

AGENDA

TRAFFIC SAFETY COMMISSION

THURSDAY, MARCH 12, 2026, AT 3:30 PM

4373 N. 3rd Street and Via Zoom

Traffic Safety Commission meetings are open to the public. Meetings are held in person at 4373 N. 3rd Street or via this Zoom link: <https://cityoflaramie.zoom.us/j/82883104677?pwd=EEFgWEc3aXwqbW8WAbkZ4TFTa8y37.1> or by calling Phone # 1(669)900-6833 and entering Webinar ID: 828 8310 4677 Passcode: 038496. Public comments may be emailed to csanchez@cityoflaramie.org. Participants on Zoom will be muted until the Chair asks for public comments. Requests for accommodations from persons with disabilities must be made 24 hours in advance of a meeting. Please contact Cindy Sanchez at csanchez@cityoflaramie.org or 307-721-5230 for further information.

1. Call To Order

2. Changes And Approval Of Agenda

MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

3. Changes And Approval Of January 8, 2026, Minutes

MOTION BY ____, seconded by ____, that the following changes to the Minutes be approved:

MOTION BY ____, seconded by ____, that the Minutes be approved as submitted or changed.

Documents:

[TSC 01-08-2026 MINUTES FINAL.PDF](#)

4. Citizen Comments - Non-Agenda Related Topics - No Action Can Be Taken

5. Traffic Commission Or Staff Comments

A. 2026 Street Rehabilitation

(This submission reflects the views of a TSC member and has not undergone

engineering review by staff.)
B. HAWK Signal Education

Documents:

[2026 MILL AND OVERLAY STRIPING AND SIGNAGE NS.PDF](#)

6. Disclosures - Ex-Parte Communications; Potential Conflicts Of Interest

7. Old Business

None.

8. New Business

A. 4th Street Time Limited Parking

B. Lewis Street Parking

Documents:

[TSC STAFF REPORT_4TH ST TLP.PDF](#)

[LOCATION MAP FOR 617 S 4TH STREET.PDF](#)

[TSC STAFF REPORT_LEWIS ST PARKING.PDF](#)

[200 BLOCK OF LEWIS PARKING EXHIBIT.PDF](#)

9. Next Meeting Date - April 9, 2026, Or As Needed

10. Adjourn

MOTION BY ____, seconded by ____, to adjourn.

**CITY OF LARAMIE, WYOMING
TRAFFIC SAFETY COMMISSION REGULAR MEETING
MINUTES**

January 8, 2026

1. CALL TO ORDER

Meeting called to order by Chair Sindelar at 3:30 PM.

Members present: Nancy Sindelar, Brett Glass, Eric Milliken, John Rowland (3:37),
Randy Stegman, Vernie Liebl, Merritt Young

Members absent: None

Council Liaison: Jim Fried (present)

Staff present: Lachelle Sims, Eric Jaap, Brooks Webb, Nancy Bartholomew

Guests: Taylor McCort, WYDOT; Melanie Arnett

2. WELCOME NEW MEMBERS

A. Welcome TSC Commissioners Nancy Sindelar (re-appointed) and Merritt Young (new)

3. ELECTION OF OFFICERS

A. Election of Chair

Glass nominated Nancy Sindelar, seconded by Liebl. There were no other nominations.

Aye: 6, Nay: 0, Abstain: 1, Absent: 0

B. Election of Vice Chair

Nancy Sindelar nominated Eric Milliken, seconded by Liebl. There were no other nominations.

Aye: 6, Nay: 0, Abstain: 1, Absent: 0

4. CHANGES AND APPROVAL OF AGENDA

MOTION BY GLASS, seconded by Milliken, that the agenda be approved.

Aye: 7, Nay: 0, Abstain: 0, Absent: 0

MOTION CARRIED by voice vote and raised hands.

5. CHANGES AND APPROVAL OF NOVEMBER 13, 2025, MINUTES

MOTION BY MILLIKEN, seconded by Glass, that the minutes be approved as submitted.

Aye: 7, Nay: 0, Abstain: 0, Absent: 0

MOTION CARRIED by voice vote and raised hands.

6. CITIZEN COMMENTS – Non-agenda related topics – *No Action Can Be Taken*

Arnett: Sheridan Street sharrows concern.

7. TRAFFIC SAFETY COMMISSION OR STAFF COMMENTS

Chair Sindelar: Interconnecting bike lanes.

Commissioner Glass: Chip sealed streets and bicycles.

Commissioner Liebl: Suggested green paint for sharrows.

8. DISCLOSURES – Ex-parte communications; potential conflicts of interest

None.

9. OLD BUSINESS

None.

10. NEW BUSINESS

A. Open Meetings Presentation- *City Clerk's Office*

**CITY OF LARAMIE, WYOMING
TRAFFIC SAFETY COMMISSION REGULAR MEETING
MINUTES**

January 8, 2026

Description: Wyoming Open Meetings & Public Records Acts

B. Resolution to Set TSC Meeting, Date, Time, Location

MOTION BY GLASS, seconded by Milliken, that the resolution be approved as submitted.

MOTION BY GLASS, no second, to amend the resolution moving the location of TSC meetings to City Council chambers. Discussion. AMENDMENT FAILS.

Vote on main motion showed Aye: 4, Nay: 2, Abstain: 1, Absent: 0

MOTION CARRIED by voice vote and raised hands.

11. NEXT MEETING DATE – February 12, 2026, or as needed.

12. ADJOURN

MOTION BY LIEBL, seconded by Milliken, to adjourn.

Aye: 7, Nay: 0, Absent: 0

MOTION CARRIED by voice vote and raised hands.

Approved:

Nancy Sindelar, Traffic Safety Commission Chair

Date

Cindy Sanchez, Traffic Safety Commission Staff Liaison

Date

Draft minutes must be publicly posted for City of Laramie transparency per State Statute within 10 days of each meeting. Final minutes will be posted upon approval of the Board.

2026 Mill and Overlay striping and signage

At the Tuesday, February 3rd meeting, City Council approved a bid for milling and overlaying multiple street sections. As the construction is completed, these roads will be restriped. These are the sections proposed:

2026 Street Rehabilitation Project Recommendations

Priority	Street Sections	Work Done	Reference	STREET LENGTH FT	STREET WIDTH FT (AVG.)	ROAD WAY SY	Estimated Total
1	4th Street - Ivinson to Flint	4" Mill & Overlay	PCI Model	2040	45	10200	\$ 1,171,830.83
2	Ivinson Avenue - 3rd to 6th	4" Mill & Overlay	PCI Report	1000	49	5444	\$ 569,266.61
3	Skyline - 287 to 15th Street	4" Mill & Overlay	PCI Report	4200	48	22400	\$ 2,191,634.73
4	Sheridan Street 15th - 22nd	4" Mill & Overlay	PCI Model	3710	48	19787	\$ 2,298,590.76
5	Spring Creek Drive - 22nd to 26th	4" Mill & Overlay	PCI Report	1330	38	5616	\$ 686,645.14
6	22nd Street - Grand to Spring Creek	4" Mill & Overlay	PCI Model	1840	50	10222	\$ 1,199,450.00
7	Reynolds Street - 9th to 15th	4" Mill & Overlay	PCI Model	2030	48	10827	\$ 1,124,121.37
8	N. McCue Street - S. of Pilot to Sunny Meadows	4" Mill & Overlay	PCI Model	1900	48	10133	\$ 1,006,964.02
9	S Adams Street - Snowy Range to Riverside	4" Mill & Overlay	PCI Report	3550	45	17750	\$ 1,621,455.60
10	General Brees Road - HWY 130 to Old Hwy 130	4" Mill & Overlay	PCI Report	1600	34	6044	\$ 542,117.16
11	S Colorado Avenue - Venture to Riverside	4" Mill & Overlay	PCI Model	1310	48	6987	\$ 760,075.53
Total				24,510			\$ 13,172,151.76

Several of these streets have bike lanes that are narrow, forcing riders into the “Door Zone.”

Google AI search: “AASHTO collector 30 MPH travel lane width with bike lanes and parallel parking” produces:

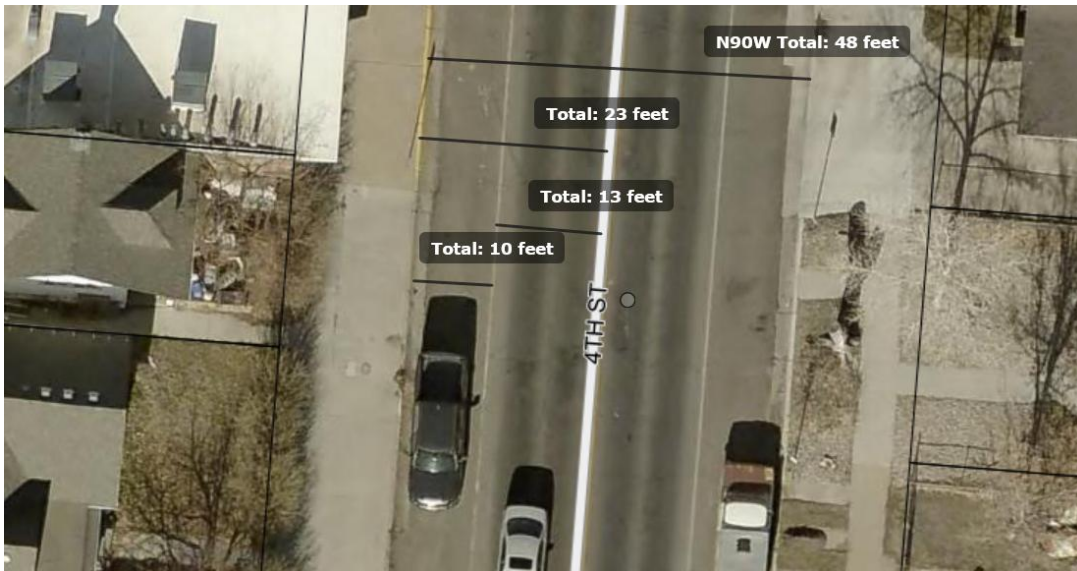
“For a collector street with a 30 MPH design speed, AASHTO guidelines suggest a balanced approach to lane widths when incorporating bike lanes and parallel parking:

“Travel Lanes: AASHTO typically recommends 11 to 12 feet for urban collectors. However, on low-speed streets (under 35 MPH) with low truck and bus volumes, 10-foot lanes are considered an acceptable minimum to manage space or discourage speeding.

“Bike Lanes: The AASHTO Bike Guide generally specifies 5 feet as the minimum width for a bike lane, but when placed adjacent to parallel parking, a wider lane (e.g., 6 feet) or an additional 3-foot buffer is preferred to keep cyclists out of the ‘door zone’.

“Parallel Parking: AASHTO recommends an 8-foot "desirable minimum" width for parking lanes on collector streets. In constrained urban areas, 7 feet has been used successfully, while 10 to 12 feet may be used if the parking lane also functions as a peak-hour travel lane.”

4th Street Ivinson to Flint current striping between Fremont and Clark Streets:

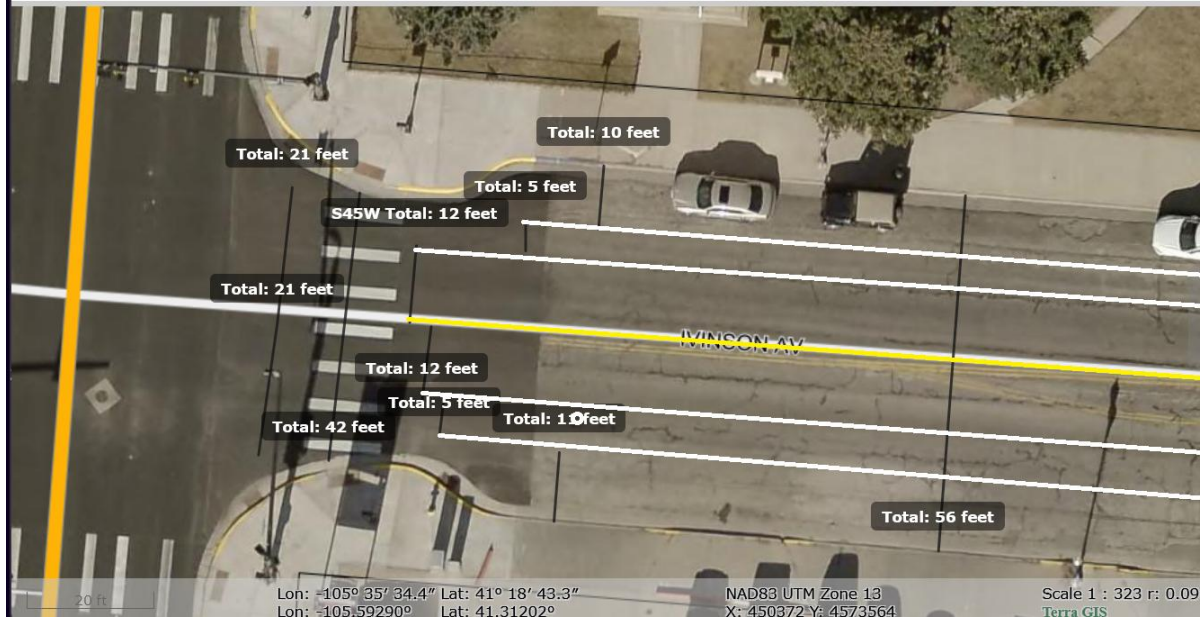


Put the center lane in center of the street, change vehicle travel lane to 11 feet, adding 2 feet to each parking/bike lane.

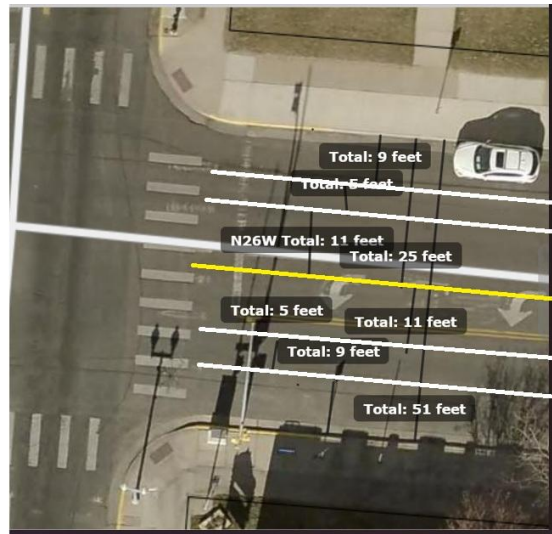
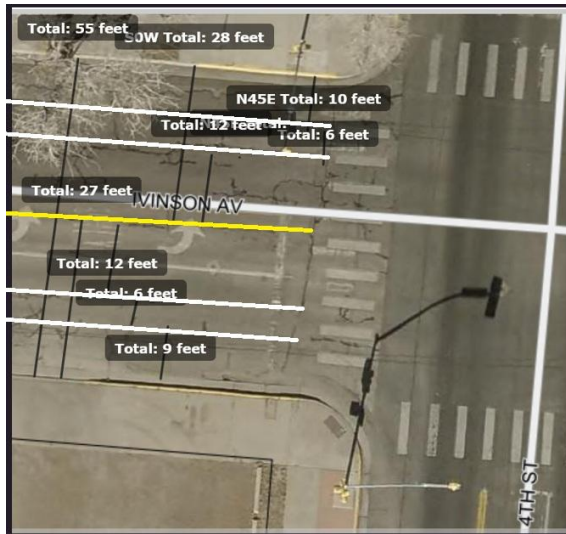


Center lane in center of street, change vehicle travel lane to 11 feet, adding 2 feet to each parking/bike lane.

3rd Street to 6th Street on Ivinson: Add a bike lane. 49' wide?

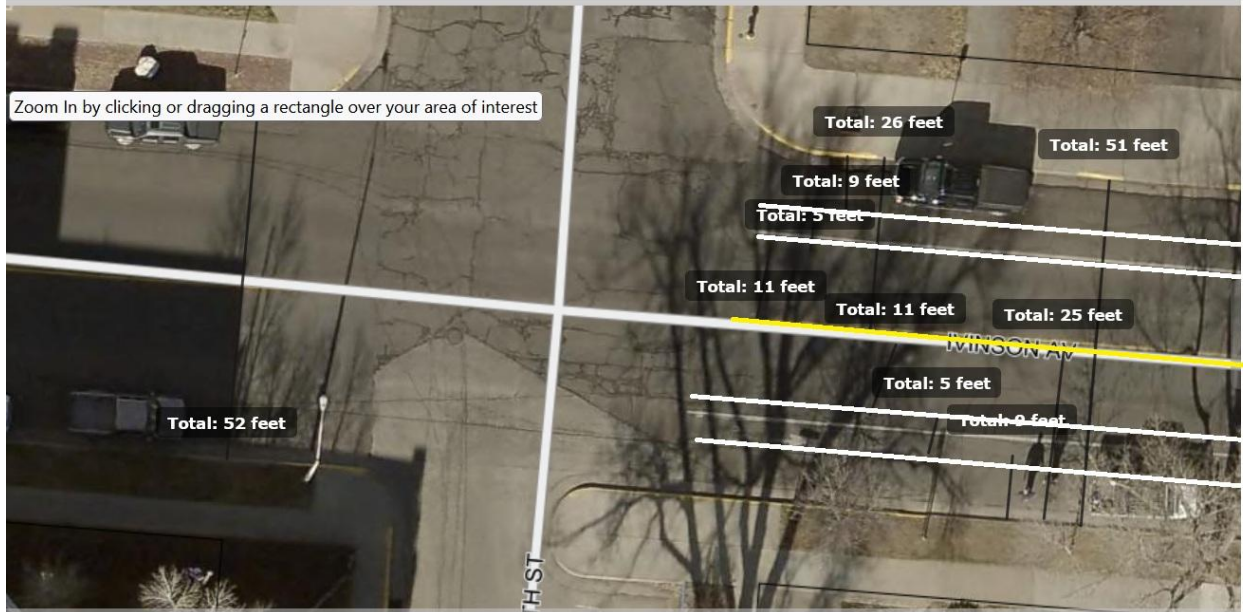


4th Street and Ivinson: eliminate left turn lane, add a bike lane.



4 TSC March 2026 Sindelar

5th Street and Ivinson: Add a bike lane.



4th and Ivinson current signage:



Detail of 4th Street and Ivinson signage!



Skyline Road:



Remove the continuous left turn lane and widen the bike lane. Possibly add some sidewalk?
Should there be a cross walk for the bus garage?

22nd Street between Garfield and Rainbow Streets.



Adjust travel lanes to 12' widen the bike lanes.

Other questions:

Can all travel lanes be standardized at 12 feet or less?

Will Spring Creek have curb and gutter added when the multi-use path is put in? Will this change the street width, and thus the striping?



CITY OF LARAMIE
Public Works Department
P.O. Box C
Laramie, WY 82073

Public Works 721-5230
Engineering 721-5250
Solid Waste 721-5279
Street 721-5276
Utility 721-5280

**ENGINEERING STAFF REPORT:
Modification to Traffic application for 617 S 4th Street**

**TRAFFIC SAFETY COMMISSION
March 12th, 2026**

BACKGROUND:

The City received a Modification to Traffic application for 617 S 4th Street. The application is requesting that the no parking zones on each side of the driveway entering the parking lot south of the building be extended by 5 feet on each side. Additionally, the application included a request to implement a 30-minute time-restricted parking spot on the street in front of the building. The application states, "Teachers from the Montessori School park along South 4th Street all day. They park right up to and a little across the yellow line, making it very difficult to see the traffic. This driveway becomes treacherous in snow and bad weather. There is no place for parishioners to park to come into the building. There is a parking lot; however, the side door is kept locked due to safety concerns."

The City reviewed this request and has determined that the extension of the no-parking zones is supported and will be implemented.

Staff does not support the request for a time-restricted parking space on 4th Street in front of the building. As the applicant describes, this portion of 4th Street is heavily used by the teachers and other staff working at the Montessori School. The Montessori site does not have off-street parking, so the on-street parking is the sole option for staff members who commute using vehicles.

As stated in the application, the 617 4th Street property does have a parking lot directly to the south of the building. This parking lot appears to have ample parking available to accommodate vehicles throughout the day. While the primary access to this parking lot is on 4th Street, it does have access to the alley if the conditions make the 4th Street access undesirable.

Staff reached out to the applicant regarding the use of the parking lot instead of on-street parking. The applicant stated, "While there is a parking lot, the entrance to our office is located on 4th St. Most of our foot traffic is for short stops to our office. The teachers from the Montessori School park for the entire day leaving the only option for people to park in the lot and walk around the building. For safety reasons we cannot use the side door as an entrance. There are no businesses or home owners near our building that this parking spot would affect."

Staff does not support converting public parking on 4th Street in this location as there are adequate off street options for this site.

REQUEST FOR TRAFFIC SAFETY COMMISSION ACTION:










The Traffic Safety Commission is requested to:

Discuss the Traffic Modification application's request and provide guidance to staff regarding additional considerations that should be evaluated for this site.

ATTACHMENTS:

- **Attachment A:** Location Map for 617 S 4th Street



-  Lot and Parcel Lines
-  Municipal Limits
-  U.S.F.S.
-  B.L.M.
-  State of Wyoming
-  Private Roads
-  County Road
-  State Highway
-  U.S. Highway

This data has been prepared from the best records available to Albany County. It is presented "AS IS" and there is no express or implied warranty of any kind by Albany County for completeness, accuracy, currency or correctness of this information, including, but not limited to, warranties of title, merchantability, satisfactory quality or fitness for a particular purpose. This data is not necessarily accurate by surveying standards, and is not to be used for legal conveyance. Albany County shall not be liable for damages of any kind arising out of use of this product or for any errors or inaccuracies.
 printed 2/27/2026


**Albany County,
 Wyoming**



CITY OF LARAMIE
Public Works Department
P.O. Box C
Laramie, WY 82073

Public Works 721-5230
Engineering 721-5250
Solid Waste 721-5279
Street 721-5276
Utility 721-5280

**ENGINEERING STAFF REPORT:
Modification to Traffic application for the 200 Block of Lewis Street**

**TRAFFIC SAFETY COMMISSION
March 12th, 2026**

BACKGROUND:

The City received a Modification to Traffic application for the 200 Block of Lewis Street. The applicant is requesting that the City modify the parking along the north side of Lewis Street. Currently, the parking on the north side of Lewis Street is signed as parallel parking only. The parallel parking was established following the recent development of the 450 N 3rd Street property, where roadway improvements, including curb and gutter, were completed. Diagonal parking was not evaluated during the development review.

The 200 Block of Lewis Street is adjacent to three businesses. The businesses on the south side of Lewis Street have little to no on-site parking. These conditions require that the employees and customers of these businesses utilize on-street parking.

The City has reviewed this area to determine if there is enough roadway width to implement diagonal parking on the north side while maintaining parallel parking on the south side of the street. Following the development, the roadway width is approximately 48.5'. This roadway will accommodate 45-degree angled parking on the north side with a 9' wide parallel parking lane on the south side. Two 11' driving lanes will be maintained. These adjustments would accommodate a minimum of 21 parking spaces.

Staff supports the implementation of diagonal parking on the north side of Lewis Street along the 200 block right-of-way. The attached parking layout is a draft and may be adjusted through additional review.

REQUEST FOR TRAFFIC SAFETY COMMISSION ACTION:

The Traffic Safety Commission is requested to:

Discuss the Traffic Modification application's request and provide guidance to staff regarding additional considerations that should be evaluated for this location.

ATTACHMENTS:

- **Attachment A:** 200 Block of Lewis Parking Exhibit



	CITY OF LARAMIE	Modification to Traffic	DRAWN BY: WNW
	CITY ENGINEER'S OFFICE	200 Block of Lewis Street	CHECKED BY: ---
	405 GRAND AVENUE		DATE: 2/27/2026
	LARAMIE, WY 82073		SCALE: 1:30
	(307) 721-5250		REVISED: ---
	FAX: (307) 721-5216		