

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
(VIA ZOOM MEETING)
TUESDAY, NOVEMBER 2, 2021, 6:30 PM

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 843 3873 2319 Passcode: 733633 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/84338732319?pwd=MDFwOHRvOERYRlgvRHJxaDZHQkhNUT09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from October 12 and 19, 2021

Action:

that Council approve the Minutes of the following City Council meetings: the Special Meeting of October 12, 2021 and the Regular Meeting and Public Hearings of October 19, 2021, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[PH OO2032 Amend Official Zoning Map 10-19-21.pdf](#)
[PH Reso 2021-64 Amend Future Land Use Map 10-19-21.pdf](#)
[PH Roxies Catering SMB Special 7 10-19-21.pdf](#)
[PH OO2031 Off Street PArking Standards 10-19-21.pdf](#)
[Minutes SM 10-12-21.pdf](#)
[Minutes 10-19-21.pdf](#)

9.B. MINUTES: Monolith Ranch Advisory Committee Minutes from April 8, 2021

Action:

Move to acknowledge receipt of the Minutes from the Monolith Ranch Advisory Committee's April 8, 2021 Regular Meeting and place them on file for public inspection.

[Webb, PW]

Documents:

[Cover Sheet 04.08.21 MRAC Minutes.pdf](#)
[RAC 4.08.21 Minutes Combined.pdf](#)

9.C. CEMETERY DEEDS: Cemetery Deeds for October 16-31, 2021

Action:

that the Cemetery Deeds for October 16-31, 2021 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.D. VOUCHERS: October 2021

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of November. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Brown, COO]

9.E. BID AWARD: Unit 333 Utility Division Service Truck with Trade-In

Action:

Move to award the bid for Unit 333 Service Truck with Trade-In, to Ken Garff, Cheyenne, WY, in the total amount of \$73,980.00, amend the budget as appropriate and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet Unit 333 Bid Award.pdf](#)
[Bid Tab 333.pdf](#)
[Signed contract unit 333.pdf](#)

9.F. BID AWARD: Unit 350 Utility Division Pickup Truck with Trade-In

Action:

I move to award the bid for one Hybrid Pickup Truck Unit 350 with Trade-In,

to Ken Garff, Cheyenne, WY, in the total amount of \$44,410.00 and amend the budget as appropriate and authorize the Mayor and City Clerk to sign.
[Webb, PW]

Documents:

[Cover Sheet Unit 350 Bid Award.pdf](#)
[Bid Recomend Unit 350.pdf](#)
[Signed Contract Unit 350.pdf](#)

9.G. RESOLUTION: Resolution 2021-66, Appointing One Member to the Monolith Ranch Advisory Committee

Action:

I move to approve Resolution No. 2021-66, appointing Carol Frost to the Monolith Ranch Advisory Committee and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet Res 2021-66 MRAC Member Appt.pdf](#)
[MRAC Resolution 2021-66.pdf](#)

9.H. RESOLUTION: Resolution 2021-67, Appointing One Member to the Civil Service Commission

Action:

move to approve Resolution 2021-67, appointing Dave Paulekas to the Civil Service Commission with a term ending October 31, 2024, and authorize Mayor and City Clerk to sign.

[Bartholomew, CC]

Documents:

[Cover Sheet Reso 2021-67 appt one member to CSC 11-2-21.pdf](#)
[Reso 2021-67 CSC 11-2-21.pdf](#)

9.I. RESOLUTION: Resolution 2021-68, Appointing Four Members to the Laramie Advisory Commission on Disabilities

Action:

to approve Resolution 2021-68, reappointing, Sam Burkett, Michelle Blakely, and Katherine Harmon, and appointing Allison Cunningham to the Laramie Advisory Commission on Disabilities for a term expiring October 31, 2024, and authorize the Mayor and Clerk to sign.

[Curry, HR]

Documents:

[Cover Sheet Reso 2021-68 appt four members LACD 11-2-21.pdf](#)
[Reso 2021-68, appt four members LACD 11-2-21.pdf](#)

9.J. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- a. November 10, 2021, 6:00 pm - WORK SESSION: Meet and Greet with Legislative Representatives (Joint with Albany County Board of Commissioners)

10. REGULAR AGENDA

- 11. Original Ordinance No. 2032, amending the City of Laramie's official zoning map to zone properties located at 259 Fremont Street and 260 Pine Street as B1 (Limited Business) District within the City of Laramie.**

Second Reading. (Introduction by Schmechel)

[Feezer, ACM; Cox, Associate Planner]

Documents:

[CC cover sheet 11.2.21.pdf](#)
[1st Reading Ordinance \(11.2.2021\).pdf](#)
[Attachment A.pdf](#)
[Z-21-02 PC Staff Report \(Full\).pdf](#)
[Full \(public comments\).pdf](#)

- 12. Award of Bid; Public Works Department – Utility Division – Unit 353 Dump Truck with Trade-In**

[Webb, PW]

Documents:

[Cover Sheet unit 353 bid award.pdf](#)
[Bid Recomend Unit 353.pdf](#)
[Signed contract Unit 353.pdf](#)

- 13. Resolution 2021-64, certifying Planning Commission action, regarding a Comprehensive Plan Amendment to amend Future Land Use Map (Map 3.2) of the 2007 Laramie Comprehensive Plan from Auto Urban Residential to Suburban Commercial, of an approximate 0.82 acre properties, located at 259 Fremont Street and 260 Pine Street.**

(Introduction by Harrington)

[Feezer, ACM; Cox, Associate Planner]

Documents:

[CC cover sheet 11.2.2021.pdf](#)
[Final Resolution 2021-64.pdf](#)
[Attachment A.pdf](#)
[CPA-21-02 Staff Report PC \(Full\).pdf](#)
[Full \(public comments\).pdf](#)

- 14. Original Ordinance No. 2031, amending Table 15.14.040-3: Off Street parking Standards of Laramie Municipal Code regarding Residential**

Parking Standards

Third and Final Reading. (Introduced by O'Doherty)

[Teini, Planning Manager]

Documents:

[CC cover sheet 11.02.2021.pdf](#)
[Ord 2031 3rd and Final Reading.pdf](#)
[ATTACHMENT A Updated.pdf](#)
[TA-21-01 PC Staff Report.pdf](#)

15. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

16. Consideration of future Council work session topics

Documents:

[Future Work Session Topics 11-2-2021.pdf](#)
[Upcoming Meetings 11-2-21.pdf](#)

17. Adjourn to Executive Session regarding Litigation WY § 16-4-405(a)(iii), Land Negotiation WY § 16-4-405(a)(vii), and Personnel WY § 16-4-405(a)(x)