

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING (Outgoing)
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
January 5, 2021, 6:30 pm

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time. We encourage all others to use the following social distancing tools to participate: watch live meetings on You Tube Live Feed or Cable Channel 191; or Zoom meeting: Meeting ID #848 3771 9294 Password: 428104. Public Comments can be made by Zoom meeting <https://us02web.zoom.us/j/84837719294?pwd=YmsxQ05MaE1POERvOHh3NVNiTW8rUT09> or Phone # 1(669)900-9128 Meeting ID #848 3771 9294 or emailing council@cityoflaramie.org. Participants on Zoom will be muted until the Mayor asks for public comments. Please email: clerk@cityoflaramie.org to request a seat or public comment speaking time by no later than 3:00 pm on the day the meeting is to occur. Seating and position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.

Public Comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Code of Conduct 4.02 and Appendix B and C.

Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted

or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from December 8 and 15, 2020

Action:

that Council approve the Minutes of the following City Council meetings: Regular Meeting and Public Hearing of December 15, 2020 and Special Meeting of December 8, 2020, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Special Meeting minutes 12-8-2020.pdf](#)
[PH Sale of Turner Tract Parcel 12-15-2020.pdf](#)
[Minutes 12-15-2020.pdf](#)

9.B. MINUTES: Minutes from the July 8, 2020 Laramie Building Authority

Action:

Move to acknowledge receipt of the Minutes from the July 8, 2020 Laramie Building Authority Regular Meeting and place them on file for public inspection.

[Webb, PW]

Documents:

[Cover Sheet 07.08.20 BA Minutes.pdf](#)
[07.08.20 Minutes Combined.pdf](#)

9.C. CEMETERY DEEDS: Cemetery Deeds for December 16-31, 2020

Action:

that the Cemetery Deeds for December 16-31, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.D. VOUCHERS: December 2020

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of January. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Brown, COO]

9.E. BID AWARD: Unit 327 Pickup Truck with Trade-In

Action:

move to award the bid for Unit 327 Pickup with Trade-In, to Spradley Barr, Cheyenne, WY, in the total amount of \$32,013.00 and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet 327.pdf](#)
[Bid Tab Unit 327.pdf](#)
[Unit 327 Bid form_contract.pdf](#)

9.F. BID AWARD: Unit 336 Service Truck with Trade-In

Action:

move to award the bid for Unit 336 Service Truck with Trade-In, to Spradley Barr, Cheyenne, WY, for a total amount of \$55,447.00 and approve the necessary budget adjustments and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet 336.pdf](#)
[Bid Tab Unit 336.pdf](#)
[Unit 336 Bid Form_Contract.pdf](#)

9.G. BID AWARD: Unit 341 Mid-Size Pickup with Trade-In

Action:

move to award the bid for Unit 341 Mid-Size Pickup with Trade-In, to Spradley Barr, Cheyenne, WY, in the total amount of \$26,712.00 and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet 341.pdf](#)
[Bid Tab Unit 341.pdf](#)

9.H. GRANT AWARD: Grant award agreement in the amount of \$42,835.00 between the Wyoming Office of Homeland Security and the City of Laramie Police Department.

Action:

That Council accept a grant award from the State of Wyoming Office of Homeland Security (WOHS) for Law enforcement Terrorism Prevention activities (LETPA) in the amount of \$42,835.00 (CFDA #97.067) and authorize the Mayor, City Clerk, and the Chief of Police to sign the grant award agreement between the Laramie Police Department and the Wyoming Office of Homeland Security.

[Terry, Assistant Chief of Police]

Documents:

[HOMELAND SECURITY 2020 COVER SHEET.pdf](#)
[City of Laramie GAA.pdf](#)
[City of Laramie Project description .pdf](#)

9.I. AMENDMENT: Consideration of Amendment 1 to the contract between the City of Laramie, Wyoming and Creative Energies for the Installation of solar arrays at the Laramie Community Recreation and Ice & Event Centers.

Action:

that City Council approve the Amendment 1 to the contract between the City of Laramie, Wyoming and Creative Energies for the Installation of solar arrays at the Laramie Community Recreation and Ice & Event Centers in an amount not to exceed \$2,156.00 and authorize the Mayor and Clerk to sign.

[Feezer, ACM]

Documents:

[Solar Array.Rec.Ice.Creative Energy Agreement Amendment 1 Cover Sheet.pdf](#)
[Laramie Solar Change Order Signed.pdf](#)

10. REGULAR AGENDA

**11. Budget Amendments for FY 2020-21 - COVID-19 emergency expenditures
[Wade, ASDD]**

Documents:

[2021-01 Cover Sheet.pdf](#)
[Budget Memo 2021-01 COVID19.pdf](#)
[Budget Resol 2021-01 COVID19.pdf](#)

12. Mutual Aid MOU Albany County Sheriff's Office and Laramie Police Dept

Action:

That Council accept the Memorandum of Understanding, hereafter referred to as "MOU" between the Albany County Sheriff's Office and the Laramie Police Department and authorize the Mayor and Clerk to sign.

[Stalder, Chief of Police]

Documents:

**13. Special Malt Beverage Permit No. Special-4, Roxie's Catering, LLC
Located at UW Arena Auditorium Request for Transfer or Refund and
Suspension of Liquor License
[Bartholomew, CC]**

Documents:

[Cover Sheet LL Special-4 Roxies Catering, LLC Suspension and Transfer funds 1-5-21.pdf](#)

**14. Hensley Property Holding, LLC dba Roxie's on Grand Retail Liquor
License No. 4, Request for Transfer or Refund of Liquor License Fees
[Bartholomew, CC]**

Documents:

[Cover Sheet LL Retail 4 Hensley Property Holdings, LLC Transfer funds 1-5-21.pdf](#)

**15. Consideration of Contract for Construction Manager at Risk services
between the City of Laramie, Wyoming and Richardson Construction, Inc.
for improvements at the Laramie Community Recreation Center related to
the COVID-19 Pandemic.
[Feezer, ACM]**

Documents:

[Rec Center Renovation Cover Sheet.pdf](#)
[CMAR Agreement for Recreation Center Renovations.pdf](#)

16. Consideration of future Council work session topics

Documents:

[Future Work Session Topics 1-5-2021.pdf](#)
[Upcoming Meetings 1-5-21.pdf](#)

17. Adjournment