

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING

(VIA ZOOM MEETING)

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
TUESDAY, AUGUST 2, 2022, 6:30 PM

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 879 3212 6060 Passcode: 806746 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/87932126060?pwd=NUJONkRuempWFN2Uzg0UDQrVHpVQT09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Professional Engineers Day

Documents:

[PROCLAMATION - Engineers Day 02AUG22.docx.pdf](#)

6.B. PUBLIC HEARING

6.B.i. PUBLIC HEARING: New Special Malt Beverage Permit for Roxie's Catering LLC dba Roxie's Catering located at 1000 E University Ave, UW Football Stadium excluding the Wildcatter

Documents:

[PH Notice New Special Malt Bev Roxies Catering LLC 8-2-22.pdf](#)

6.C. ANNOUNCEMENTS

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from July 19, 2022

Action:

that Council approve the Minutes of the following City Council meetings: the Regular Meeting and Public Hearings of July 19, 2022, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[PH OO 2047 Amend 13.78.070 Industrial Pretreatment Program 7-19-22.pdf](#)

[PH OO 2050 Amending 5.09 Alcohol Beverages- Airport Retail License 7-19-22.pdf](#)
[PH OO 2049 Vacating Public Utility Easement Laramie Business Park 7-19-22.pdf](#)
[Minutes 7-19-22.pdf](#)

9.B. MINUTES: Monolith Ranch Advisory Committee Minutes from May 19, 2022 - Bath Ranch

Action:

Move to acknowledge receipt of the Minutes from the Monolith Ranch Advisory Committee's May 19, 2022, Special Meeting regarding the Bath Ranch and place them on file for public inspection.

[Webb, PW]

Documents:

[Cover Sheet 05.19.22 MRAC Minutes.pdf](#)
[RAC 05.19.2022 Minutes.pdf](#)

9.C. MINUTES: Minutes from the May 12, 2022 Traffic Safety Commission

Action:

Move to acknowledge receipt of the May 12, 2022, Traffic Safety Commission Minutes and place them on file for public inspection.

[Webb, PW]

Documents:

[Cover Sheet 05.12.22 TSC Minutes.pdf](#)
[TSC 05-12-22 Minutes Combined.pdf](#)

9.D. CEMETERY DEEDS: Cemetery Deeds for July 16-31, 2022

Action:

that the Cemetery Deeds for July 16-31, 2022 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.E. VOUCHERS: July 2022

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance

claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of August. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Wade, ASD]

9.F. MEMBERSHIP DUES: Wyoming Association of Municipalities (WAM) Membership Dues

Action:

to approve the renewal of Wyoming Association of Municipalities Membership for the City of Laramie in the amount of \$32,075.00.

[Bartholomew, CC]

Documents:

[Cover Sheet WAM Membership Dues 8-2-22.pdf](#)

[WAM Membership Due 7-12-22.pdf](#)

9.G. MOU: Memorandum of Understanding Between the City of Laramie, Wyoming and the University of Wyoming for the purpose of Providing Additional Emergency Medical Services

Action:

that Council approves the Memorandum of Understanding between the City of Laramie, Wyoming and the University of Wyoming for providing additional emergency medical services during the University of Wyoming athletic and special events as requested for the 2022-2023 season (August 1, 2022 - June 30, 2023); and authorize the Mayor and City Clerk to sign.

[Johnson, Fire Chief]

Documents:

[Coversheet - MOU between COL and UW for Emergency Medical Services 2022-2023.pdf](#)

[MOU - COL and UW for Additional EMS 2022-2023.pdf](#)

9.H. LICENSE: Temporary Use of an Albany County Retail Liquor License for Cavalryman Steakhouse at the Train Depot on August 6, 2022, 4:00 pm to 12:00 am, for a Reunion

Action:

That City Council approve a temporary use of an Albany County Retail Liquor License Cavalryman Steakhouse at the Train Depot on August 6, 2022, 4:00 to 12:00 am, for a reunion.

[Bartholomew, CC]

Documents:

[Cover Sheet, temp use in city Cavalryman Steakhouse 8-2-22.pdf](#)

[Cavalryman Overview.pdf](#)

9.I. AGREEMENT AMENDMENT: Amendment One to Fee for Service Agreement with the Laramie Chamber Business Alliance

Action:

Move to approve the Amendment One to Fee for Service Agreement with the Laramie Chamber Business Alliance and authorize the Mayor and Clerk to Sign.

[Jordan, CM]

Documents:

[Cover Sheet LCBA - 7.5.2022 - Amendment One 7.14.2022.pdf](#)
[Fee for Service Agreement - LCBA - 7.1.2022-6.30.2024 - AMEND ONE - 7.14.2022.pdf](#)
[Attachment A ~ Lobby Certificationjj--LCBA.pdf](#)
[Fee for Service Agreement - LCBA - 7.1.2022-6.30.2024.pdf](#)

9.J. RESOLUTION: Resolution 2022-48, Appointing One Member to the Downtown Development Authority

Action:

move to approve Resolution 2022-48, appointing Chaz Avila to the Downtown Development Authority for a term expiring June 30, 2026, and authorize the Mayor and City Clerk to sign.

[Bartholomew, CC]

Documents:

[Cover Sheet Reso 2022-48 8-2-22.pdf](#)
[Reso 2022-48 Appt One Members DDA 8-2-22.pdf](#)

9.K. ORDINANCE: Original Ordinance No. 2047, Amending Laramie Municipal Code Section 13.78.070 Related to the City's Industrial Pretreatment Program

Third and Final Reading. (Introduced by Schmechel)

Action:

I move to approve the third and final reading of Original Ordinance No. 2047, amending LMC Section 13.78.070 related to the City's industrial pretreatment program, and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet IPP Ordinance Amend 3rd read.pdf](#)
[Ord 2047 3rd and Final Reading.pdf](#)

9.L. ORDINANCE: Original Ordinance No. 2049, Vacating Approximately a 1.09 Acre Public Utility Easement within Laramie River Business Park II, Block 8, Lot 1

Third and Final Reading. (Introduced by Schmechel)

Action:

Move to approve Original Ordinance No. 2049, on third reading, vacating approximately a 1.09 acre utility easement within Laramie River Business Park II, Block 8, Lot 1 as recommended by the Planning Commission; based on findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the ordinance.

[Teini, Planning Manager]

Documents:

[City Council Cover Sheet 3rd Reading 8.2.2022.pdf](#)
[OO2049 3rd Reading 8.2.22.pdf](#)
[PC Staff Report VAC-22-02.pdf](#)

9.M. ORDINANCE: Original Ordinance No. 2050, Amending Title 5.09 Alcoholic Beverages to Include the Provisions for Retail Liquor Licenses for Commercial Service Airports

Third and Final Reading. (Introduction by Harrington)

Action:

move to approve Original Ordinance No. 2050 on third and final reading, amending Laramie Municipal Code Section 5.09 Alcoholic Beverages to include retail liquor licenses for commercial Service Airports and correct language, and authorize the Mayor and City Clerk to sign.

[Bartholomew, CC]

Documents:

[Cover Sheet OO2050 LMC 5.09 Alcoholic Beverages 8-2-22.pdf](#)
[OO2050 , Chapter_5.09_ALCOHOLIC_BEVERAGES 1.pdf](#)
[Commercial Airport Retail License Information \(WLD\) July 2022.pdf](#)
[HB0055-Enrolled.pdf](#)

9.N. EASEMENT: Easement Agreement between the City and WyoTech

Action:

I move to approve the Grant of Easement from WyoTech to the City of Laramie for the purposes of laying, construction, operating, inspecting, maintaining, repairing, replacing, substituting, relocating, and removing public utility lines and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet Easement Agreement with WyoTech.pdf](#)
[Draft Permanent Easement \(002\).pdf](#)
[Council Exhibit-Wyotech Easement.pdf](#)

9.O. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- a. August 9, 2022, 6:00 pm - WORK SESSION: LPD Annual Report & Details

- b. August 9, 2022, 6:00 pm - WORK SESSION: Missing Middle Housing Update: City's Efforts & Activities including Urban Renewal Implementation N. 4th Street & State Level Policy Discussion
- c. August 30, 2022, 6:00 pm - WORK SESSION: CANCEL- Ward Meetings due to Election Season

10. REGULAR AGENDA

11. Award of Professional Services Agreement for the Street PCI Evaluation and System Implementation [Webb, PW]

Documents:

[Cover Sheet PSA Street PCI Evaluation Implementation.pdf](#)
[Professional Engineering Services Agreement Street PCI.pdf](#)

12. Submission of an FAA Airport Improvement Program Grant Agreement for Expanding Snow Removal Equipment Building (Phase 1-Design) [Brown, COO; Bartholomew, CC]

Documents:

[Cover Sheet Con FAA Grant 8022022 \(002\).pdf](#)
[LAR-NMG-3-56-0017-045-2022-Grant Agreement - unsigned \(003\).pdf](#)

13. New Special Malt Beverage Permit No. Special-8 to Roxie's Catering LLC location at University of Wyoming Football Stadium excluding Wildcatter [Bartholomew, CC]

Documents:

[Cover Sheet LLNew-Roxies Catering LLC 8-2-22.pdf](#)
[Roxies Catering LLC Special-8.pdf redacted.pdf](#)

14. Resolution 2022-49, Setting the Liquor License Master Fee Schedule to Include Commercial Service Airports [Bartholomew, CC]

Documents:

[Cover Sheet Reso 2022-49, Liquor License Fee Schedule 8-2-22.pdf](#)
[Reso 2022-49 setting the liquor license master fee schedule 8-2-22.pdf](#)
[Reso 2022-49, Liquor License Fees - Attachment A.pdf](#)
[OO2050 , Chapter_5.09_ALCOHOLIC_BEVERAGES 1.pdf](#)
[Commercial Airport Retail License Information \(WLD\) July 2022.pdf](#)
[HB0055-Enrolled.pdf](#)

15. Original Ordinance No. 2041, Amending LMC Chapter 10.32 – Bicycles to Update Language to Reflect Current Device Uses

Second Reading. (Introduced by O'Doherty)

[Feezer, ACM]

Documents:

[LMC 10.32 - Bicycles - Changes Cover Sheet - Postponement.pdf](#)
[OO2041 LMC 10.32- Bicycles - Changes.pdf](#)

15.A. Reconsideration of Original Ordinance No. 2048, Vacating Approximately a 29,500 Square Foot Area of Right-of-Way on Lewis Street, between 14th Street and 15th Street

Second Reading. (Introduced by Schmechel)

15.B. Original Ordinance No. 2048, Vacating Approximately a 29,500 Square Foot Area of Right-of-Way on Lewis St, between 14th Street and 15th Street

Second Reading. (Introduced by Pearce)

[Teini, Planning Manager; Philipp Gabathuler]

Reconsider the motion to postpone to September 6, 2022.

Documents:

[City Council Cover Sheet 2nd Reading 8.2.22.pdf](#)
[Ordinance 2048 2nd Reading 8.2.2022_.pdf](#)
[PC Staff Report VAC-22-01.pdf](#)
[UW Parking Map 8-2-22 \(old map\).pdf](#)
[UW parking-map-faculty-staff- 8-2-22 O'Doherty.pdf](#)

16. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

17. Consideration of Future Council Work Session Topics

Documents:

[Future Work Session Topics 8-2-2022.pdf](#)
[Upcoming Meetings 8-2-22.pdf](#)

18. Adjournment