



CITY OF LARAMIE
P.O. Box C
Laramie, WY 82073

Downtown Development Authority Agenda

November 14, 2023

4:00 PM

City Conference Room, 411 Grand Ave

Regular Agenda:

1. Approval of minutes
 - October 2023

Introductions:

DDA History Review for New Members (If Needed):

Main Street Liaison Report:

1. Jay:

Open Items/Old Business:

1. Due Outs from previous meeting(s):
 - a. Tom – Send final version of Sep minutes to Nancy. (Complete)
 - b. Janine asked if LMSA could update DDA and City on what was done ahead of the current 3rd St project to prepare businesses. (Complete)
2. City Council Liaison Update (Micah):
3. Professional Services Agreement and Attachment A:
 - a. Are the DDA's metrics, that Norbert put forward, included in Attachment A and satisfactory to the DDA?
 - b. Scope of Work, Part 1, B recommends a Steering Committee of 10-12 people. Who will make up the 10-12 person Steering Committee since the MOU limits DDA and LMSA to one person each as a liaison? A recommendation is that the entire DDA be included on the Steering Committee since most members are downtown building and business owners.
4. City MOU:
 - a. Why do we need an MOU?
 - b. Paragraph 4.2a should be revised to include the entire DDA on the Steering Committee and not just one liaison to the City.
 - c. Paragraph 4.2b
 - i. What limitations does this place on the DDA in terms of other planning efforts?
 - ii. Is this MOU also intended to be a vote in favor of a tax before the product is even delivered?
5. Paragraph 4.2c should be added and state something like "This MOU is not concurrence by the DDA for tax implementation purposes."
6. Who will be DDA's attendee at the next LMSA monthly meeting?
7. Additional Comments/Discussion:

Upcoming Items/New Business:

1. Upcoming events
2. Public comment

Next Regular Meeting Date:

December 12, 2023 @ 4pm – City Conference Room, 411 Grand Ave.

DDA Board Responsibilities:

- **Assists in development and redevelopment of central business district**
- **Assists in overall planning to restore and/or provide for continuance of health of Laramie's central business district**
- **Prevents / halts deterioration of property values and/or structures within the Laramie central business district**
- **Prevents / halts growth of blighted areas in the central business district**
- **Promotes health, safety, prosperity, security, and general welfare of inhabitants of the central business district**