

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL REGULAR MEETING**  
**VIA ZOOM WEBINAR**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**WEDNESDAY, NOVEMBER 16, 2022, 6:30 PM**

City Council Meetings are open to the public in accordance with W.S. 16-4-403 currently available via web conferencing. Council Chambers seating is unavailable at this time due to Resolution 2022-02. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed

([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar - Meeting ID: 895 4329 6154 Passcode: 332573 via internet, app, or telephone 1(669) 900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/89543296154?pwd=NWJSMEpZeXFpZVpENFhtSXJYbS9oUT09>

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.A.i. PROCLAMATION: National Apprenticeship Week**

Documents:

[National Apprenticeship Week 11-15-22.pdf](#)

**6.A.ii. PROCLAMATION: Small Business Saturday**

Documents:

[Proclamation Small Business Saturday 11-15-22.pdf](#)

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: Original Ordinance No. 2052, Amending Laramie Municipal Code 9.24 to Conform to State Law and Prohibit Sales of Nicotine Products, including Tobacco, Tobacco Products, and Electronic Cigarettes, to Persons Under the Age of Twenty-One (21) Years**

Documents:

[PH OO2052 Tobacco Age 11-16-22.pdf](#)

**6.C. ANNOUNCEMENTS**

**6.C.i. Monthly Staff Recognition**

- o Russ Matheson, Civilian Fire Inspector

**7. Disclosures by City Council Members**

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from November 1, 2022**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of November 1, 2022 and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 11-1-22.pdf](#)

### **9.B. CEMETERY DEEDS: Cemetery Deeds for November 1-15, 2022**

**Action:**

that the Cemetery Deeds for November 1-15, 2022, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

### **9.C. AGREEMENT: Approval of Agreement for Fire Pension A Employer Assessment**

**Action:**

to approve the paid fireman's pension plan A employer assessment mandated by legislative action and authorize the Mayor and City Clerk to sign.

**[Wade, ASD]**

Documents:

[Fire Pension A Assessment Cover Sheet.pdf](#)  
[Promissory Note - Laramie revised 10.19.22.pdf](#)

### **9.D. AGREEMENT: Award of Professional Services Agreement for the PRV Replacement Project**

**Action:**

move to award the Professional Engineering Services Agreement for the PRV Replacement project, to WWC Engineering of Laramie, WY, in the amount of \$67,200.00 plus a contingency of \$6,720.00 for a total amount not to exceed \$73,920.00 and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet PES Agreement PRV Replacement.pdf](#)  
[PES Agreement PRV Replacement.pdf](#)

**9.E. AGREEMENT: Award of Professional Engineering Services Agreement for the Harney Street Corridor Study Project**

**Action:**

move to award the Professional Engineering Services Agreement for the Harney Street Corridor Study project, to Ulteig Engineers of Greenwood Village, CO, in the amount of \$83,172.00 plus a contingency of \$8,828.00 for a total amount not to exceed \$92,000.00, amend the Fiscal Year 2023 General Fund Budget accordingly, and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet PES Agreement Harney Street Corridor Study.pdf](#)  
[PES Agreement Harney Street Corridor Study.pdf](#)

**9.F. BID AWARD: Award of Bid; New Paint Machine Without Trade-In**

**Action:**

move to award the bid for the New Paint Machine Without Trade-In to Sherwin Williams, Laramie, WY in an amount not to exceed \$ 85,235.51 and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet New Paint Machine.pdf](#)  
[New Paint Machine Bid Recommendation.pdf](#)  
[Signed Contract Paint Machine.pdf](#)

**9.G. BID AWARD: Award of Bid; Unit 386 Skid Loader Without Trade-In**

**Action:**

move to award the bid for the Unit 386 Skid Loader Without Trade-In to Wyoming Machinery Company, Cheyenne, WY in an amount not to exceed \$83,150.00, amend the budget accordingly, and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet Unit 386 Skid Loader without Trade-In.pdf](#)

[Unit 386 Skid Loader with snow blower Bid Recommendation.pdf](#)  
[Unit 386 Skid Loader with snow blower Bid Contract.pdf](#)

**9.H. RESOLUTION: Resolution 2022-68, Appointing One Member to Board of Health**

**Action:**

that the City Council approve Resolution 2022-68, appointing Emmalee Moore for the remainder of a term expiring December 31, 2025, to the Board of Health, and authorize the Mayor and City Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2022-68 BOH appt 11-16-22.pdf](#)  
[Reso 2022-68 appt one member to BOH 11-16-22.pdf](#)

**9.I. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- a. November 22, 2022, 6:00 pm – WORK SESSION: Cemetery Operations, Staff Members, Burial Trends, Longevity and the Columbarium Project
- b. November 29, 2022, 6:00 pm (Cancel) – WARD MEETINGS
- c. December 13, 2022, 6:00 pm – WORK SESSION: Bath Ranch Operations Update

**10. REGULAR AGENDA**

**11. Award of Bid; Unit 600 Landfill Compactor with Trade-In  
[Webb, PW]**

Documents:

[Cover Sheet Unit 600.pdf](#)  
[Unit 600 Bid Recommendation.pdf](#)  
[Unit 600 Bid Contract.pdf](#)

**12. Purchasing Authorization and Budget Amendment for the Acquisition of Pool Features for the Indoor Leisure Pool Remodel Project  
[Guerin, Recreation/Feezer, ACM]**

Documents:

[Pool Feature Authorization Cover Sheet.pdf](#)  
[Buy Board Informational Page.pdf](#)  
[Vortex Design Concept.pdf](#)

**13. Approval to Submit a Grant Application to the Wyoming Department of Health - EMS Regionalization Pilot Project Grant Program  
[Johnson, Fire Chief]**

Documents:

Cover Sheet - Grant Application to Wyoming Department of Health EMS  
Regionalization.pdf  
EMS Regionalization Pilot Project Grant Funding Announcement.pdf

**14. Consideration of Resolution 2022-67, Supporting the Submission of a Grant Application to the Wyoming Department of State Parks and Cultural Resources for a Land and Water Conservation Fund Grant to Support the Construction of Laramie Rotary Clubs Park at Grand View Heights  
[Hunter, Parks/Feezer, ACM]**

Documents:

Rotary Clubs Park LWCF Application Cover Sheet.pdf  
Resolution 2022.67 Rotary Clubs Park LWCF.pdf  
Laramie Rotary Clubs Park Concept.pdf

**15. Original Ordinance No. 2052, Amending Laramie Municipal Code 9.24 to Conform to State Law and Prohibit Sales of Nicotine Products, including Tobacco, Tobacco Products, and Electronic Cigarettes, to Persons Under the Age of Twenty-One (21) Years**

Second Reading. (Introduced by Cumbie)

**[Southard, CA]**

Documents:

Council - Amending Tobacco Sales Ordinance Cover Sheet second reading .pdf  
OO2052 Tobacco Sales 11-16-22.pdf  
SF0050 Bill Detail 2020.pdf

**16. Original Ordinance No. 2053, Amending Laramie Municipal Code Section 8.80 Definitions and Enforcement Procedures of the Laramie Rental Housing Code**

Introduction and First Reading.

**[Southard, CA]**

Documents:

Council - Cover - Amendment to Rental Housing Ordinance - First Reading.pdf  
OO2053 Rental Housing Code 1st Reading 11-10-22 NB.pdf  
OO2053 Rental Housing Code clean 1st reading 11-10-22.pdf

**17. Original Ordinance No. 2054, Adding LMC Chapter 2.34 – Laramie Urban Renewal Agency**

Introduction and First Reading.

**[Feezer, ACM; Jordan, CM]**

Documents:

Cover Sheet OO 2054 LMC 2.34 - Laramie Urban Renewal Agency.1st  
Reading.pdf  
OO2054 LMC 2.34 - Laramie Urban Renewal Agency.pdf  
Laramie Urban Renewal Agency Bylaws Proposed.pdf

**18. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**19. Consideration of Future Council Work Session Topics**

Documents:

[Future Work Session Topics 11-16-2022.pdf](#)

[Upcoming Meetings 11-16-22.pdf](#)

**20. Adjourn to Executive Session regarding Personnel, WY § 16-4-405(a)(x)**