

# AGENDA

## CITY OF LARAMIE, WYOMING

### CITY COUNCIL WORK SESSION

(VIA ZOOM MEETING)

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE  
TUESDAY, JANUARY 25, 2021, 6:00 PM

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 814 5748 1354 Passcode: 452992 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/81457481354?pwd=UkxycWpRYkdUMkpoRmxoSTExZGJWZz09>

- 1. WORK SESSION**
- 2. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limited to three (3) minutes per speaker.)
- 3. WORK SESSION: Annual Retreat: Setting Goals and Objectives 2022**  
[Jordan, CM]

Documents:

[Cover Sheet Council Retreat 2021.1-25-22.pdf](#)

**4. WORK SESSION: Increasing Access and Affordable Housing Options in Single Family Zoning Districts in Laramie (R1, LR, RR)  
[Teini, Planning Manager]**

Documents:

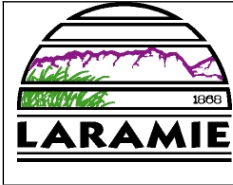
[Cover Sheet\\_Council Work Session 01.25.2022.pdf](#)

**5. City Council Updates/Council Comments**

**6. Agenda Review**

Documents:

[Feb 1 2022 Draft .pdf](#)



**Agenda Item: Discussion Item**

**Title:** Annual Retreat: Setting Goals and Objectives 2022

---

**Administrative or Policy Goal:**

Assess Progress & Visioning for 2022.

---

**Background:**

Annually, City Council and Staff convene to reflect upon progress made toward the adopted policy and administrative goals of the city and to consider the adoption of modified and new goals and objectives for the upcoming year.

This year, the retreat will span two evening sessions and on the **first (Tuesday) evening, we'll ---**

- Reflect on progress made in 2021 in the form of the
  - a. *2021 Annual Report*, and
  - b. *2022 Outlook* from the City Manager, to be followed by a
  - c. focused review of the city's efforts in 2021 to address Laramie's shortage of housing.
  
- Thereafter, upon direction of the Mayor & Vice Mayor, we'll address questions raised in December by council members regarding modifications that could/should be made to municipal code to clear the way for different types of housing to be built and, thereby, more price points options and increased affordability for residents. One example would be municipal code modifications that would make accessory dwelling units (ADUs) more feasible within the single family zoning districts (R1, RR & LR).

**Responsible Staff:**

Janine Jordan, City Manager

# CITY OF LARAMIE COUNCIL WORK SESSION January 25, 2022



**Agenda Item: Presentation**

**Title: Increasing access and affordable housing options in Single Family Zoning Districts in Laramie (R1, LR, RR)**

## **Recommended Council MOTION:**

No motion required. Work session is meant to give staff guidance on code changes.

---

## **Administrative or Policy Goal:**

Under Section 15.04.050.A the City Manager's Office shall have the authority to review and make recommendations to the appropriate decision making authority for Text Amendments. Under Section 15.06.060.A states the purpose of a text amendment is for the purpose not to relieve particular hardships nor to confer special privileges or rights on any person, but rather to make adjustments to the text of this code that are necessary in light of changed conditions, changes in the comprehensive plan, public policy, or that are necessary to advance the general welfare of the city. As well, under Section 15.02.050 states that this code should be regularly reviewed, evaluated and amended, if necessary, based on private and city economic conditions, vision for the community, changing planning and zoning principles, frequent difficulty in implementing or enforcing any specific standard(s), or changes in the state, federal or case law.

---

## **Background:**

This work session follows on the heels of prior initiatives taken by City Council based on findings in the Thrive Laramie Housing Study and Housing Code Audit. These prior initiatives included Downtown Commercial (DC) Zone changes, residential parking standards, and changing dimensional standards for the R2, R2M, and R3 zoning districts in order to promote the development of additional affordable housing options.

This presentation was initiated by the City of Laramie City Council as part of the continual effort to keep the Unified Development Code (UDC) accurate, correct concerns, and remove potential avenues of confusion. All prior revisions to LMC Chapter 15 (Unified Development Code) can be found online at [www.cityoflaramie.org/UDC](http://www.cityoflaramie.org/UDC).

The presentation proposes initiatives that could become part of the City of Laramie's effort in combatting housing challenges. This presentation is focused on easily implementable solutions such as updating dimensional standards within the R1, LR, and RR zoning districts, removing the garage requirement, as well as more robust planning initiatives such as allowing for ADU's and up-zoning.

## **Responsible Staff:**

Derek Teini, AICP, Planning Manager,  
721-5245

Philipp Gabathuler, Principal Planner, 721-  
5232

Future dates are subject to change

Work Session	
Advertised	
Public Hearing Held	
Public Hearing Advertised	
Introduction/1 <sup>st</sup> Reading	n/a
2 <sup>nd</sup> Reading	n/a
3 <sup>rd</sup> Reading	n/a

## **DRAFT AGENDA ITEMS**

**February 1, 2022**

1. AGENDA
2. Pledge of Allegiance
3. Roll Call
4. Public Comment on Non-Agenda Items
5. Consideration of Changes in Agenda and Setting the Agenda
6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS
  - 6.A. PROCLAMATIONS & PRESENTATIONS
  - 6.B. PUBLIC HEARING
    - 6.B.i. PUBLIC HEARING: Original Ordinance No. 2040, Amending Section 2.20 of Laramie Municipal Code Related to Board of Health [Bartholomew, CC]
  - 6.C. ANNOUNCEMENTS
7. Disclosures by City Council Members
8. Approval of Consent Agenda
9. CONSENT AGENDA
  - 9.A. MINUTES: City Council Meetings. [Bartholomew, CC]
  - 9.B. MINUTES: Minutes from the October 14, 2021 Monolith Ranch Advisory Committee Meeting [Webb, PW]
  - 9.C. CEMETERY DEEDS: Cemetery Deeds for January 16-31, 2022. [Feezer, ACM]
  - 9.D. VOUCHERS: January 2022 [Wade, ASD]
  - 9.E. BID AWARD: Award of Bid; Fire Department – Unit 42 Pickup Truck with Trade-In [Webb, PW]
  - 9.F. AGREEMENT: Community Project Designations: Wyoming Community Gas Distribution [Wade, ASD]
  - 9.G. CONTRACT: Consideration of Award of Contract Between the City of Laramie, Wyoming and Great Western Recreation for the Removal, Design, Provision, and Installation of a 5 to 12-Year-Old Playground with Synthetic Turf Safety Surfacing at Kiowa Park. (\$84,534.96) [Hunter, Parks/Feezer, ACM]
  - 9.H. RESOLUTION: Resolution 2022-12, Appointing One Member to Albany County Tourism Joint Powers Board [Bartholomew, CC]
  - 9.I. SCHEDULE MEETINGS:
    - 9.I.i. March 8, 2022, 5:30 pm – WORK SESSION: Community Partner Presentations Joint with Albany County Board of Commissioners
10. REGULAR AGENDA
11. Award of Bid; Public Works Department – Solid Waste Division –Dual Arm Automated Refuse Truck with Trade-In [Webb, PW]

**DRAFT AGENDA ITEMS**

**February 1, 2022**

12. Award of Contract to Supply and Install Furniture for the City's Municipal Operations Center [Webb, PW]
13. Resolution 2022-13, Designating Recreation Project Request Priorities to the Albany County Recreation Board for Funding Consideration in Fiscal Year 2023. (\$383,003.00). [Feezer, ACM]
14. Original Ordinance No. 2040, Amending Section 2.20 of Laramie Municipal Code Related to Board of Health. Second Reading. (Introduced by Cumbie) [Bartholomew, CC]
15. Original Ordinance No. 2041, Amending LMC 10.32 – Bicycles to Update Language to Reflect Current Device Uses. Introduction and First Reading. [Feezer, ACM/Stalder, PD/Austin-Belaski, ATTY]
16. Public Comments on Non-Agenda Items.
17. Consideration of future Council Work Session topics.
18. Adjourn