

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL MEETING**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**March 17, 2020 6:30 pm**

*City Council Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.*

*Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.*

*Public Comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Code of Conduct 4.02 and Appendix B and C.*

*Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.*

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.B. PUBLIC HEARING**

**6.C. ANNOUNCEMENTS**

**6.C.i. Monthly Staff Recognition**

**7. Disclosures by City Council Members**

## 8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## 9. CONSENT AGENDA

### 9.A. MINUTES: City Council Meetings Minutes from March 3, 2020

**Action:**

that Council approve the Minutes of the following City Council meeting: Regular Meeting and Public Hearing of March 3, 2020, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 3-3-2020.pdf](#)

[PH OO 2008 Zoning Amendment KOA RV Park 3-3-2020.pdf](#)

[PH Reso 2020-11 Auto Urban Commercial for KOA 3-3-2020.pdf](#)

### 9.B. CEMETERY DEEDS: Cemetery Deeds for March 1-15, 2020

**Action:**

that the Cemetery Deeds for March 1-15, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

### 9.C. RESOLUTION: Resolution 2020-16, replacing the Council Liaison position on the Downtown Development Authority and Laramie Town and Gown Association

**Action:**

to approve Resolution 2020-16, appointing Councilor Jessica Stalder to the Town and Gown Association for the remainder of the 2019/20 term as Council Liaison and appoints Councilor Brian Harrington to Downtown Development Authority for the remainder of the 2019/20 term as Council Liaison, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[AgendaCover Reso 2020-16,DDA\\_LTGA Council Liasion 3-10-20.pdf](#)

[Reso 2020-16, Council liaison DDA and Town and Gown Ass 3-17-20.pdf](#)

### 9.D. GRANT: Authorization for Submission of Two Grant Applications to the Wyoming Office of Homeland Security – State Homeland Security Program (SHSP)

**Action:**

move to authorize the Laramie Public Works Department to submit two grant applications to the Wyoming Department of Homeland Security State

Homeland Security Program in the amount of \$100,000.00 (One Hundred Thousand Dollars) each for the purpose of improved security measures related to the City water and wastewater system.

**[Webb, PW]**

Documents:

[Cover Sheet SHSP Grant.pdf](#)  
[Grant Pre-app Security Systems.pdf](#)  
[Grant Pre-App Wister Barrier.pdf](#)

**9.E. AGREEMENT: Utility License Agreement with Albany County for Waterline**

**Action:**

to approve the submission of a Utility License Agreement to the Board of Commissioners of Albany County to allow a water main crossing under Roger Canyon Road, approve a weekly dispersion (Friday check) in the amount of \$1,130.50 and authorize the Mayor and Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet Utility License Agreement.pdf](#)  
[Albany Co Utility Agreement.pdf](#)

**9.F. LOAN AMENDMENT: Amended Promissory Note and Loan Re-amortization Schedule for CWSRF #175 Laramie Landfill Stage 2 Expansion**

**Action:**

to approve the Amended Promissory Note and Loan Re-amortization Schedule for CWSRF #175 Laramie Landfill Stage 2 Expansion Project and authorize the Mayor and Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet CWSRF1175.pdf](#)  
[Promissory note Landfill CW175.pdf](#)

**9.G. FINAL PLAT: Coughlin Pole Mountain, 11th Addition, Final Plat**

**Action:**

to approve the Coughlin Pole Mountain, 11th Addition, Final Plat, based on findings of fact and conclusions of law, acknowledge receipt of the financial security and the Subdivision Security and Improvement Deferral Acknowledgment form; and authorize the Mayor and Clerk to sign the plat.

**[Feezer, ACM]**

Documents:

[City Council Cover Sheet FP-19-04 3.17.2020.pdf](#)  
[FP-19-04 PC Staff Report.pdf](#)

**9.H. RESOLUTION: Resolution No. 2020-11, certifying Planning Commission action, regarding a Comprehensive Plan Amendment to amend the Future Land Use Map (Map 3.2) of the 2007 Laramie Comprehensive**

**Plan from Auto Urban Multi-Family to Auto-Urban Commercial, of an approximate 19 acre property, located at 1171 & 1271 W Baker Street**

**Action:**

to approve City Council Resolution No. 2020-11, certifying Planning Commission action, regarding a Comprehensive Plan Amendment to amend the Future Land Use Map (Map 3.2) of the 2007 Laramie Comprehensive Plan from Auto Urban Multi-Family to Auto-Urban Commercial, of an approximate 19 acre property, located at 1171 & 1271 W Baker Street, noting a public hearing was held on March 3, 2020, based on findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the Resolution.

**[Feezer, ACM]**

Documents:

[CC cover sheet 3.17.2020.pdf](#)  
[CC Final Resolution 2020-11.pdf](#)  
[Resolution Attachment A.pdf](#)  
[CPA-19-02 Staff Report PC.pdf](#)  
[Resolution No 2020-01 Signed.pdf](#)

**9.I. ORDINANCE: Original Ordinance No. 2008, amending the City of Laramie's official zoning map to rezone two parcels of land located 1171 and 1271 W Baker Street from B1 (Limited Business) to B2 (Business) zone district within the City of Laramie**

Third and Final Reading. (Introduced by Shuster)

**Action:**

to approve Original Ordinance No. 2008, on third and final reading, establishing B2 Zoning District for two properties approximately 19 acres in size, located at 1171 and 1271 W Baker Street, in accordance with findings of fact and conclusions of law; noting a public hearing was held on March 3, 2020, authorizing the Mayor and Clerk to sign the Ordinance.

**[Feezer, ACM]**

Documents:

[CC cover sheet 3.17.2020.pdf](#)  
[3rd Reading Ordinance \(3.17.2020\).pdf](#)  
[Attachment A Ordinance.pdf](#)  
[Z-19-03 Staff Report PC.pdf](#)

**9.J. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

1. April 14, 2020, 6:00 p.m. – WORK SESSION: Update: Housing and Development Code Audit
2. April 21, 2020, 6:30 p.m. – PUBLIC HEARING: Original Ordinance No. 2011, amending various sections of Title 8 and Title 12 of Laramie Municipal Code regarding nuisance regulations and snow removal regulations.

**10. REGULAR AGENDA**

**11. Bid Award for Street Rehabilitation Downtown Alley Project  
[Webb, PW]**

Documents:

Cover Sheet Street Rehab Downtwn Alley.pdf  
GFSDCA Construction Contract revised 3-17-20.pdf

**12. Award of Bid for the 22nd St and Reynolds St Signal Project  
[Webb, PW]**

Documents:

GFTS22 Construction Cover Sheet.pdf  
GFTS22 Construction Contract.pdf  
GFTS22 Council Update.pdf  
ACSD1 e-mail of Support.pdf

**13. Professional Services Agreement Amendment for Construction Services  
for the 22nd St & Reynolds St Signal Project  
[Webb, PW]**

Documents:

Cover Sheet 22nd and Reynolds Amendment1.pdf  
DOWL Construction Scope of Services Letter.pdf  
22nd and Reynolds Budget Amendment.pdf

**14. Resolution 2020-15, Authorizing Suspension of All Board and Commission  
Meetings Until Otherwise Noticed  
[Jordan, CM and Bartholomew, CC]**

Documents:

Cover Sheet Reso 2020-15 Suspending Board and Commission meetings 3-17-  
20.pdf  
Reso 2020-15 Suspending Boards and Commissions meetings 3-12-20.pdf  
Boards\_Commissions Calendar Template 2020.pdf

**15. Public Comments on Non-Agenda Items**

(Members of the public may address the City Council on items not on the printed Agenda.  
Please observe the time limit of three (3) minutes.)

**16. Consideration of future Council work session topics**

Documents:

Future Work Session Topics 3-17-2020.pdf  
Upcoming Meetings 3-17-20.pdf

**17. Adjourn to Executive Session regarding Land Negotiations, WY § 16-4-405  
(a)(vii).**