

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING

(VIA ZOOM MEETING)

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
TUESDAY, SEPTEMBER 6, 2022, 6:30 PM

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 860 0224 7640 Passcode: 129035 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/86002247640?pwd=YVY5S0RpVW5zZU82TTZGTDE5bkNVUT09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Hunger Action Month

Documents:

[Hunger action month 2022.pdf](#)

6.A.ii. PROCLAMATION: Deaf Awareness Week

Documents:

[Deaf Awareness Week 2022.pdf](#)

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

Documents:

[Todd Feezer announcement slides 9-6-22.pdf](#)

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from August 10, 17, and 23, 2022

Action:

that Council approve the Minutes of the following City Council meetings: the Special Meeting of August 10, Regular Meeting and Public Hearings of August 17, and Special Meeting of August 23, 2022 and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes 8-10-22.pdf](#)
[PH Bejo 2 Inc Restaurant License R70 8-17-22.pdf](#)
[Minutes 8-17-22.pdf](#)
[Minutes 8-23-22.pdf](#)

9.B. MINUTES: Minutes from the July 14, 2022 Traffic Safety Commission

Action:

Move to acknowledge receipt of the July 14, 2022, Traffic Safety Commission Minutes and place them on file for public inspection.

[Webb, PW]

Documents:

[Cover Sheet 07.14.22 TSC Minutes.pdf](#)
[TSC 07.14.22 Minutes Combined without Comments.pdf](#)
[TSC 07.14.22 Comments for Minutes Combined.pdf](#)

9.C. CEMETERY DEEDS: Cemetery Deeds for August 16-31, 2022

Action:

that the Cemetery Deeds for August 16-31, 2022 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.D. VOUCHERS: August 2022

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of September. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Wade, ASD]

9.E. CONTRACT: Contract for E-Waste Recycling Services – Landfill/Recycling Center

Action:

I move to approve the contract for E-Waste Recycling Services to Christie Technology in the amount not to exceed \$40,000 and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet 2022 2023 E-Waste Contract.pdf](#)
[Christie_Technologies_Contract.pdf](#)

9.F. AGREEMENT AMENDMENT: Consideration of an Amendment to the Agreement for Professional Services between the City of Laramie and TW Enterprises, Inc., for Preventative Maintenance and Service of City owned Standby Power Equipment

Action:

that Council approve amendment number four to the agreement for professional services between the City of Laramie and TW Enterprises, Inc., Billings, MT for preventative maintenance and service of City owned standby power equipment, in the amount of \$11,500 per year of the agreement and authorize the Mayor and Clerk to sign.

[McIntyre, Facilities/Feezer, ACM]

Documents:

[Standby Power Equipment 4th amend cover sheet.pdf](#)
[Amendment Four Standby Power Equipment Preventive Maintenance and Service.pdf](#)
[Agree.C-2216 TW Enterprises, Inc Power Equip Maint 03-07-17.pdf](#)
[Agree.C-2216 Amend 1 TW Enterprises 4-2-19.pdf](#)
[Agree.C-2216 Amend 2 TW Enterprises 5-5-2020.pdf](#)
[Agree.C-2216 Amend 3 TW Enterprises 6-1-21.pdf](#)

9.G. GRANT AGREEMENT: Wyoming Office of Homeland Security Grant Award Agreement EMW-2020-SS-00062 as Reallocated by the Wyoming Office of Homeland Security

Action:

I move to approve the reallocation of the Wyoming Office of Homeland Security Grant agreement EMW-2020-SS-00062 in the amount of \$37,891.00 for the Utility Facility Security System project and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet Homeland Security Grant Reallocation.pdf](#)
[Homeland Security Grant Agreement 20-SHSP-LAR2-HCP20.pdf](#)

9.H. LEASE AGREEMENT: Agreement with Stanley Baer dba Baer Livestock for Amendment Number One (1), a twelve-month extension of the Monolith Ranch Grazing Lease

[Jordan, CM; Parkin, Natural Resource Manager]

Documents:

[Baer Cover Sheet 6.06.22.pdf](#)
[MR Lease.pdf](#)
[Monolith Lease Extension .pdf](#)

9.I. LICENSE: Temporary Use of a Laramie License for Bond's Brewing Company LLC in Buffalo, WY, on September 17, 2022, 11 am to 4 pm for an Oktoberfest

Action:

that City Council approve a temporary use of a Laramie License for Bond's Brewing for a malt beverage permit in Buffalo, WY, on September 17, 2022, 11am to 4 pm for an Oktoberfest.

[Bartholomew, CC]

Documents:

[Cover Sheet, temp use outside city limits Bonds Brewing 9-6-22.pdf](#)
[Bonds Brewing Company LLC Malt Beverage Permit 9-17-22_Redacted.pdf](#)

9.J. MOU AMENDMENT: Amendment One to the Memorandum of Understanding Between the City of Laramie, Wyoming and the University of Wyoming for SARS-CoV-2 Testing and Community Outreach Extension of Timeline

Action:

I move to amend the Memorandum of Understanding between the City of Laramie and the University of Wyoming to extend the memorandum date to August 1, 2023, to provide community services for SARS-CoV-2 testing and community outreach for public health and authorize the Mayor and City Clerk to sign.

[Brown, COO]

Documents:

[Cover Sheet MOU UW SARS-CoV-2 Amend One.pdf](#)
[MOU.C-3801 University of Wyoming 6-7-22.pdf](#)
[MOU Amendment 1 SARS-CoV-2 Testing.pdf](#)

9.K. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- a. September 13, 2022, 6:00 pm – WORK SESSION: UW President's Campus Update & ASUW Update
- b. September 13, 2022, 6:00 pm – WORK SESSION: Joint Growth Area Discussion with Albany County Board of Commissioners

9.L. Consideration of Renewal of Contract Between City of Laramie, Wyoming, and Dona Playton for Judicial Services

Action:

move to approve the Contract Between City of Laramie, Wyoming, and Dona Playton for Judicial Services, and authorize the Mayor and Clerk to

sign.
[Brown, COO; Southard, CA]

Documents:

[Municipal Judge - Playton- Cover Sheet - Contract Extension - 100119.pdf](#)
[Council - Playton - Judicial Contract - 01012022 \(002\).pdf](#)

10. REGULAR AGENDA

11. Approval of Contract Amendment #1 to the North Campus Water Main Project [Webb, PW]

Documents:

[Cover Sheet N Campus Water Main Amend 1.pdf](#)
[Cont.C-3569 Oftedal Construction 6-1-21.pdf](#)
[Amend 1 N Campus Water Main.pdf](#)

12. Award of Bid for the Ditch Cleaning Project [Webb, PW]

Documents:

[Cover Sheet Ditch Cleaning Const Contract.pdf](#)
[Ditch Cleaning Construction Contract.pdf](#)

13. Resolution 2022-55, resolution pursuant to Wyoming State Statute §15-9-106 finding that blight exists within Laramie and that rehabilitation, redevelopment and conservation are necessary for public health, safety, morals or welfare of our residents [Feezer, ACM/Jordan, CM]

Documents:

[Resolution 2022.55 Initiative Resolution.URA Cover Sheet.pdf](#)
[CC Resolution 2022-55 Binder.pdf](#)

14. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

15. Consideration of Future Council Work Session Topics

Documents:

[Future Work Session Topics 9-6-2022.pdf](#)
[Upcoming Meetings 9-6-22.pdf](#)

16. Adjournment