

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING

(VIA ZOOM MEETING)

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
TUESDAY, JANUARY 4, 2022, 6:30 PM

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 896 1664 5549 Passcode: 356177 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/89616645549?pwd=S2NubEJjM0oydTFiZVJrZGgvY2VXZz09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY ____, seconded by ____, that the following changes to the

Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Martin Luther King Jr. Day of Service

Documents:

[MLK Day of Service City Proclamation \(002\) 1-4-22.pdf](#)

6.B. PUBLIC HEARING

6.B.i. PUBLIC HEARING: New Restaurant Liquor License No. R-68 for Movie Palace Inc dba Studio City UW Plaza Cinemas located at 2433 Grand Ave, Laramie, WY

Documents:

[PH Notice New Rest LL Studio City 1-4-22.pdf](#)

6.C. ANNOUNCEMENTS

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY ____, seconded by ____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from December 21, 2021

Action:

that Council approve the Minutes of the following City Council meetings: the Regular Meeting and Public Hearings of December 21, 2021, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes 12-21-21 .pdf](#)

[PH OO 2038 Vacation within McCue Addition 12-21-21.pdf](#)

[PH OO 2039 Laramie Rental Housing Code 12-21-21.pdf](#)

9.B. MINUTES: Minutes from the September 9, 2021 Traffic Safety

Commission Meeting

Action:

Move to acknowledge receipt of the September 9, 2021 Traffic Safety Commission Minutes and place them on file for public inspection.

[Webb, PW]

Documents:

[Cover Sheet 09.09.21 TSC Minutes.pdf](#)

[TSC 9-09-21 Minutes Combined.pdf](#)

9.C. CEMETERY DEEDS: Cemetery Deeds for December 16-31, 2021

Action:

that the Cemetery Deeds for December 16-31, 2021 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.D. VOUCHERS: December 2021

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of January. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Brown, COO]

9.E. BID AWARD: Consideration of bid award for the Laramie Community Recreation Center Outdoor Pool Boiler Replacement Project to CEM Sales and Service, Inc. of Sheridan, Colorado.

Action:

that Council award the bid for the Laramie Community Recreation Center Outdoor Pool Boiler Replacement Project to CEM Sales and Service, Inc. of Sheridan, Colorado, in an amount not to exceed \$39,404.52 and reserve \$3,940.45 for potential project contingencies along with approving the Construction Contract between Owner and Contractor, for a total amount not to exceed \$43,344.97 and authorize the Mayor and City Clerk to sign.

[Stevenson, Facilities/Feezer, ACM]

Documents:

[Agenda Cover outdoor pool boiler replacement 2021.pdf](#)
[ODLP Boiler Replacement Contract.pdf](#)
[Project Manual - OPLPBRP.pdf](#)

9.F. LICENSE: Renewal of a Vehicle for Hire License for Poke Ride, LLC dba Poke Ride

Action:

That Council approve the renewal of a Vehicle for Hire License to Poke Ride, LLC dba Poke Ride (Owner: Jared Kasemodel and Jordan Kelley), for the period of January 1, 2022 to December 31, 2022.

[Bartholomew, CC]

Documents:

[Cover Sheet TaxiLicRENEW-Poke Ride 1-4-22.pdf](#)
[Poke Ride LLC application 12-27-21.pdf](#)

9.G. EASEMENT: Dedication of Easement for VAC-21-02 by City of Laramie for Public Utilities

Action:

I Move to approve the Dedication of Easement by the City of Laramie for Public Utility Installation and Maintenance and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet public utility easement KOA.pdf](#)
[VAC-21-02 - Utility Easement Dedication_city to city.pdf](#)
[1764.04 ALLEY VACATION EXHIBIT-EASEMENT-8.5X14H.pdf](#)

9.H. RESOLUTION: Resolution 2022-01, Setting the Time, Date and Location of Pre-Council Meetings, Regular Meetings, Work Session Meetings, and Public Hearings of the City Council.

Action:

to approve Resolution 2022-01, setting the time, date and location of pre-council meetings, regular meetings, work session meetings, and public hearings of the city council, and authorize the Mayor and Clerk to sign.

[Bartholomew, CC]

Documents:

[Cover Sheet Reso 2022-01 Council meeting date, time, location 1-4-22.pdf](#)
[Reso 2022-01 Council Meetings dates, times, and location 1-4-22.pdf](#)

9.I. RESOLUTION: Resolution 2022-02, Suspending City Of Laramie City

Council Rules Of Procedure Rule 1 And Article 2, Chapter 2, Section 10 And Require All Council Members To Attend Council Meetings And Work Sessions Virtually With Compensation During The Covid-19 Pandemic And Directing All Staff Members And The Public To Attend Council Meetings And Work Sessions Virtually Only

Action:

to approve Resolution 2022-02, suspending City of Laramie City Council Rules of Procedure Rule 1 and Article 2, Chapter 2, Section 10 and require all council members to attend council meetings and work sessions virtually with compensation during the COVID-19 pandemic and directing all staff members and the public to attend council meetings and work sessions virtually only, and authorize the Mayor and City Clerk to sign.

[Bartholomew, CC]

Documents:

[Cover Sheet Reso 2022-02 Virtual Meetings 1-4-22.pdf](#)
[Reso 2022-02 Virtual Meetings 1-4-22.pdf](#)

9.J. RESOLUTION: Resolution 2022-03, appointing three members to the Parks, Tree and Recreation Advisory Board.

Action:

move that Council approve Resolution 2021-03, appointing three board members Brett Kahler, Amy Williamson, and Wendy King, to the Parks, Tree & Recreation Advisory Board for a term expiring December 31, 2024, and authorize Mayor and Clerk to sign.

[Bartholomew, CC]

Documents:

[Cover Sheet Reso 2022-03 PTR Advisory Board appointments 1-4-2022.pdf](#)
[Reso 2022-03 PTR Advisory Board 1-4-22.pdf](#)

9.K. RESOLUTION: Resolution 2022-04, appointing one member to Board of Health.

Action:

to approve Resolution 2022-04, appointing Aaron Taff, DDS term expiring December 31, 2026, to the Board of Health, and authorize the Mayor and City Clerk to sign.

[Bartholomew, CC]

Documents:

[Cover Sheet Reso 2022-04 BOH appt 1-4-22.pdf](#)
[Reso 2022-04 appt one member to BOH 1-4-22.pdf](#)

9.L. RESOLUTION: Resolution 2022-05, Appointing Two Members to the Albany County Tourism Joint Powers Board

Action:

move to approve Resolution 2022-05, to appoint two board members Kevin Welch for a remainder of a term expiring June 30, 2022, and Sarah Reese for a remainder of a term expiring June 30, 2023 to the Albany County Tourism Joint Powers Board, and authorize the Mayor and Clerk to sign.
[Bartholomew, CC]

Documents:

[Cover Sheet Reso 2022-05 Albany County Tourism Board 1-4-22.pdf](#)
[Reso 2022-05 ACTB Appt 1-4-22.pdf](#)

9.M. RESOLUTION: Resolution 2022-06, Appointing One Member to the Laramie Regional Airport Joint Powers Board

Action:

move to approve Resolution 2022-06, to reappoint one board member Robert Southard to a full five (5) year term expiring on December 31, 2026 to the Laramie Regional Airport Joint Powers Board, and authorize Mayor and Clerk to sign.

[Bartholomew, CC]

Documents:

[Cover Sheet Reso 2022-06, appt one member LRAB 1-4-22.pdf](#)
[Reso 2022-06 appt one member to LRAB 1-4-22.pdf](#)

9.N. Original Ordinance No. 2038, vacating an alleyway within McCue Addition Lots 1-11, Block 1, generally located west of McCue Street, south of Lyon Street and north of Baker Street

Third and Final Reading. (Introduced by Harrington)

Action:

Move to approve Original Ordinance No. 2038 on third and final reading, vacating approximately a 0.78 acre alleyway right-of-way within McCue Addition Lots 1-11, Block 1, generally located west of McCue Street, south of Lyon Street and north of Baker Street, as recommended by the Planning Commission; based on findings of fact and conclusions of law, and authorize the mayor and clerk to sign the ordinance.

[Teini, Planning Manager]

Documents:

[City Council Cover Sheet 3rd Reading 1.4.2022.pdf](#)
[Ordinance 3rd Reading 1.4.2022.pdf](#)
[Attachment A.pdf](#)
[PC Staff Report VAC-21-02.pdf](#)

9.O. Quitclaim Deeds conveying lands vacated by Original Ordinance No. 2038 to the three separate parties; Lawrence W. Clark, Louis J. Revocable Trust, C/D KOAM Properties LLC; NND LLC, A WY LLC, Attn: Bharat Chaudhari, and AJ Hospitality, Inc., Attn: AJ Konczewski.

Action:

Move to **approve** the three Quitclaim Deeds conveying the alleyway right-of-way within McCue Addition Lots 1-11, Block 1, and authorize the Mayor and Clerk to sign the Quitclaim Deeds and authorize the Clerk to record the Quitclaim Deeds with the Albany County Clerk. **[Teini, Planning Manager]**

Documents:

[CC Cover Sheet Quitclaim.pdf](#)
[Quitclaim Deed to AJ Hospitality.pdf](#)
[Quitclaim Deed to Clark and KOAM.pdf](#)
[Quitclaim Deed to NND LLC.pdf](#)

9.P. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- a. January 25, 2022, 6:00 pm - WORK SESSION: 2021 Goal Review
- b. January 26, 2022, 6:00 pm - WORK SESSION: Council Retreat- Setting Council Goals & Objectives 2022
- c. February 8, 2022, 6:00 pm - WORK SESSION: Ad Hoc Working Group for Police and Community Report

10. REGULAR AGENDA

- 11. New Restaurant Liquor License No. R68 for Movie Palace Inc dba Studio City UW Plaza Cinemas Located at 2433 Grand Ave, Laramie, WY
[Bartholomew, CC]**

Documents:

[Cover Sheet LLNew Rest_Movie Palace Inc 1-4-22.pdf](#)
[R68 Movie Palace Inc New Rest LL App 12-6-21 Redacted \(2\).pdf](#)

- 12. Original Ordinance No. 2036 amending various sections of Title 15.10, 15.12 and 15.14 of Laramie Municipal Code regarding R2, R2M and R3 Zoning District's Dimensional Standards.**

Third and Final Reading (Introduced by Harrington)

[Teini, Planning Manager]

Documents:

[CC cover sheet 1.4.2022.pdf](#)
[Ord 2036 2nd reading .pdf](#)
[TA-21-02 Staff Report \(Full\).pdf](#)
[Public Comments.pdf](#)

- 13. Original Ordinance No. 2039, Adding Laramie Municipal Code Section 8.80 Related to Laramie Rental Housing Code**

Third and Final Reading (Introduced by Pearce)

[Jordan, CM]

Documents:

[Cover Sheet OO2039 Laramie Rental Code 1-4-22.pdf](#)
[Rental Housing Code for 3rd Reading.pdf](#)
[ASUW SR 2773- Support for Laramie City Council Ordinance 2039 for the Creation of a City Rental Housing Code.pdf](#)

14. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

15. Consideration of Future Council Work Session Topics

Documents:

[Upcoming Meetings 1-4-22.pdf](#)
[Future Work Session Topics 1-4-2022.pdf](#)

16. Adjournment to Executive Session regarding Litigation WY § 16-4-405(a)(iii) and Confidential Information WY § 16-4-405(a)(ix).