

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
CITY HALL
April 19, 2016 6:30 pm

City Council Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.

1. PRE-MEETING ITEMS

1.A. PROCLAMATIONS & PRESENTATIONS

1.B. ANNOUNCEMENTS

1.C. PUBLIC HEARING

1.C.i. PUBLIC HEARING: Business Ready Community, Community Readiness Application to Support the Redevelopment of the Empress Lot

Included here is a Public Hearing notice only. The Project Development Agreement and accompanying attachments will be forwarded to council with council packets for the May 3rd or May 17th council meeting.

Documents: [NOTICE OF A PUBLIC HEARING ~ 1st.docx](#)

2. AGENDA

3. Pledge of Allegiance

4. Roll Call

5. Disclosures by City Council Members

6. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

7. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

8. CONSENT AGENDA

8.A. MINUTES: City Council Meetings

Action:

that Council approve the Minutes of the City Council Regular Meeting of April 5, 2016, Public Hearings of April 5, 2016, Public Hearings of April 12, 2016, and have them placed on file for public inspection.

[Johnson, CClk]

Documents: [04_05_2016Min.pdf](#), [CCPH.04.05.16.PH6OO1942.pdf](#),
[CCPH.04.05.16.PH2LCCCPropertySale.pdf](#),
[CCPH.04.05.16.PH3MonolithRanchAcreageSale.pdf](#),
[CCPH.04.05.16.PH4R31UseCntlArea971NCedar.pdf](#),
[CCPH.04.05.16.PH5OO1941.pdf](#), [CCPH.04.12.16.PH1OO1939Annexation.pdf](#),
[CCPH.04.12.16.PH2OO1940Zoning.pdf](#)

8.B. CEMETERY DEEDS: For March 16-31, 2016

Action:

that the Cemetery Deeds for April 1-15, 2016 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk. **[Feezer, P/R Dir]**

8.C. MINUTES: Urban System Advisory Committee Meeting on April 16, 2014

Action:

That Council acknowledge receipt of the Minutes from the April 16, 2014 USAC meeting, and that the following items be approved as indicated:
1) To remove Lewis Street between 12th and 15th Streets from Collector status and downgrade to a local street on the Functional Classification map.
[Hunt]

Documents: [04.16.2014 USAC Minutes-signed.pdf](#)

8.D. MINUTES: Urban System Advisory Committee Meeting on October 14, 2015

Action:

That Council acknowledge receipt of the October 14, 2015 USAC Minutes.
[Hunt]

Documents: [10.14.2015 USAC Minutes-signed.pdf](#)

8.E. Urban Boundary and Roadway Functional Classification Concurrence

Action:

To approve modifications to the 2011 "Urban Boundary, Functional Classification, and Central Business District Boundary" map, as recommended by the urban System Advisory Committee on March 2, 2016; and to authorize the Mayor and City Clerk to sign the Concurrence instrument.
[Hunt]

Documents: [1 CC Cover Sheet - USAC FC Map - 2016-04-19.pdf](#), [2 Laramie FC Map revised 03-10-16.pdf](#)

8.F. MINUTES: March 10, 2016 Traffic Commission meeting

Action:

To acknowledge receipt of the Minutes from the March 10, 2016 Traffic Commission meeting and that the following items be approved as indicated:
1) To approve placement of a specifically reserved handicap parking space at the location of 259 North Pine Street.

2) To approve the elimination of the handicap parking space and remove the sign at 1216 South 4th Street.

3) To approve the elimination of the handicap parking space and remove the sign at 1120 Ivinson Avenue.

[Hunt]

Documents: [1 CC Cover Sheet TC Minutes 03.10.16.pdf](#), [2 TC Minutes 03-10-16.pdf](#)

8.G. MINUTES: Monolith Ranch Advisory Committee

Action:

that Council approve the Minutes of the Monolith Ranch Advisory Committee of January 14, 2016, and have them placed on file for public inspection.

[Smith, PW Dir]

Documents: [CS RAC Minutes 1.14.16 for 4.19.16 LCC.pdf](#), [RAC 1-14-16 Minutes.pdf](#)

8.H. RESOLUTION 2016- _____, proclaiming International Composting Awareness Week and Offer Free Compost Days at the Laramie Landfill

Action:

that the Laramie City Council approve Resolution 2016-_____, proclaiming May 1-7, 2016 as International Composting Awareness Week, and offer Free Compost Days at the Laramie Landfill on May 14, and May 21, 2016 for all residents of Albany County.

[Smith, PW Dir]

Documents: [COVER SHEET Compost Resolution.pdf](#), [Compost resolution 2016.pdf](#)

8.I. RESOLUTION 2016- _____, granting authority to purchase from State of Wyoming Surplus Property

Action:

to approve Resolution 2016-_____, granting authority to listed specific City of Laramie employees to purchase from State of Wyoming Surplus Property and authorize the Mayor and Clerk to sign.

[Derragon]

Documents: [Cover Sheet - State Surplus Property 4-19-16.pdf](#), [Surplus Property Resolution 4-12-16.pdf](#)

8.J. MEMORANDUM OF UNDERSTANDING: outlining the provision of public artwork and a pollinator garden at Depot Park.

Action:

to approve the Memorandum of Understanding between the City of Laramie, Wyoming and the University of Wyoming, Art Museum outlining the provision of public artwork and a pollinator garden at Depot Park and authorize the Mayor and Clerk to sign.

[Feezer, Dir. P&R]

Documents: [MOU Public Art Project.Pollinator Garden Agenda Cover.pdf](#), [MOU City.UW Snow Train Art Project.pdf](#), [Snow Train Art Project Site Plan.pdf](#)

8.K. AGREEMENT: 2016 Wildland Fire Management Annual Operating Plan

Action:

that Council approve the 2016 Wildland Fire Management Annual Operating Plan (AOP) between the City of Laramie, WY and the USFS and authorize the Mayor and Fire Chief to sign.

[Chief Johnson]

Documents: [2016 AOP.pdf](#), [Albany-Carbon-Laramie County 2016 AOP_Final.pdf](#), [Attachment D - Signature Page Albany-Carbon-Laramie Counties 2016.pdf](#)

8.L. SCHEDULE MEETING(S)

Action:

that Council schedule the following meeting(s):

1. **May 10, 2016, 6:00pm** - Laramie Main Street Alliance Annual Report

9. REGULAR AGENDA

10. Original Ordinance No. 1941, an Ordinance Amending Title 15 of Laramie Municipal Code to Provide for an Effective Determination of Value for Rights-Of-Way Proposed for Vacation

Second Reading (Introduced by Shuster)

[Hunt]

Documents: [1 CC cover sheet vacation cost 2nd rdg.pdf](#), [2 CC Ord vacation cost 2nd rdg.pdf](#), [3 Vacation cost Staff Report.pdf](#)

11. Original Ordinance No. 1942, amending Title 15 of Laramie Municipal Code for the purposes of allowing "Hotels and motels" as a Permitted Use in the C2 District, allowing "Light industrial" as a Permitted Use in the I2 District and correcting typographical errors in LMC 15.10.010 and 15.14.010.B.

Second Reading (Introduced by Shuster)

[Hunt]

Documents: [1 Orig Ord 1942 Cover Sheet 2nd reading.pdf](#), [2 Orig Ord 1942 2nd rdg.pdf](#), [3 Orig Ord 1942 PC Staff Report.pdf](#)

12. Resolution 2016-____, approving a Project Agreement for the North Side Tank Design Project.

[Smith]

Documents: [COVER SHEET NORTHSIDE TANK PROJECT AGREEMENT.pdf](#), [Funding Agreement.pdf](#), [NS Tank Funding Resolution.pdf](#)

- 13. Consideration to award Professional Services Agreement for the Laramie North Side Tank Project; Design Phase.**

[Smith]

Documents: [COVERSHEET NORTHSIDE TANK DESIGN.pdf](#), [prof services agmt-DOWL.pdf](#)

- 14. Mountain West Estates Subdivision: A Final Plat for eight lots out of a parcel of land 40.35 acres in size.**

[Hunt]

Documents: [1 Cover Sheet Mtn West Est Final Plat.pdf](#), [2 PC Staff report Mtn West Est Final Plat.pdf](#), [3 Letter from SHRISD 2015-07-07.pdf](#)

- 15. Original Ordinance No. 1939, annexing approximately 93 acres of property located in unincorporated Albany County, generally located on the northeast corner of I-80 and Curtis Street (Love's Travel Center).**

Third Reading (Introduced by Summerville)

[Hunt]

Documents: [1 CC Cover Orig Ord 1939 3rd Reading.pdf](#), [2 Orig Ord 1939 3rd Reading.pdf](#), [3 Staff Report Orig Ord 1939 3rd Reading.pdf](#)

- 16. Resolution 2016-23, certifying Planning Commission action, regarding amendments to the Future Land Use Map (Map 3.2) of the 2007 Laramie Comprehensive Plan.**

Resolution (Introduced by Summerville)

[Hunt]

Documents: [1 CC Cover Sheet CPA-16-01.pdf](#), [2 CC Resolution CPA-16-01.pdf](#), [3 Staff Report CPA-16-01.pdf](#)

- 17. Original Ordinance No. 1940, establishing zoning in an area approximately 93 acres in size to B2 (business) District, generally located on the northeast corner of I-80 and Curtis Street (Love's Travel Center).**

Third Reading (Introduced by Summerville)

[Hunt]

Documents: [1 CC Cover sheet Orig Ord 1940 3rd Reading.pdf](#), [2 Orig Ord 1940 3rd Reading.pdf](#), [3 CC Staff Report Orig Ord 1940 3rd Reading.pdf](#)

- 18. State Loan Investment Board Grant Award in the amount of \$125,000 - Laramie Fire Department Station #2 Bay Addition**

[Chief Johnson]

Documents: [SLIB Grant Award.pdf](#), [2016 Grant Award - SLIB.pdf](#)

- 19. Consideration of a Bid Award to Spiegelberg Lumber and Building in the amount of \$251,539 for the purpose of the Laramie Fire Station #2 Bay Addition with a contingency fund of 7.5% - \$18,865.**

[Chief Johnson]

Documents: [Station 2 bay addition bid award..pdf](#), [Station 2 Bid Opening.pdf](#), [Architect Letter.pdf](#), [Spiegelberg Bid.pdf](#)

20. Original Ordinance No. 1930, approving the nonexclusive Franchise Agreement for Cable TV Services

Third and Final reading (Introduced by Shuster)
[Derragon]

Documents: [Cover Sheet Cable TV Franchise - Third Reading Revised 4-19-16.pdf](#),
[Laramie WY--Franchise Agreement RECONSIDERATION 4-5-16.pdf](#)

21. Resolution 2016-32, adopting City Goals for 2016 - 2017.

[Jordan]

Documents: [CoverSheet 2016-17 Goals.pdf](#), [Res. 2016 Goals.pdf](#)

22. Consideration of future Council work session topics

Documents: [Apr -19-16 Upcoming Meetings.pdf](#), [4-19-16 Future Work Session Topics.pdf](#)

23. Public Comments on Non-Agenda Items by sign-in requests

(Members of the public may address the City Council on items not on the printed Agenda.
Please observe the time limit of five (5) minutes.)

24. Adjournment