

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL MEETING**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**JULY 7, 2020, 6:30 pm**

City Council Meetings are open to the public. Council Chambers seating is limited to 10 participants. To reserve a seat call 721-5220. Once capacity has been met we encourage participation in your city government using the following social distancing tools: watch live meetings on Facebook-Live Feed or Cable Channel 191; Public Comments can be made by Phone # 1(669)900-9128 Meeting ID #896 9371 7915 Password: 702767 or emailing council@cityoflaramie.org. Participants on zoom will be muted until the Mayor asks for public comments. Please email: clerk@cityoflaramie.org to let us know that you would like to speak during an agenda item or public comment period. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.

Public Comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Code of Conduct 4.02 and Appendix B and C.

Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.B. PUBLIC HEARING**

**6.C. ANNOUNCEMENTS**

**7. Disclosures by City Council Members**

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meetings Minutes from June 9, 16, and 30, 2020**

**Action:**

that Council approve the Minutes of the following City Council meeting: Regular Meeting of June 16, 2020, Public Hearings from June 9 and June 16, and Special Meetings of June 9 and June 30, 2020, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 6-16-2020.pdf](#)

[PH Resolution 2020-33 Fiscal Year 2021 Budget Appropriations 6-9-2020.pdf](#)

[PH OO 2014 Amending Sections of Chapter 15 LMC 6-16-2020.pdf](#)

[Special Meeting minutes 6-9-2020.pdf](#)

[Special Meeting Minutes 6-30-20.pdf](#)

**9.B. CEMETERY DEEDS: Cemetery Deeds for June 16-30, 2020**

**Action:**

that the Cemetery Deeds for June 16-30, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.C. VOUCHERS: June 2020**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council

approval on the first Tuesday of July. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Brown, COO]**

**9.D. LICENSE: Temporary Use of Microbrewery Permit No. M-8 Bond's Brewing Company, LLC in Centennial, WY on July 11, 2020**

**Action:**

that City Council grant permission to Bond's Brewing Company, LLC dba Bond's Brewing, to file an application for a malt beverage permit with Albany County Commissioners to locate their license at 2747 WY-130 in front of Mountain View Hotel, Centennial, Wyoming, on July 11, 2020 from 12:00 pm to 7:00 pm for a fundraiser event for the Centennial Valley VFD and Search and Rescue.

**[Bartholomew, CC]**

Documents:

[Cover Sheet, temp use in Albany County Bonds Brewing Co 7-7-20.pdf](#)  
[COL- 7220 Bonds.pdf](#)

**9.E. LICENSE: Temporary use of Retail License No. 2 High Elevation Investments LLC in Centennial, WY on July 11, 2020**

**Action:**

That City Council grant permission to High Elevation Investments, LLC dba Mulligans Pub, to file an application for an alcohol catering permit with Albany County Commissioners to locate their license at 74 Centennial Valley Rd., Centennial, Wyoming, on July 11, 2020 from 5:30 pm to 11:30 pm for Blaze Hammaker Wedding.

**[Bartholomew, CC]**

Documents:

[Cover Sheet, temp use in Albany County Mulligans Pub 7-7-20.pdf](#)  
[DOC 28 - CATERING PERMIT - MULLIGANS PUB.pdf](#)

**9.F. LICENSE: New Floor Plan for Right of Way Encroachment for Retail Liquor License No. 11, Sweet Melissa's Inc.**

**Action:**

that City Council acknowledge the receipt and approval of a new floor plan for Right-of-Way Encroachment for Retail Liquor License No. 11, Sweet Melissa's Inc dba Sweet Melissa's to include the portion of sidewalk included in the Right of Way application contingent upon final review/approval of Right of Way Encroachment for Business permit.

**[Bartholomew, CC]**

Documents:

[Cover Sheet RT11 Sweet Melissa ROW Encroachment 7-7-20.pdf](#)  
[Encroachment application.pdf](#)  
[Encroachment site plan.png](#)

**9.G. AGREEMENT: Operational Agreement Between the City of Laramie and Albany County Fire District No. 1**

**Action:**

That Council approves the Operational Agreement between the City of Laramie and Albany County Fire District No. 1 beginning July 1, 2020; in the

amount of Ninety Thousand Dollars (\$90,000.00); and authorize the Mayor and City Clerk to sign.

**[Johnson, Fire Chief]**

Documents:

[Cover Sheet Operational Agreement for COL and ACFD No. 1.pdf](#)  
[ACFD 1 Agreement FINAL 2020.pdf](#)

**9.H. RESOLUTION: Resolution 2020-39, Amending Fee Schedule for Public Record Requests**

**Action:**

to approve Resolution 2020-39, amending the established fee schedule for all requests for public documents, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2020-39 -Amending A Fee Schedule for Public Record Requests 7-7-20.pdf](#)  
[Resolution 2020-39 Amending A Fee Schedule for Public Record Requests 7-7-20.pdf](#)

**9.I. RESOLUTION: Resolution 2020-40, to Appoint Three Members to the Albany County Tourism Joint Powers Board**

**Action:**

to approve Resolution 2020-40, to appoint two board members Rebecca Walsh and Tessa Cedillo to the Albany County Tourism Joint Powers Board for a term expiring June 30, 2022, and appoint Kaley Holyfield to a remainder of a term to expire June 30, 2021, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover\\_7-7-2020\\_Albany County Tourism Board.pdf](#)  
[Reso 2020-40 ACTB Appt 7-7-2020.pdf](#)

**9.J. ORDINANCE: Original Ordinance No. 2014, amending Title 15 of the Laramie Municipal Code for the purposes of updating definitions, uses, dimensions and design standards in city code as a standard practice**

Third and Final Reading. (Introduction by Shuster)

**Action:**

Move to approve Original Ordinance No. 2014 as recommended by the Planning Commission, on third and final reading, in accordance with findings of fact and conclusions of law.

**[Feezer, ACM]**

Documents:

[CC cover sheet 7.7.2020.pdf](#)  
[Ord 2014 3rd reading.pdf](#)  
[TA-19-03 PC Staff Report \(CC 3rd reading\).pdf](#)

**9.K. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

1. July 14, 2020, 6:00 pm - WORK SESSION: AEM Presentation by UW
2. July 21, 2020, 6:30 pm – PUBLIC HEARING: Original Ordinance No. 2011, amending various sections of Title 8 and Title 12 of Laramie Municipal Code regarding nuisance regulations and snow removal regulations. [Feezer, ACM]
3. July 21, 2020, 6:30 pm – PUBLIC HEARING: Original Ordinance No. 2016, amending various sections of Title 15.08 and 15.14 of Laramie Municipal Code regarding Downtown Commercial Zoning District regulations.
4. July 28, 2020, 6:00 p.m. – WORK SESSION: Abstention Policy for Boards and Commissions
5. August 25, 2020, 6:00 p.m. – WORK SESSION: Wenck Nitrate Loading Study

**10. REGULAR AGENDA**

**11. Fee for Service Contract with the Laramie Chamber Business Alliance**

[Jordan, CM]

Documents:

[Agenda Cover ~Contract.pdf](#)  
[LCBA Fee for Service Agreement.pdf](#)

**12. Fee for Service Contract for Laramie Main Street Alliance**

[Jordan, CM]

Documents:

[Agenda Cover ~Contract.pdf](#)  
[LMSA Fee for Service Agreement.pdf](#)

**13. Fee for Service Contract with the Laramie Regional Airport**

[Jordan, CM]

Documents:

[Agenda Cover ~Contract.pdf](#)  
[Laramie Regional Airport Fee for Service Agreement.pdf](#)

**14. Spring Creek Village, First Filing, Final Plat  
[Feezer, ACM]**

Documents:

[City Council Cover Sheet FP-19-01 7.7.2020.pdf](#)  
[FP-19-01 PC Staff Report 2.10.2020.pdf](#)  
[Ltr to Planning 2.3.2020 \(00145618xD774F\).PDF](#)  
[Jim Stephens Spring Creek Investments-PowerPoint 2.pdf](#)

**15. Award of Bid for the 9th Street Reconstruction Project  
[Webb, PW]**

Documents:

[Cover Sheet 9th St Reconstruction SPT09S.pdf](#)  
[9th St Reconstruction Construction Contract.pdf](#)

**16. Resolution 2020-41, Setting Special Event Rules for an Open Container Area in the Downtown District**  
**[Feezer, ACM]**

Documents:

[Cover Sheet Reso 2020-41 Open Container Area 7-7-20.pdf](#)  
[Reso 2020-41 Downtown Open Container 7-7-20.pdf](#)  
[Attachment A Reso 2020-41 map of open container area 7-7-20.pdf](#)  
[Liquor License Holders by Type 5-27-20.pdf](#)  
[LL Outdoor Seating Areas 5-27-20.pdf](#)  
[PW 2018 ROW Encroachment business.pdf](#)

**17. Resolution 2020-42, Expressing Appreciation to the City of Cheyenne for Assistance and Support Extended to the City of Laramie to Mitigate Effects of Snowstorm on June 8th**  
**[Jordan, CM]**

Documents:

[Cover Sheet Resolution 2020-42 Appreciation Cheyenne 7-7-20.pdf](#)  
[Cheyenne Forestry Crew Gratitude Resolution.pdf](#)

**18. Original Ordinance No. 2015, to prevent the development and use of nonmunicipal water within Laramie's corporate limits.**  
Introduction and First Reading  
**[Southard, CA]**

Documents:

[CoverNonmuniWaterOrdJuly2020.pdf](#)  
[Proposed Ordinance 06-30-20.pdf](#)

**19. Consideration of a Memorandum of Understanding with Rocky Mountain Power for a Blue Sky award in an amount not to exceed \$120,000 to help fund the installation of solar arrays at the Laramie Community Recreation and Ice and Event Centers.**  
**[Feezer, ACM]**

Documents:

[Blue Sky MOU Cover Sheet.pdf](#)  
[2020 MOU Blue Sky Funding - Laramie Recreation Center.docx.pdf](#)  
[2020 RMP\\_BSky\\_BusinessEnrollmentForm.pdf](#)  
[2020\\_RMP\\_BSky\\_BizPartner\\_FactSheet.pdf](#)

**20. Original Ordinance No. 2011, amending Laramie Municipal Code, 12.08.020 – Snow, ice and debris and Title 8.32 – Nuisances**  
Introduction and First Reading  
**[Feezer, ACM]**

Documents:

[CC cover sheet 07.07.2020 \(1st Reading\).pdf](#)  
[Ord 2011 1st reading.pdf](#)

**21. Original Ordinance No. 2016, amending various sections of Title 15.08 and 15.14 of Laramie Municipal Code regarding Downtown Commercial Zoning District regulations.**

Introduction and First Reading  
**[Feezer, ACM]**

Documents:

[CC cover sheet 7.7.2020.pdf](#)  
[Ord 2016 1st reading.pdf](#)  
[TA-20-01 CC Staff Report.pdf](#)

**22. Original Ordinance No. 2010, Amending Chapter 12.60.050 of Laramie Municipal Code Related to Special Event Permits Parade Requirements [Jordan, CM]**

Documents:

[Cover Sheet-Original Ordinance No 2010 -Amending SEPs Regarding Parade Requirements 7-7-20.pdf](#)  
[Original Ordinance No 2010--Amending SEPs Regarding Parade Requirements 7-7-20.pdf](#)

**23. Public Comments on Non-Agenda Items**

(Members of the public may address the City Council on items not on the printed Agenda. Please observe the time limit of three (3) minutes.)

**24. Adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii).**