

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL MEETING**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**JANUARY 7, 2020 6:30 pm**

*City Council Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.*

*Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.*

*Public Comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Code of Conduct 4.02 and Appendix B and C.*

*Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.*

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.B. PUBLIC HEARING**

**6.C. ANNOUNCEMENTS**

**7. Disclosures by City Council Members**

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meetings**

**Action:**

that Council approve the Minutes of the following City Council meeting: Regular Meeting of December 17, 2019, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 12-17-19 .pdf](#)

### **9.B. CEMETERY DEEDS: Cemetery Deeds for December 16-31, 2019**

**Action:**

that the Cemetery Deeds for December 16-31, 2019 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

### **9.C. VOUCHERS: December 2019**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of January. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Brown, COO]**

### **9.D. RESOLUTION: Resolution 2020-01, Setting the Time, Date, and Location of Pre-Council Meetings, Regular Meetings, Work Session Meetings, And Public Hearings of the City Council**

**Action:**

to approve Resolution 2020-01, setting the time, date and location of pre-council meetings, regular meetings, work session meetings, and public hearings of the city council, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2020-01, meetings 1-7-20.pdf](#)  
[Reso 2020-01 Council Meetings 1-7-20.pdf](#)

**9.E. RESOLUTION: Resolution 2020-02, Appointing One Member to the Laramie Regional Airport Joint Powers Board for the City of Laramie, Wyoming**

**Action:**

to approve Resolution 2020-02, to appoint one board member Chet Lockard to the Laramie Regional Airport Joint Powers Board for a 5-year term expiring December 31, 2024, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2020-02, appt one member LRAB 1-7-20.pdf](#)  
[Reso 2020-02 appt Chet Lockard 1-7-20.pdf](#)

**9.F. RESOLUTION: Resolution 2020-03, to appoint two members to the Environmental Advisory Committee**

**Action:**

to approve Resolution 2020-03, to appoint Evelyn Hill and Ramsey Bentley to a term expiring November 7, 2022 on the Environmental Advisory Committee and authorize the Mayor and Clerk to sign.

**[Jordan, CM]**

Documents:

[Cover Sheet Reso 2020-03 Environmental Advis Comm 1-7-20.pdf](#)  
[Reso 2020-03 EAC\\_appt members 1-7-20.pdf](#)

**9.G. AGREEMENT: Consideration to enter into a professional services contract with ARETE for remodeling design work for the Police Department's locker rooms in the amount of \$37,530.00.**

**Action:**

that Council enter into a professional design and engineering services agreement with Arete Design Group to design the remodel of the Police Department's locker rooms, for \$37,530.00, and authorize the Mayor and Clerk to sign.

**[Chief Stalder, PD]**

Documents:

[LOCKER ROOM COVER SHEET JAN 20 - 2.pdf](#)  
[LOCKER ROOM CONTRACT.pdf](#)  
[LOCKER ROOM ARETE PROPOSAL.pdf](#)  
[LOCKER ROOM FEE PROPOSAL.pdf](#)  
[LOCKER ROOM RFQ.pdf](#)

**9.H. AGREEMENT: Professional Services Agreement for the Pressure Reducing Valve Replacement Project**

**Action:**

move to award a Professional Services Agreement for the design of the Pressure Reducing Valve Replacement Project to WWC Engineering of Laramie, WY, in the amount of \$43,500.00, plus a contingency of \$4,350.00

for a total not to exceed \$47, 850.00 and authorize the Mayor and Clerk to sign.

**[Webb, PW]**

Documents:

[Cover sheet Pressure Reducing Valve Project.pdf](#)  
[PRV Professional Engineering Services Agreement.pdf](#)

**9.I. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

1. January 21, 2020, 6:30 p.m. - PUBLIC HEARING: Original Ordinance No. 2007, vacating an alleyway within Block 183, Original Town of Laramie.

**10. REGULAR AGENDA**

**11. Original Ordinance No. 2007, vacating the alleyway right-of-way within Block 183, Original Town of Laramie**

Introduction and First Reading.

**[Feezer, ACM]**

Documents:

[City Council Cover Sheet 1st Reading 1.7.2020.pdf](#)  
[Ordinance 1st Reading 1.7.2020.pdf](#)  
[Attachment A.pdf](#)  
[PC Staff Report VAC-19-03.pdf](#)

**12. Public Comments on Non-Agenda Items**

(Members of the public may address the City Council on items not on the printed Agenda. Please observe the time limit of three (3) minutes.)

**13. Consideration of future Council work session topics**

Documents:

[Future Work Session Topics 1-7-2020.pdf](#)  
[Upcoming Meetings 1-7-20.pdf](#)

**14. Adjournment**