

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL REGULAR MEETING**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON**  
**AVE**  
**February 16, 2021, 6:30 pm**  
**(Via Zoom Webinar)**

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on You Tube Live Feed or Cable Channel 191; or Zoom Webinar: Meeting ID #883 2385 4759 Password: 724190. Public Comments can be made by Zoom meeting <https://us02web.zoom.us/j/88323854759?pwd=Y1kyaGxmbXBkNGNUU1FuZitHTkxzdz09> or Phone # 1(669)900-9128 Meeting ID #883 2385 4759 or emailing [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Participants on Zoom will be muted until the Mayor asks for public comments. Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.

Public Comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Code of Conduct 4.02 and Appendix B and C.

Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the

Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

## **6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

### **6.A. PROCLAMATIONS & PRESENTATIONS**

#### **6.A.i. PRESENTATION: Matthew Cox "New Planner of the Year"**

<https://www.youtube.com/watch?v=TGewu2Xsfdl&feature=youtu.be>

#### **6.A.ii. PRESENTATION: Pilot Hill "Planning Project of the Year"**

<https://www.youtube.com/watch?v=p0A7Y7B-4Y8&feature=youtu.be>

### **6.B. PUBLIC HEARING**

### **6.C. ANNOUNCEMENTS**

#### **6.C.i. Monthly Staff Recognition**

- Jasmine Parten, HR Specialist

## **7. Disclosures by City Council Members**

## **8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from February 2, 2021**

#### **Action:**

that Council approve the Minutes of the following City Council meetings: Regular Meetings of February 2, 2021 and Public Hearings of February 2, 2021, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[PH OO 2018 Wireless communication requirements 2-2-21.pdf](#)

[PH OO 2021 Citywide Parking requirements 2-2-21.pdf](#)

[PH Marias Mexican Grill and Cantina LLC BG-10 2-2-21.pdf](#)

[Minutes 2-2-21.pdf](#)

### **9.B. CEMETERY DEEDS: Cemetery Deeds for February 1-15, 2021**

#### **Action:**

that the Cemetery Deeds for February 1-15, 2021 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the

Office of the County Clerk.  
[Feezer, ACM]

**9.C. BIAS CRIME REPORT: Acknowledge receipt of the Bias Crime Report for calendar year 2020.**

**Action:**

that Council acknowledge receipt of the Bias Crime Report for calendar year 2020, in accordance with Laramie Municipal Code 9.08.020.

**[Police Chief Stalder]**

Documents:

[Cover Sheet Bias Crime Report 2020.pdf](#)  
[BIAS CRIME REPORT 2020.pdf](#)

**9.D. LICENSE: New Secondhand Dealer License for The Pedal House Bike Shop LLC located at 222 S 2nd Street**

**Action:**

to approve a new Secondhand Dealer License for The Pedal House Bike Shop LLC located at 222 S 2nd Street, Laramie, Wyoming, for the period of January 20, 2021 through January 19, 2022.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Secondhand Dealer Pedal House 2-16-21.pdf](#)  
[The Pedal House Bike Shop application 2-5-21.pdf](#)

**9.E. PURCHASE AWARD: Purchase Award for Broadcasting Equipment**

**Action:**

to approve the purchase of TriCaster 2 Broadcast equipment from Peak Media, Inc. in the amount of \$37,217.44, and authorize the Mayor and Clerk to sign.

**[Rhoades, IT, Jordan, CM]**

Documents:

[Cover Sheet Broadcast Equipment NB.pdf](#)  
[City of Laramie-PeakMediaTC2.pdf](#)  
[KeyCodeMedia Tricaster Quote.pdf](#)

**9.F. RESOLUTION: Resolution 2021-11, appointing two City Council members Mayor Paul Weaver and Andi Summerville to the WAM 2021 Laramie Planning Committee.**

Postponed from February 2, 2021.

**Action:**

to approve Resolution 2021-11, appointing two City Council Members Mayor Paul Weaver and Councilor Andi Summerville as City Council representatives to the WAM 2021 Annual Summer Convention Planning Committee, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2021-11 2021 WAM Summer Planning Committee 2-2-](#)

21.pdf  
Reso 2021-11 Appoint 2 Council members to WAM 2021 Planning Committee 2-2-21.pdf  
Reso 2020-27 Laramie Host WAM 2021 5-5-2020.pdf  
Cover Sheet WAM Membership Dues 7-21-20.pdf

**9.G. RESOLUTION: Resolution 2021-12, adopting goals for calendar year 2021.**

**Action:**

to approve Resolution 2021-12, adopting Policy Goals and Objectives for the City of Laramie, Wyoming for 2021, and authorize the Mayor and Clerk to sign.

**[Jordan, CM]**

Documents:

Cover.Goals2021.pdf  
Reso 2021-12 Goals 2021 2-2-21.pdf

**9.H. AGREEMENT: Professional Services Agreement for Gerald Place Priority Sewer Rehab and Water Replacement Design**

**Action:**

move to award a Professional Services Agreement for the design of the Gerald Place Priority Sewer Rehab and Water Replacement Design, to SolTerra Engineering Inc. of Laramie, WY, in the amount of \$33,970.00 plus a contingency of \$3,400.00 for a total amount not to exceed \$37,370.00 and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

Cover Sheet Gerald Pl.pdf  
Gerald Pl Engineering Services Agreement.pdf

**9.I. ORDINANCE: Original Ordinance No. 2018, amending Title 15.14.130 Wireless Communication Towers of Laramie Municipal Code of the City of Laramie**

Third and Final Reading. (Introduced by Cumbie)

**Action:**

Move to approve Original Ordinance No. 2018 as recommended by the Planning Commission, on third and final reading, in accordance with findings of fact and conclusions of law and authorize the Mayor and Clerk to sign the Ordinance.

**[Feezer, ACM]**

Documents:

CC cover sheet 2.16.2021.pdf  
Ord 2018 3rd reading.pdf  
TA-19-02 PC Staff Report Small Cell Wireless FINAL for CC.pdf  
Planning Commission Memo 11.23.2020.pdf  
NATOA-NLC-Alternative-Model-Code-for-Municipalities-FINAL\_0.pdf  
Laramie\_SWF Regs Comp Draft Ord.pdf  
CityofLaramieLetter Support Letter Visionary.pdf  
2020-10-09 Markup - Planning Commission Item Glass Comment.pdf

**9.J. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- a. March 23, 2021, 6:00 pm - WORK SESSION: Parklet Planning
- b. March 23, 2021, 6:00 pm - WORK SESSION: Update on Plans for a COVID-Friendly Downtown
- c. March 23, 2021, 6:00 pm - WORK SESSION: Investment Grade Audit Close Out Presentation
- d. March 2, 2021, 6:00 pm - PUBLIC HEARING: Original Ordinance No. 2023, amending various sections of Title 15.08 and 15.14 of Laramie Municipal Code regarding downtown commercial zoning district regulations.

**10. REGULAR AGENDA**

**11. Original Ordinance 2022, amending sections 15.24.000.A. and 15.24.030.A. 1. by adopting the 2020 edition of the National Electric Code, published by the Nation Fire Protection Association (NFPA), as adopted by the State of Wyoming, July 1, 2020.**

Introduction and First Reading.

**[Feezer, ACM]**

Documents:

[Cover Sheet 2020 NEC Agenda Item 2-16-21.pdf](#)  
[Ord 2022 Amendment.2020 NEC Adoption 2-16-21.pdf](#)

**12. Approval of a Federal Mineral Royalty Capital Construction Account Grant Agreement for the 15th Street Reconstruction Project  
[Webb, PW]**

Documents:

[Cover Sheet MRG 15th Street.pdf](#)  
[MRG19081 Grant Agreement.pdf](#)  
[MRG19081 Attachment A.pdf](#)

**13. Resolution 2021-13, designating recreation project request priorities to the Albany County Recreation Board for funding consideration in Fiscal Year 2022.**

**[Feezer, ACM]**

Documents:

[Resolution 2021.13 ACRB Cover Sheet.pdf](#)  
[ACRB Resolution 2021.13.pdf](#)  
[Copy of ACRB Project Requests FY22 Summary.1.15.21.pdf](#)

**14. Original Ordinance No. 2017, Creating Section 15.24.15 of Laramie Municipal Code regarding General Contracting Licenses.**

Third and Final Reading. (Introduced by Gabriel)

**[Feezer, ACM]**

Documents:

[GC Licensing Agenda Cover Sheet.3rd Reading.2.16.21.pdf](#)  
[GC Licenses Ordinance 2.16.21.proposed amended.3rd Reading.pdf](#)  
[GC WORK SESSION PRESENTATION.pdf](#)

**15. Original Ordinance No. 2021, amending various sections of Title 15.14.040 of Laramie Municipal Code regarding Citywide Parking standards.**

Second Reading. (Introduced by Summerville)

**[Feezer, ACM]**

Documents:

[CC cover sheet 2.16.2021.pdf](#)

[Ord 2021 2nd reading.pdf](#)

[TA-20-03PC Staff Report.pdf](#)

[Parking Preview Pages.pdf](#)

[Support Letters.pdf](#)

[Public Emails.pdf](#)

**16. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**17. Consideration of future Council work session topics**

Documents:

[Future Work Session Topics 2-16-2021.pdf](#)

[Upcoming Meetings 2-16-21.pdf](#)

**18. Adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii).**