

AGENDA
Laramie Planning Commission
Monday, January, 13, 2020 at 4:30 PM
City Council Chambers, City Hall
406 Ivinson Avenue, Laramie, WY

The Planning Commission meetings are open to the public. Requests from person with disabilities must be made to the Planning Division 24 hours in advance of the meeting.

- 1. Call To Order/Roll Call**
- 2. Approval Of Agenda And Minutes**
 - 2.A. Changes And Approval Of Agenda**
 - 2.B. Planning Commission Meeting Minutes**
 - 2.B.i. LPC Minutes 12.9.2019**

Documents:

[LPC Minutes 12-9-19.Pdf](#)

- 3. Citizen Comments - Non-Agenda Related Topics – No Action Can Be Taken**
- 4. Planning Commission And Staff Reports And Comments**
- 5. Disclosures – Ex-Parte Communications; Potential Conflicts Of Interest**
- 6. Current Planning Projects**
 - 6.A. Old Business:**
 - 6.B. New Business:**
 - 6.B.i. Submittal Schedules 2020**

Documents:

[Planning Submittal Schedules 2020 Cover.pdf](#)
[Planning Submittal Schedules 2020 Sheet 1.Pdf](#)
[Planning Submittal Schedules 2020 Sheet 2.Pdf](#)
[Planning Submittal Schedules 2020 Sheet 3.Pdf](#)

- 7. Long Range Planning Projects**
- 8. Variances (Sitting As Board Of Adjustment)**
(Swearing in of witnesses)
 - 8.A. VAR-19-05: 1457 N. Cedar Street - Variance**

FILE: VAR-19-05: 1457 N. Cedar Street
REQUEST: A variance request from LMC 15.14.100.D.2.a and 15.14.100.D.5.a-c to allow the applicant to have a chain link fence within the gateway Overlay Zone and along a Collector and Minor Arterial Street.

LOCATION: 1457 N. Cedar Street

APPLICANT(S): Dana Smith

OWNER: Dana Smith

PURPOSE: To allow for a chain link fence within the gateway Overlay Zone and that faces a Collector and Minor Arterial Street of which requires a higher design standard within LMC 15.14.100.D.2.a and 15.14.100.D.a-c.

CURRENT ZONING: I2 (Industrial)/Gateway Overlay Zone

PREPARED BY: Matthew Cox, Associate Planner

Documents:

[VAR-19-05 Postponement Motion 1.27.20.Pdf](#)

9. Adjourn

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
DECEMBER 9, 2019**

1. CALL TO ORDER

Meeting was called to order by Chair McGrath at 4:30 p.m.

Members present: Jordan Giese, Maura Hanning, Shannon Polk, Brent Roth, and Jim McGrath (Chair).

Members absent: Marc Homer and Katherine Kasckow.

Council Liaison: Bryan Shuster (present)

Staff Present: Derek Teini, Matthew Cox, Todd Feezer, and Ryan Shoefelt.

2. APPROVAL OF AGENDA AND MINUTES

2.A.Changes and Approval of Agenda

MOTION BY GIESE, seconded by Hanning, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 11.25.2019

MOTION BY HANNING, seconded by Roth, to approve the minutes from November 25, 2019.

MOTION CARRIED by voice vote. Member Giese abstained.

3. CITIZEN COMMENTS - Non-Agenda Related Topics - No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

No meeting on December 23.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

None.

6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

6.B. NEW BUSINESS:

6.B.i. FP-19-01: Spring Creek Village First Filing Final Plat

MOTION BY GIESE, seconded by Polk, to postpone FP-19-01 the Spring Creek Village First Filing Final Plat to the Planning/Zoning Commission meeting January 27th. MOTION CARRIED by voice vote. Member Roth abstained.

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
DECEMBER 9, 2019**

6.B.ii. VAC-19-03 Vacation of an Alleyway Within Block 183, Original Town of Laramie

MOTION BY GIESE, seconded by Hanning, to approve the vacation of an alleyway within Block 183, Original Town of Laramie, based on findings of fact and conclusions of law. MOTION CARRIED by voice vote.

MOTION BY POLK, seconded by Giese, to adjourn as Planning Commission and reconvene as Board of Adjustment. MOTION CARRIED by voice vote.

Adjourned as Planning Commission at 4:43 pm.
Reconvened as Board of Adjustment at 4:43 pm.

7. LONG RANGE PLANNING PROJECTS

No items.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of witnesses.)

8.A. VAR-19-05: 1457 N. Cedar Street

MOTION BY HANNING, seconded by Giese, to postpone the variance for VAR-19-05 for 1457 N. Cedar Street to allow the applicant to make some design proposals for mitigating the current fencing and to bring it back to the January 13, 2020 Planning/ Zoning and Board of Adjustment meeting.

Roll call showed Aye: Giese, Hanning, Polk, Roth, and McGrath. Nay: None. Absent: Homer and Kasckow. MOTION CARRIED.

9. ADJOURN

MOTION BY GIESE, seconded by Roth, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:53 p.m.

VALIDATED:

Jim McGrath, Planning Commission Chair

Date

Derek Teini, Planning Manager

Date

Planning Division

Submittal Schedules Sheets 1-3

Prepared for 2020 Calendar Year

**All applications and schedules are available online at:
www.CityOfLaramie.org/PlanningApplications**

CITY OF LARAMIE

Planning Division 2020 Application Submittal Schedule

Subject to revision; please check with staff.

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CPA - Comprehensive Plan Amendment
FP - Final Plat
PP - Preliminary Plat

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 Submittal Schedule for:

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Approval Process			
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- The Planning Commission and the City Council may choose to postpone projects to address issues identified during the meetings.
- Please contact staff to determine any possible changes near holidays.

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CITY OF LARAMIE

Planning Division

2020 Application Submittal Schedule

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Sheet 2

CUP - Conditional Use Permit

VAR - Variance

Administrative Appeal

Submittal Schedule for:
 CUP - Conditional Use Permit
 VAR - Variance
 Administrative Appeal

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Z - Rezoning

A - Annexation

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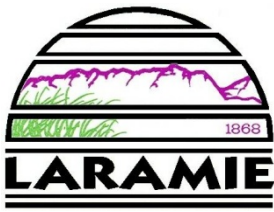
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City of Laramie

Planning Division
P.O. Box C
Laramie, WY 82073

Telephone: (307) 721-5207
Fax: (307) 721-5248

**LARAMIE PLANNING COMMISSION
(SITTING AS THE LARAMIE BOARD OF ADJUSTMENT)
January 13, 2019
STAFF REPORT**

FILE: VAR-19-05: 1457 N. Cedar Street

REQUEST: A variance request from LMC 15.14.100.D.2.a and 15.14.100.D.5.a-c to allow the applicant to have a chain link fence within the gateway Overlay Zone and along a Collector and Minor Arterial Street.

LOCATION: 1457 N. Cedar Street

APPLICANT(S): Dana Smith

OWNER: Dana Smith

PURPOSE: To allow for a chain link fence within the gateway Overlay Zone and that faces a Collector and Minor Arterial Street of which requires a higher design standard within LMC 15.14.100.D.2.a and 15.14.100.D.a-c.

CURRENT ZONING: I2 (Industrial)/Gateway Overlay Zone

PREPARED BY: Matthew Cox, Associate Planner

STAFF RECOMMENDED MOTION:

Move to **postpone** the requested variance from Laramie Municipal Code 15.14.100.D.2.a & 15.14.100.D.a-c to allow the applicant to have a chain link fence within the Gateway Overlay District and a Minor Arterial Street at 1457 N. Cedar Street, zoned I2, to the January 27, 2020 Regular Planning Commission Meeting.

From: [Briana Smith](#)
To: [Matthew Cox](#)
Subject: 1457 N Cedar
Date: Monday, January 6, 2020 1:17:54 PM

Hi Matt,

Dana said the two of you spoke this morning. I am just confirming that the discussion with the council will be postponed until the 23rd or the 27th when he will be available to attend?

--

Briana Smith
Legal Assistant



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