

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
TUESDAY, FEBRUARY 21, 2023, 6:30 PM
(Pre-Council Meeting begins at 6:00 pm)

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or

Zoom Webinar- Meeting ID: 838 0184 8157 Passcode: 071147 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be

submitted via email: council@cityoflaramie.org. Please

email: clerk@cityoflaramie.org to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to council@cityoflaramie.org for the record.

Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meeting are held prior to Regular Council Meetings at 6:00 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/83801848157?>

1. CALL TO ORDER

2. Pledge of Allegiance

3. Roll Call

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

6.C.i. Monthly Staff Recognition

- o Felipe Sauzo, Sr. Solid Waste Worker now Collection Supervisor

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from February 7, 2023

Action:

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of February 7, 2023, and have them

placed on file for public inspection.

[Bartholomew, CC]

Documents:

[PH OO2056 Amend LMC 9.12.130 Disorderly Conduct 2-7-23.pdf](#)

[PH Restaurant LL 17th Street Cafe 2-7-23.pdf](#)

[Minutes 2-7-2023.pdf](#)

9.B. MINUTES: Minutes from the November 9, 2022 Regular Meeting of the Parks, Tree & Recreation Advisory Board

Action:

that Council acknowledge receipt of the Minutes from the Parks, Tree & Recreation Advisory Board regular meeting from November 9, 2022, and have them placed on file for public inspection.

[Feezer, ACM]

Documents:

[PTR Board Minutes November 9, 2022.pdf](#)

9.C. MINUTES: Minutes from the December 14, 2022 Regular Meeting of the Parks, Tree & Recreation Advisory Board

Action:

that Council acknowledge receipt of the Minutes from the Parks, Tree & Recreation Advisory Board regular meeting from December 14, 2022, and have them placed on file for public inspection.

[Feezer, ACM]

Documents:

[PTR Board Minutes December 14, 2022.pdf](#)

9.D. MINUTES: Minutes from the January 11, 2023 Regular Meeting of the Parks, Tree & Recreation Advisory Board

Action:

that Council acknowledge receipt of the Minutes from the Parks, Tree & Recreation Advisory Board regular meeting from January 11, 2023, and have them placed on file for public inspection.

[Feezer, ACM]

Documents:

[PTR Board Minutes January 11, 2023.pdf](#)

9.E. MINUTES: Minutes from the January 18, 2023 Special Meeting of the Parks, Tree & Recreation Advisory Board

Action:

that Council acknowledge receipt of the Minutes from the Parks, Tree & Recreation Advisory Board special meeting from January 18, 2023, and have them placed on file for public inspection.

[Feezer, ACM]

Documents:

[PTR Board Minutes January 18, 2023.pdf](#)

9.F. CEMETERY DEEDS: Cemetery Deeds for February 1-15, 2023

Action:

that the Cemetery Deeds for February 1-15, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.G. ACKNOWLEDGEMENT: Acknowledgement of receipt of the annual report from the Laramie Rifle Range and requested fee increases for memberships

Action:

that the Laramie City Council acknowledge the receipt of the annual report from the Laramie Rifle Range and requested fee increases for memberships.

[Feezer, ACM]

Documents:

[Laramie Rifle Range Annual Report.Fee Increase Cover Sheet.pdf](#)
[2023 LRRC Annual Report Cover Letter.pdf](#)
[2023 LRRC Annual Report.pdf](#)
[Lease.C-2206 Laramie Rifle Range 09-20-11.pdf](#)

9.H. AGREEMENT: Community Project Designation - Wyoming Community Gas Distribution Checks

Action:

to approve allocation for Wyoming Community Gas Distribution Checks to Laramie Interfaith for \$8,200.55, Laramie Downtown Clinic for \$8,200.55, and Laramie Soup Kitchen for \$8,200.55 based on the Finance Committee recommendation approved on February 7, 2023 and authorize the Mayor to sign.

[Wade, ASD]

Documents:

[Cover Sheet Wyoming Community Gas Distribution Checks.pdf](#)
[Wyoming Community Gas Memo.pdf](#)
[City of Laramie - Community Project Designations.pdf](#)

9.I. AMENDMENT: Amendment 03 to Professional Services Agreement for B2 Sewer Line Replacement - Phase 2 Project

Action:

I move to approve Amendment Number 03 to the Professional Services Agreement with Sunrise Engineering for Bidding Preparation and Assistance on the B2 Sewer Line Replacement – Phase 2 Project in the amount of \$3,726.75 and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet B2 Sewer Line PES Amendment 03.pdf](#)
[Agree.C-2789 Sunrise Engineering 6-18-19 B2 Sewer Line.pdf](#)
[B2 Sewer Line PES Amendment 01.pdf](#)
[B2 Sewer Line PES Amendment 02.pdf](#)
[B2 Sewer Line PES Amendment 03.pdf](#)

9.J. LEASE AMENDMENT: Consideration of Amendment Number One to the Lease Agreement between the City of Laramie and the Laramie Barnstormers

Action:

that the Laramie City Council approve Amendment Number One to the lease agreement between the City of Laramie and the Laramie Barnstormers and authorize the Mayor and Clerk to sign.

[Feezer, ACM]

Documents:

[Barnstormers Amendment Cover Sheet.pdf](#)
[Amendment One Laramie Barnstormers.pdf](#)
[Agree.C-2658 Barnstormers 1-16-2018.pdf](#)

9.K. AMENDMENT CONTRACT: Consideration of an Amendment to the Agreement for Professional Services between the City of Laramie and Eagle Plumbing & Heating, Inc. for Plumbing Repair and Installation Services for City Owned Facility Plumbing Systems and Equipment

Action:

that Council approve amendment number one to the agreement for professional services between the City of Laramie and Eagle Plumbing & Heating, Inc. for plumbing repair and installation services for City owned facility plumbing systems and equipment for a one-year period and authorize the Mayor and Clerk to sign.

[McIntyre, Facilities/Feezer, ACM]

Documents:

[2023 Plumbing Services Amendment.Eagle PH.Cover Sheet.pdf](#)

9.L. AWARD OF CONTRACT: Contract Award for 2023 Compost Screen Rental

Action:

move to award the bid contract for the rental of a compost screen to Power Screening in the total amount of \$42,775.00 with a contingency of \$7,225.00 and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover sheet Compost Screen Rental.pdf](#)
[Bid Form Contract Screen.pdf](#)

9.M. MOU: Consideration of Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding between the Laramie Police Department and the Cheyenne Police Department

Action:

move to approve the Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding, Between the Laramie Police Department and the Cheyenne Police Department and authorize the Mayor and Clerk to sign.

[Browne, Police Chief]

Documents:

[Cover Sheet- MOU Cheyenne PD and Laramie PD.pdf](#)
[Laramie and Cheyenne PD MOU.pdf](#)

9.N. LICENSE: Temporary Use of a Laramie County Retail Liquor License for DeLancey Enterprises, LLC within City Limits for the Ducks Unlimited Laramie Chapter Fundraiser on March 4, 2023

Action:

that City Council approve a temporary use of a Laramie County Retail Liquor License for DeLancey Enterprises, LLC within City Limits for an event on March 4, 2023 at the UW Gateway Center for the Ducks Unlimited Laramie Chapter Fundraiser.

[Bartholomew, CC]

Documents:

[Cover Sheet, temp use in city DeLancey Enterprises 2-21-23.pdf](#)
[DeLancey Enterprises application 2-21-23_Redacted.pdf](#)

9.O. ORDINANCE: Original Ordinance No. 2056, Amending Laramie Municipal Code 9.12.130 – Disorderly Conduct – Generally to Prohibit Intoxicated Individuals from Entering Private Homes or Places without the Knowledge or Consent of the Owner or Occupant

Third and Final Reading. (Introduced by Gabriel)

Action:

move to approve on third reading Original Ordinance No. 2056, amending Laramie Municipal Code 9.12.130 to also prohibit intoxicated individuals from entering private homes or places without the knowledge or consent of the owner of occupant under subsection (E), and authorize the Mayor and City Clerk to sign.

[Southard, CA]

Documents:

[Council - Amending Disorderly Conduct Ordinance Cover Sheet third reading.pdf](#)
[OO2056 Disorderly Conduct 2-21-23.pdf](#)
[Order Finding Defendant Not Guilty_Redacted.pdf](#)

9.P. SCHEDULE MEETINGS:

that the following meeting be scheduled:

a.

10. REGULAR AGENDA

**11. Award of Bid: Unit 671 Refuse Collection Truck with Trade in
[Webb, PW]**

Documents:

[Unit 671 Cover Sheet.pdf](#)
[Unit 671 Bid Recommendation.pdf](#)
[Unit 671 Bid Contract.pdf](#)

**12. Award of Bid: Unit 609 Landfill Water Truck (used)
[Webb, PW]**

Documents:

[Cover Sheet Unit 609.pdf](#)
[Unit 609 Bid Recommendation.pdf](#)
[Unit 609 Bid Contract -S.pdf](#)

**13. Award of Contract for the Purchase of a New Vector Truck for Storm
Sewers
[Webb, PW]**

Documents:

[Cover Sheet Vector Truck for Storm Sewer.pdf](#)
[Vector Bid Contract.pdf](#)
[Laramie Vector Proposal.pdf](#)
[RFP Addendums_Adver Sewer Vac.pdf](#)
[Vector Sourcewell Contract.pdf](#)

**14. Consideration of Bid Award to SWi, LLC of Cheyenne, Wyoming for the Laramie Police Department Perimeter Fencing Improvements
[Feezer, ACM/Browne, Chief of Police]**

Documents:

[LPD Fence Award Cover Sheet 2.21.23.pdf](#)
[SWi, LLC Bid Form LPD Perimeter Fence.pdf](#)
[Construction Contract_LPD Fence 2.14.23.pdf](#)

**15. Resolution 2023-19, Supporting the Filing of a Grant Application with the Wyoming Water Development Commission to Update the Water Master Plan
[Webb, PW]**

Documents:

[Cover Sheet, Res 2023-19 WWDC Master Plan.pdf](#)
[Res 2023-19 WWDC Master Plan Grant.pdf](#)

**16. Letter of Understanding with Union Pacific Railroad Company for the Purchase of Real Property
[Webb, PW]**

Documents:

[Cover Sheet UPRR City Springs.pdf](#)
[LOU City Springs 2.10.2023.pdf](#)

**17. Amendment #2 to the Professional Services Agreement with WWC Engineering for Construction Services on the 3rd Street Utility Rehabilitation – Phase 2 Project
[Webb, PW]**

Documents:

[Cover Sheet 3rd St Amend 2.pdf](#)
[Agree.C- WWC Engineering 3rd St Utility Rehab Design 5-7-19.pdf](#)
[3rd St PES Amend 1.pdf](#)
[3rd St PES Amend 2.pdf](#)

**18. Resolution 2023-20, FY 2023 Budget Amendments for Centrally Budgeted Accounts and Employee Stipends
[Wade, ASD]**

Documents:

[Cover Sheet Resol 2023-20.pdf](#)
[Budget Memo Resol 2023-20.pdf](#)
[Budget Resol 2023-20.pdf](#)

**19. Resolution 2023-21, Budget Amendments for FY 2023 and FY 2024
[Wade, ASD]**

Documents:

[Cover Sheet Budget Resolution 2023-21.pdf](#)
[Budget Memo Resolution 2023-21.pdf](#)
[Budget Resol 2023-21.pdf](#)

**20. Consideration of a lease agreement between the City of Laramie and
OTTERSPACE, LLC. for the provision of EV Charging
[Feezer, ACM]**

Documents:

[OTTERSPACE LLC EV Charging Cover Sheet.pdf](#)
[City of Laramie LEASE AGREEMENT EV Charging 2-13-2023.pdf](#)
[City of Laramie - OtterSpace proposal.pdf](#)

**21. Original Ordinance No. 2055, Vacating Approximately a 4.31 acre Pedestrian
Easement within Timberline Business Park, Lots 1 through 7**

Introduction and First Reading

[Teini, Planning Manager]

Documents:

[City Council Cover Sheet 1st Reading 2.21.2023.pdf](#)
[Ordinance 1st Reading 2.21.2023.pdf](#)
[PC Staff Report VAC-22-03.pdf](#)

22. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

23. Consideration of Future Council Work Session Topics

Documents:

[Future Work Session Topics 2-21-2023.pdf](#)
[Upcoming Meetings 2-21-23.pdf](#)

24. Adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii).