AGENDA CITY OF LARAMIE, WYOMING CITY COUNCIL REGULAR MEETING

(VIA ZOOM MEETING)

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE TUESDAY, APRIL 5, 2022, 6:30 PM

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed (www.youtube.com/cityofaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 899 3034 7958 Passcode: 481524 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: https://cityoflaramie.zoom.us/j/89930347958? pwd=aGh2M3JtYjhoR1IZV2VoT01pZmtkZz09

- 1. CALL TO ORDER
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes) (Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY, seconded by, that the following changes to the Agenda be approved:
B. MOTION BY, seconded by, that the Agenda be set as submitted or changed.
6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS
6.A. PROCLAMATIONS & PRESENTATIONS
6.A.i. PROCLAMATION: Child Abuse Awareness and Prevention Month
Documents:
Child Abuse Awareness and Prevention Month 4-5-22.pdf

6.B. PUBLIC HEARING

6.B.i. PUBLIC HEARING: New Bar and Grill Liquor License No. BG-11 for Eleventy Billion LLC dba Lovejoy's Bar and Grill located at 101 E Grand Ave, Laramie, WY

Documents:

PH Notice Renewal Eleventy Billion LLC BG11 4-19-22.pdf

6.B.ii. PUBLIC HEARING: Ordinance No. 2043, amending Various Sections of Title 15.10 of Laramie Municipal Code regarding permitting Family Child Care Centers and Type 2 Child Care Homes

Documents:

PH Legal Ad OO2043_2044 04-05-22.pdf

6.B.iii. PUBLIC HEARING: Ordinance No. 2044, amending Various Sections of Title 15.10, 15.12 and 15.14 of Laramie Municipal Code regarding R1, LR and RR Zoning District's Dimensional Standards and Accessory Dwelling Units

Documents:

PH Legal Ad OO2043_2044 04-05-22.pdf

- **6.C. ANNOUNCEMENTS**
- 7. Disclosures by City Council Members
- 8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY	, seconded by	, that the	Consent Ac	genda be

approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from March 15, 22, and 23, 2022 Action:

that Council approve the Minutes of the following City Council meetings: the Public Hearing and Regular Meeting of March 15, 2022, and the Special Meetings of March 22 and 23, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

PH OO 2042 Amending LMC 2.04 Adjust Ward Boundries 3-15-22.pdf Minutes 3-15-22.pdf Minutes 3-22-22.pdf Minutes 3-23-22.pdf

9.B. CEMETERY DEEDS: Cemetery Deeds for March 16-31, 2022 Action:

that the Cemetery Deeds for March 16-31, 2022 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.C. VOUCHERS: March 2022

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of April. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Wade, ASD]

9.D. REPORT: Bias Crime Report for Calendar Year 2021 Action:

move that Council accept the Bias Crime Report for calendar year 2021, in

accordance with Laramie Municipal Code 9.08.020. [Chief Stalder]

Documents:

BIAS CRIME REPORT COVER 2021.pdf BIAS CRIME REPORT 21.pdf

9.E. ACKNOWLEDGEMENT OF RECEIPT: Acknowledgement of receipt of the 2021 Code Administration/Building Division Annual Report and supporting documents.

Action:

that the Laramie City Council acknowledge receipt of the 2021 Code Administration/Building Division Annual Report and supporting documents.

[Hoff, Code Administration/Feezer, ACM]

Documents:

Agenda Cover 2021 Annual Building Permit Report.pdf 2021 Exe Annual Summary-final.pdf

9.F. BID AWARD: Municipal Operations Center-North Campus Fencing Project

Action:

I move to award the bid and contract for the Municipal Operations Center – North Campus – Fencing Project to ALCO Fence Company Inc. in the amount of \$90,768.00 plus a contingency of \$9,076.00 for a total amount not to exceed \$99,844.00 and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

Cover Sheet MOC Fence.pdf ALCO MOC Fencing Constract.pdf

9.G. BID AWARD: Consideration of award for bid to Van Diest Supply Co., Cheyenne, WY for Larval Mosquito Control Pesticides for the 2022 season.

Action:

that Council award the bid to Van Diest Supply CO, Cheyenne, WY for Larval Mosquito Control Pesticides for the 2022 season in an amount not to exceed \$60,588.00 and authorize the City Manager to sign.

[Shevling, Mosquito/Hunter, Parks/Feezer, ACM]

Larval Mosquito Pesticides 2022 Tabulation.pdf Van Diest Larval Mosquito Pesticides 2022 Contract.pdf Van Diest Larval Mosquito Pesticides 2022 Detailed Specs.pdf

9.H. BID AWARD: Consideration of award of bid to Van Diest Supply Co, Cheyenne, WY for Adult Mosquito Control Pesticides for the 2022 Season.

Action:

that Council award the bid to Van Diest Supply Co, Cheyenne, WY for Adult Mosquito Control Pesticides for the 2022 Season in an amount not to exceed \$43,008.00 and authorize the City Manager to sign.

[Shevling, Mosquito/Hunter, Parks/Feezer, ACM]

Documents:

2022 Adult Mosquito Control Pesticides Council Cover Sheet.pdf Adult Mosquito Pesticides 2022 Tabulation.pdf Van Diest Adult Mosquito Pesticides 2022 Contract.pdf Van Diest Adult Mosquito Pesticides 2022 Detailed Specs.pdf

9.I. AUTHORIZATION: Authorizing staff to reduce the financial security required for SP-20-01 Little Valley Subdivision.

Action:

that the Laramie City Council authorize staff to reduce the financial security required for SP-20-01 Little Valley Subdivision.

[Feezer, ACM]

Documents:

Cover Sheet_Little Valley Financial Secuirty Reduction.pdf

9.J. AGREEMENT: 2022 Wildland Fire Management Annual Operating Plan Action:

that Council approves the 2022 Wildland Fire Management Annual Operating Plan (AOP) between the City of Laramie, Wyoming and the United States Forest Service (USFS); and authorize the Fire Chief and Mayor to sign.

[Johnson, Fire Chief]

Documents:

Cover Sheet - 2022 Wildland Fire Management AOP.pdf 2022 AOP Master Template.pdf 2022 AOP Directory.pdf 2022 AOP Call List.pdf 2022 AOP Signatory Page.pdf 2022 AOP Maps.pdf 2022 AOP Master Glossary.pdf 2022 Radio Frequencies.pdf 2022 AOP Attachment B.pdf

9.K. CONTRACT AMENDMENT: Amendment 1 to the Professional Services Agreement for the Household Hazardous Waste Building Action:

I move to approve Amendment #1 to the Professional Services Agreement for the Household Hazardous Waste Building design with GSGarchitecture in the amount of \$19,820.00 and authorize the Mayor and City Clerk to sign. **[Webb, PW]**

Documents:

Cover Sheet LFHHWB.pdf LFHHWB - Signed.pdf Amend 1 Landfill HHW Building.pdf

9.L. AGREEEMENT: Reimbursement Agreement with University of Wyoming for Sanitary Sewer Work with Lewis North Utilities Relocation Project Action:

I move to approve a Reimbursement Agreement with the University of Wyoming for sanitary sewer work associated with the Lewis North Utilities Relocation Project in the amount of \$48,700.00 with a contingency of \$10,000.00 for a total amount not to exceed of \$58,700.00 and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

Cover Sheet Lewis St Alley Reimbursement.pdf Letter of Agreement Sewer Line Up-Size 3.3.2022.pdf Domino Construction Estimate.pdf

9.M. GRANT: Approval for Submission of a Hazardous Materials Emergency Preparedness Grant in an amount not to exceed \$75,000.00 Action:

that Council approves the Laramie Fire Department to submit application to the Wyoming Office of Homeland Security for a Hazardous Materials Emergency Preparedness Grant (HMEP) in an amount not to exceed \$75,000.00; and authorizes the Fire Chief to sign.

[Johnson, Fire Chief]

Documents:

Cover Sheet - Approval to Submit HMEP Grant.pdf 2022 - 2024 WOHS HMEP Grant Program Guidance.pdf

9.N. LICENCES: 2022 Renewal of Liquor Licenses Action:

That Council approve all applications and exceptions from LMC 5.09.310

received for the 2022 Liquor License Renewal period to include Retail, Restaurant, Bar and Grill Liquor Licenses, Microbrewery Permits, Club/Limited Liquor Licenses, Golf Club License, Resort Licenses, Special Malt Beverage Permit, and Winery Permit as indicated in the Public Hearing notice and held on March 22, 2022 for the license term of May 8, 2022 thru May 7, 2023, and authorize the Mayor and City Clerk to sign the licenses. [Bartholomew, CC]

Documents:

Cover Sheet 2022 Liquor License Renewals 4-5-22.pdf Liquor License Renewals Introduction Letter 2022.pdf Liquor License Renewal List 2022.pdf Points Assmt Report-2022.pdf Tavern Meeting Report 2022.pdf Liquor License Renewals Exception from LMC 5.09.310 4-5-22.pdf Alcohol Server Training Report 2022.pdf RT-2 Timberline Hospitalities LLC_Redacted.pdf RT-4 Hotel Investment Services GI Inc Redacted.pdf Special-1 University of Wyoming Trustees_Redacted.pdf Special-7 Roxies Catering LLC_Redacted.pdf W-1 The Great Untamed LLC_Redacted.pdf 1 Laramie Lanes_Redacted.pdf 2 Mulligans Pub_Redacted.pdf 3 Walmart Inc Redacted.pdf 4 Hensley Property Holdings LLC Redacted.pdf 5 Coyote Land Inc_Redacted.pdf 6 E K Smith Enterprises Redacted.pdf 7 Big D Oil Co_Redacted.pdf 8 Coppers Bar LLC Redacted.pdf 9 Electra Property Holdings LLC_Redacted.pdf 10 Safeway Stores 46 Inc Redacted.pdf 11 Sweet Melissas Inc_Redacted.pdf 12 AB Laramie WY LLC_Redacted.pdf 13 Jasa Inc_Redacted.pdf 14 Corner Pocket of Laramie Inc Redacted.pdf 15 WRCH Laramie LLC Redacted.pdf 16 Buckhorn Enterprises Inc_Redacted.pdf 17 SDR LLC_Redacted.pdf 18 AKME LLC_Redacted.pdf 19 Ridleys Family Market Inc Redacted.pdf 20 Wagon Wheel Inc_Redacted.pdf 21 Gateway Fuels LLC_Redacted.pdf 22 First Street Station Inc_Redacted.pdf 24 Northridge Discount Liquors Inc_Redacted.pdf

BG-1 Sherlock Investments LLC_Redacted.pdf BG-3 Sushi Boat LLC_Redacted.pdf BG-4 Scholl Reece LLC_Redacted.pdf BG-5 RS Development LLC Redacted.pdf BG-6 Speedgoat Laramie LLC Redacted.pdf BG-7 Cask307 LLC_Redacted.pdf BG-9 Accomplice Laramie LLC_Redacted.pdf

25 Ya Sou Inc_Redacted.pdf

26 Crowbar and Grill LLC_Redacted.pdf 27 Chalk and Cheese Redacted.pdf

BG-10 Marias Mexican Grill and Cantina LLC_Redacted.pdf

F1 Laramie Lodge No 390 Redacted.pdf

F2 Laramie Lodge No 582 BPO Elks_Redacted.pdf

F3 Husted Pendleton Post 14_Redacted.pdf

F4 VFW Post 2221_Redacted.pdf

F6 Fraternal Order of Eagals 3493_Redacted.pdf

G-1 Jacoby Golf Club_Redacted.pdf

M-5 First Street Station Inc_Redacted.pdf

M-6 Sherlock Investments LLC_Redacted.pdf

M-7 Coal Creek Tap_Redacted.pdf

R4 The New Mandarin Inc_Redacted.pdf

R25 Bernies MExican Restaurant LLC_Redacted.pdf

R29 Guerin Enterprises Inc_Redacted.pdf

R32 Estrellas Inc_Redacted.pdf

R40 Villas Inc_Redacted.pdf

R42 Bighorn Associates LLC_Redacted.pdf

R43 Yellowstar Restaurants Inc_Redacted.pdf

R46 Anongs Thai Cuisine LLC_Redacted.pdf

R53 Niko Sushi and Japanese Food LLC_Redacted.pdf

R61 Js Prairie Rose Inc Redacted.pdf

R64 Palermos Italian Restaurant LLC_Redacted.pdf

R65 The Bistro LLC Redacted.pdf

R66 Night Heron Enterprises LLC_Redacted.pdf

R67 Guerin Enterprises Inc_Redacted.pdf

R68 Movie Palace Inc_Redacted.pdf

R69 Eat Sleep Barbecue LLC_Redacted.pdf

9.0. LICENSE: Temporary Use of Microbrewery Liquor License M-8 Bond's Brewing Company dba Bond's Brewing Company in Torrington, WY for a Temporary Event on May 7, 2022.

Action:

That City Council approve temporary use of City of Laramie Liquor License M-8 Bond's Brewing Company dba Bond's Brewing Company in Torrington, WY, for Old Moose Market Days Event on May 7, 2022 from 9:00 am to 4:00 pm.

[Bartholomew, CC]

Documents:

Cover Sheet, temp use in Torrington Bonds Brewing 4-5-22.pdf Bonds Brewing Torrington App 4-5-22.pdf Old Moose Market Days Bonds 3-28-22.jpg

9.P. LICENSE: Temporary use of Goshen County Retail Liquor License from BZ Hospitality LLC dba The Bucking Horse Steakhouse for a temporary event on April 8, 2022

Action:

That City Council approve temporary use of a Goshen County Liquor License for BZ Hospitality LLC dba The Bucking Horse Steakhouse, to locate their license within city limits for WY Range Management Fundraiser located at the Albany County Fair Grounds Activities Center on April 8, 2022 from 5:00 pm to 11:00 pm.

[Bartholomew, CC]

Documents:

Cover Sheet, temp use in city BZ Hospitality LLC 4-5-22.pdf BZ Hospitality LLC app 4-5-22.pdf BZ Hospitality Map.jpg

9.Q. RESOLUTION: Resolution 2022-21, Appointing One Member to the Environmental Advisory Committee for the City of Laramie, Wyoming Action:

That Council move to approve Resolution 2022-21, to appoint Kayla Matlock to a term expiring November 7, 2023, on the Environmental Advisory Committee, and authorize the Mayor and Clerk to sign.

[Bartholomew, CC]

Documents:

Cover Sheet Reso 2022-21 Environmental Advis Comm 04-05-22.pdf Reso 2022-21 EAC_appt member 04-05-22.pdf

9.R. RESOLUTION: Resolution 2022-22, supporting the submission of an application to the Wyoming Department of Agriculture for a 2022 Emergency Insect Management Program Grant.

Action:

that Council approve Resolution 2022-22, supporting the submission of an application to the Wyoming Department of Agriculture for a 2022 Emergency Insect Management Program Grant in the amount of \$35,560 to support the City of Laramie's Mosquito Control Program and implementation of the City of Laramie West Nile Virus Prevention Plan, and authorize the Mayor and Clerk to sign.

[Shevling, Mosquito/Hunter, Parks/Feezer, ACM]

Documents:

Resolution 2022.22 EIMG Submission Cover Sheet.pdf Resolution 2022.22 EIMG Submission Authority.pdf

9.S. EASEMENT: Easement with Hamaker Excavation Inc. for the Installation and Maintenance of Underground Utilities

Action:

I move to approve the Grant of Easement with Hamaker Excavation Inc. for the Installation and Maintenance of Underground Utilities for a total of \$10.00 and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Cover Sheet Hamaker Easement.pdf Grant of Easement.pdf

9.T. AUTHORIZATION: Authorization of two additional aquatic worker FTEs temporarily for the fiscal year 23 and 24 biennium and amend the FY2022 budget.

Action:

that the Laramie City Council authorize two additional aquatic worker FTEs temporarily for the fiscal year 23 and 24 biennium and amend the FY2022 budget.

[Guerin, Recreation/Feezer, ACM]

Documents:

Aquatic Worker FTE Cover Sheet.pdf

9.U. AUTHORIZATION: Authorize an additional Engineer In Training (EIT) and amend the Fiscal Year 2022 budget

Action:

I move to approve and authorize an additional Engineer in Training (EIT) and amend the Fiscal Year 2022 budget.

[Webb, PW/Brown, COO]

Documents:

Cover Sheet EIT 4-5-22.pdf

9.V. SCHEDULE MEETINGS:

that the following meeting be scheduled:

a.

10. REGULAR AGENDA

11. Original Ordinance No. 2041, Amending LMC Chapter 10.32 – Bicycles to Update Language to Reflect Current Device Uses.

[Feezer, ACM/Stalder, PD]

Documents:

LMC 10.32 - Bicycles - Changes Cover Sheet - Postponement.pdf OO2041 LMC 10.32- Bicycles - Changes.pdf

12. First Amendment to Laon Agreement CW183 – Wastewater Treatment Plant Upgrades Project

[Webb, PW]

Cover Sheet WWTP Loan Agree CW183.pdf Original Agreement CW183.pdf Request Letter.pdf 2_3_22 F-1 CWSRF SLIB Board Matter.pdf First Ammended CW183.pdf

13. Award of Bid for the WWTP Upgrade Project [Webb, PW]

Documents:

Cover Sheet WWTP Upgrade Bid Award.pdf WWPUPD Construction Contract.pdf

14. Amendment #1 to the WWTP Upgrade Project Design Professional Services Agreement with Tetra Tech to Conduct Construction Services [Webb, PW]

Documents:

Cover Sheet Amend 1 WWTP Upgrade Project Design.pdf Agree.C-3539 Tetra Tech 2-2-2021.pdf WWTP_CMCA_Amendment_01.pdf

15. Resolution 2022-23, authorizing the award of \$210,645 in Community Partner Funds Contingent on the Adoption of the Fiscal Year 2022/2023 Budget and on the Availability of Funds
[Jordan, CM]

Documents:

Agenda Cover--2022-23 - Apr 5, 2022.pdf Comm Partners Master Wksht - Resolution 2022-23.pdf

16. New Bar and Grill Liquor License No. BG-11 for Eleventy Billion LLC dba Lovejoy's Bar and Grill located at 101 E Grand Ave, Laramie, WY [Bartholomew, CC]

Documents:

Cover Sheet LLNew-Lovejoys BG 4-5-22.pdf BG-11 Eleventy Billion LLC New_Redacted.pdf

17. Resolution 2022-24, Renewal of the General Purpose Optional One Percent (1%) County Sales Tax (5th Penny) in Albany County [Jordan, CM; Bartholomew, CC]

Original Ordinance No. 2042, Amending Laramie Municipal Code Chapter
 2.04 to Adjust Ward Boundaries to have Nearly Equal Proportions after the
 2020 Census

Third and Final Reading. (Introduced by O'Doherty) [Bartholomew, CC]

Documents:

Cover Sheet OO2042 Ward Boundaries 4-5-22 Third Reading.pdf OO2042 Ward Boundaries 2022 Final 4-5-22.pdf LaramieDistricting2021 1g.pdf

19. Resolution 2022-25, amending the Laramie Parks and Recreation Department Master Fee Schedule [Guerin, Recreation/Feezer, ACM]

Documents:

Master Fee Schedule Cover Sheet.pdf Resolution 2022-25 Master Fee Amendment Resolution.pdf Attachment A-2022 Parks and Recreation Master Fee Schedule.pdf

 Original Ordinance No. 2043, Amending Various Sections of Title 15.10 of Laramie Municipal Code regarding permitting Family Child Care Centers and Type 2 Child Care Homes

Second Reading. (Introduced by Cumbie)
[Teini, Planning Manager; Feezer, ACM]

Documents:

CC cover sheet 4.5.2022_Ord 2043.pdf
Ord 2043 2nd reading.pdf
Ord 2043 Planning Commission Staff Report_2_28_22.pdf

21. Original Ordinance No. 2044, Amending Various Sections of Title 15.10, 15.12 and 15.14 of Laramie Municipal Code regarding R1, LR and RR Zoning District's Dimensional Standards and Accessory Dwelling Units

Second Reading. (Introduction by Pearce)

[Teini, Planning Manager]

Documents:

Ord 2044 Cover Sheet_Council 4.5.22.pdf
Ord 2044 Planning Commission Staff Report R1,LR,RR Changes_4_5_22.pdf
Ord 2044 2nd reading.pdf

22. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

23. Consideration of Future Council Work Session Topics

Future Work Session Topics 4-5-2022.pdf Upcoming Meetings 4-5-22.pdf

24. Adjourn to Executive Session regarding Personnel, WY § 16-4-405(a)(x)