

**AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
OCTOBER 6, 2020, 6:30 pm**

City Council Meetings are open to the public. Council Chambers seating is limited to 10 participants. Once capacity has been met we encourage all others to use the following social distancing tools to participate: watch live meetings on You Tube Live Feed or Cable Channel 191; or Zoom meeting: Meeting ID #860 9001 9637 Password: 012366. Public Comments can be made in person (within limited seating), by Zoom meeting <https://us02web.zoom.us/j/86090019637?pwd=NHM2ZWxVb3dxUINwRUFTSDJmaUFDZz09> or Phone # 1(669)900-9128 Meeting ID #860 9001 9637 or emailing council@cityoflaramie.org. Participants on Zoom will be muted until the Mayor asks for public comments. Please email: clerk@cityoflaramie.org to request a seat or public comment speaking time by no later than 3:00 pm on the day the meeting is to occur. Seating and position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.

Public Comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Code of Conduct 4.02 and Appendix B and C.

Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

1. CALL TO ORDER

2. Pledge of Allegiance

3. Roll Call

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)
(Limit of 3 minutes per speaker.)

5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted

or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Disabilities Employment Awareness Month

Documents:

[Disability Employment Awareness Month 10-6-20.pdf](#)

6.A.ii. PROCLAMATION: Community Planning Month

Documents:

[Community Planning Month 10-6-2020.pdf](#)

6.A.iii. PRESENTATION: City Council Thank You for those who participated in creating Hollyhock Commons

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meetings Minutes from September 15, 2020

Action:

that Council approve the Minutes of the following City Council meeting: Regular Meeting of September 15, 2020, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes 9-15-2020.pdf](#)

9.B. CEMETERY DEEDS: Cemetery Deeds for September 16-30, 2020

Action:

that the Cemetery Deeds for September 16-30, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.C. VOUCHERS: September 2020

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of October. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Brown, COO]

9.D. AGREEMENT: Professional Services Agreement for 15th Street Reconstruction Design

Action:

move to award the Professional Services Agreement for the design of the 15th Street Reconstruction project to Trihydro Corporation of Laramie, WY, in the amount of \$76,459.00 plus a contingency of \$7,650.00 for a total amount not to exceed \$84,109.00 and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet 15th Street Recon.pdf](#)
[15th St Recon Prof Services Agrmt.pdf](#)
[15th St Recon Site Map.pdf](#)

9.E. AGREEMENT: Maintenance Agreement Between the City of Laramie and Tyrrell Trio LLC

Action:

to approve the Maintenance Agreement Between the City of Laramie, Wyoming and Tyrrell Trio LLC, A WY LLC for a property located at 3609 East Grand Avenue in association with a Variance approval and authorize the Mayor and Clerk to sign the Agreement and authorize the Clerk to record the Agreement with the Albany County Clerk.

[Feezer, ACM]

Documents:

[CC Cover Sheet Agreement.pdf](#)
[Maintenance Agreement Separator Tyrrell Laramie Property, LLC City of Laramie FINAL FOR CITY COUNCIL.pdf](#)

9.F. RESOLUTION: Resolution 2020-57, Amending appropriations for the fiscal year 2020-2021 budget of the City of Laramie, Wyoming.

Action:

that Council approve resolution 2020-57, authorizing one additional full-time, benefited personnel authorization within the Facilities Maintenance Division

and amending appropriations for the fiscal 2020-2021 budget of the City of Laramie, WY in the amount of \$47,000, and authorize the Mayor and City Clerk to sign.

[Feezer, ACM]

Documents:

[Cover Sheet Budget Amendment Personnel Addition Cover Sheet.pdf](#)
[Resolution 2020-57.pdf](#)

9.G. LICENSE: RS Development, LLC dba Lovejoy's Bar & Grill Liquor License No. BG-5 change in owners of LLC

Action:

to acknowledge receipt of the change of owners of RS Development LLC dba Lovejoy's Bar & Grill Liquor License No. BG-5 to remove Karen Robillard as of October 15, 2020.

[Bartholomew, CC]

Documents:

[Cover Sheet BG-5 RS Development LLC 9-23-20.pdf](#)
[RS Development LLC Revision 9-23-20.pdf](#)

9.H. QUITCLAIM DEED: Quitclaim Deed conveying lands required to be dedicated related to the Grand View Heights Subdivision to the City of Laramie

Action:

to approve the Quitclaim Deed conveying Tract E, Grand View Heights 7th Filing Final Plat, to the City of Laramie and authorize the Clerk to record the Quitclaim Deed with the Albany County Clerk.

[Feezer, ACM]

Documents:

[CC Cover Sheet Quitclaim Update.pdf](#)
[GVH Park Deed \(signed\).pdf](#)

9.I. EASEMENTS: Easement Agreements for the North Side Tank Project

Action:

move to approve the agreements to grant right of water transmission pipeline easements for the construction of the North Side Tank project for a total of \$32,340.30 and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet North Side Tank Easement Agreements.pdf](#)
[Point North LLC easement WTNSTK.pdf](#)
[Spectrum Pacific West easement WTNSTK.pdf](#)
[Alchemy LLC easement WTNSTK.pdf](#)
[Warrens Shop LLC easement WTNSTK.pdf](#)
[Pipeline Agreement Truckster LLC.pdf](#)

9.J. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- a. October 13, 2020, 6:00 pm - SPECIAL MEETING: Resolution 2020-58, authorizing submission of a coronavirus relief grant application to the State Land and Investment Board of behalf of the Governing Body of the City of Laramie for the purpose of Public Safety Emergency Response
- b. October 27, 2020, 6:00 pm - WORK SESSION: Brownfield Consultants Update

10. REGULAR AGENDA

**11. Amendment #1 to the Professional Services Agreement for the Reynolds Sanitary Sewer Design
[Webb, PW]**

Documents:

[Cover Sheet Amend 1 Reynolds Sanitary Sewer Design.pdf](#)
[Amend 1 Reynolds Sewer Upgrade.pdf](#)
[Original Armt Trihydro Reynolds Sanitary Sewer 10-15-19.pdf](#)
[ChangeOrder1 Reynolds Sewer.pdf](#)

**12. Cooperative Agreement with Wyoming Department of Transportation for the Laramie Streets - East Flint Street Project
[Webb, PW]**

Documents:

[Cover Sheet Coop Agreement WYDOT East Flint.pdf](#)
[CoopAgreement WYDOT East Flint.pdf](#)

**13. Award of Professional Services Agreement for the Household Hazardous Waste Building Design
[Webb, PW]**

Documents:

[Cover Sheet LFHHWB.pdf](#)
[LFHHWB Agreement.pdf](#)
[LFHHWB Attachment A.pdf](#)

14. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

15. Consideration of future Council work session topics

Documents:

[Future Work Session Topics 10-6-2020.pdf](#)
[Upcoming Meetings 10-6-20.pdf](#)

16. Adjourn to Executive Session regarding Personnel, WY § 16-4-405(a)(x).