days 6-21-22.pdf](#)
[Laramie Jubilee Days Calcutta 6-21-22.pdf](#)

10. REGULAR AGENDA

11. Award of Bid for the North Side Tank and Transmission Lines Project
[Webb, PW]

Documents:

[Cover Sheet North Side Tank Bid Award.pdf](#)
[Bid Recommendation Letter.pdf](#)
[Construction Contract Simon North Side Tank.pdf](#)

12. Amendment to the City-Wide Utility Survey Project to Map City Curb Stops and Meter Pits
[Webb, PW]

Documents:

[Cover Sheet ENCWUS Amendment 1.pdf](#)
[Agree.C- Northline Gas City Wide Utility Mapping 10-15-19.pdf](#)
[City_Wide_Utility_Survey_Amend_1.pdf](#)

13. Operational Agreement Between the City of Laramie and Albany County Fire District #1
[Johnson, Fire Chief]

Documents:

[Coversheet - Operational Agreement Between COL and ACFD 1 for 2022.pdf](#)
[Operational Agreement COL and ACFD 1, 2022.pdf](#)

14. Memorandum of Understanding Between the City of Laramie, Wyoming and the Board of Commissioners for the County of Albany, Wyoming for Ambulance Services
[Johnson, Fire Chief]

Documents:

[Cover Sheet - 2022-2023 MOU for Ambulance Services into Albany County.pdf](#)
[MOU Between City of Laramie and Board of Commissioners for the County of Albany, Wyoming for Ambulance Services 2022-2023.pdf](#)

15. Resolution 2022-37, a Resolution by the City of Laramie, Wyoming, Approving the Ground Lease and the Sublease Agreement Between the City and the Laramie Building Authority for the Bath Ranch Purchase
[Brown, COO]

Documents:

[Cover Sheet - Building Authority Lease 2022.pdf](#)
[Citys Resolution Authorizing the Lease Transaction v6 6-15-22.pdf](#)
[Laramie BA Bond Sale Results 2022.pdf](#)
[Land Lease v7 6-15-22.pdf](#)

[Leasehold Mortgage 6-15-22 v5.pdf](#)
[Sublease Agmt v12 6-15-22.pdf](#)
[Indenture of Trust v6 6-15-22.pdf](#)
[Bond Resolution of Building Authority v5 6-15-22.pdf](#)

16. Consideration of Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming By and Through the Albany County & Prosecuting Attorney's Office and the City of Laramie, WY for Victim Witness Services

Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming By and Through the Albany County & Prosecuting Attorney's Office and the City of Laramie, WY for Victim Witness Services
[Jordan]

Documents:

[Cover Sheet Victim Witness Services 6-21-22.pdf](#)
[2022-2023 VW Request for Increase from City Council \(002\).pdf](#)
[Amended.2022.06.21.MOU with COL for Victim Witness Services 25K.pdf](#)

17. Original Ordinance No. 2046, Approving the Franchise Agreement for Internet Services between the City of Laramie and Visionary Broadband, LLC

First Reading and Introduction.
[Webb, PW]

Documents:

[Cover Sheet Visionary Franchise Agreement.pdf](#)
[OO2046 Visionary Franchise Agreement.pdf](#)

18. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

19. Consideration of Future Council Work Session Topics

Documents:

[Future Work Session Topics 6-21-2022.pdf](#)
[Upcoming Meetings 6-21-22.pdf](#)

20. Adjourn to Executive Session regarding Litigation WY § 16-4-405(a)(iii) and Land Negotiation WY § 16-4-405(a)(vii)