

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL REGULAR MEETING**

(VIA ZOOM MEETING)

**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**TUESDAY, JULY 5, 2022, 6:30 PM**

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 832 6005 8253 Passcode: 948175 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/83260058253?pwd=TzRZTkVocW8yR3J2c21ZREgxc3doZz09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the

Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

## **6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

### **6.A. PROCLAMATIONS & PRESENTATIONS**

### **6.B. PUBLIC HEARING**

#### **6.B.i. PUBLIC HEARING: Original Ordinance No. 2046, Approving the Franchise Agreement for Internet Services between the City of Laramie and Visionary Broadband, LLC**

Documents:

[PH OO2046 Franchise Agreement with Visionary .pdf](#)

### **6.C. ANNOUNCEMENTS**

## **7. Disclosures by City Council Members**

## **8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from June 21, 2022**

#### **Action:**

that Council approve the Minutes of the following City Council meetings: the Regular Meeting of June 21, 2022, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 6-21-22.pdf](#)

### **9.B. CEMETERY DEEDS: Cemetery Deeds for June 16-30, 2022**

#### **Action:**

that the Cemetery Deeds for June 16-30, 2022 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.C. VOUCHERS: June 2022**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of July. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Wade, ASD]**

**9.D. RESOLUTION: Resolution 2022-39, Appointing One Member to the Planning Commission/Board of Adjustment/Board of Appeals/Solar Board of Review for the City of Laramie, Wyoming**

**Action:**

Move to approve City Council Resolution 2022-39 appointing one member, Sylvie Prasilik, to the Planning Commission/Board of Adjustment/Board of Appeals/Solar Board of Review for the City of Laramie, Wyoming, and authorize the Mayor and Clerk to sign the Resolution.

**[Teini, Planning Manager]**

Documents:

[CC Cover Sheet 07.05.2022.pdf](#)

[PC Appt. Resolution 07.05.2022.pdf](#)

**9.E. RESOLUTION: Resolution 2022-40, Appointing Two Members to the Albany County Tourism Joint Powers Board**

**Action:**

That Council move to approve Resolution 2022-40, to appoint two board members Sarah Brown Mathews and Kevin Welch for a term expiring June 30, 2024 to the Albany County Tourism Joint Powers Board, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2022-40 Albany County Tourism Board 7-5-22.pdf](#)

**9.F. CONTRACT: Fee for Service Contract with the Laramie Chamber Business Alliance**

**Action:**

Move to approve the agreement for Economic Development Services Between the City of Laramie and the Laramie Chamber Business Alliance, and authorize the Mayor and Clerk to sign.

**[Jordan, CM]**

Documents:

[Cover Sheet LCBA - 7.5.2022jj.pdf](#)

[Fee for Service Agreement - LCBA - 7.1.2022-6.30.2024jj.pdf](#)

**9.G. CONTRACT: Fee for Service Contract with the Laramie Main Street Alliance**

**Action:**

Move to approve agreement for Economic Development Services between the City of Laramie and the Laramie Main Street Alliance, and authorize the Mayor and Clerk to sign.

**[Jordan, CM]**

Documents:

[Cover Sheet LMSA - 7.5.2022jj.pdf](#)

[Fee for Service Agreement - LMSA - 7.1.2022-6.30.2024jj.pdf](#)

**9.H. AGREEMENT AMENDMENT: Consideration of Amendment Number Three to the Facilities Use Agreement between the City of Laramie and Laramie County Community College**

**Action:**

that the Laramie City Council Approve Amendment Number Three to the Facilities Use Agreement between the City of Laramie and the Laramie County Community College and authorize the Mayor and Clerk to sign.

**[Guerin, Recreation/Feezer, ACM]**

Documents:

[LCCC Facilities Use Agreement Cover Sheet.pdf](#)

[LCCC Facilities Use Agreement 2018-2020.pdf](#)

[City of Laramie Rec Center Amend 1 - signed.pdf](#)

[City of Laramie Rec Center Amend 2 - signed.pdf](#)

[City of Laramie Rec Center Amend 3 - signed.pdf](#)

**9.I. AGREEMENT: Consideration an Emergency Insect Management Program Grant Agreement between the Wyoming Department of Agriculture and the City of Laramie**

**Action:**

that Council approve the Emergency Insect Management Program Grant Agreement between the Wyoming Department of Agriculture and the City of

Laramie providing \$35,560.00 for the City of Laramie West Nile Prevention Plan and authorize the Mayor and Clerk to sign.

**[Hunter, Parks/Feezer, ACM]**

Documents:

[2022 EIMG Agreement Cover Sheet.pdf](#)

[2022 EIMG Agreement.COL.pdf](#)

**9.J. MOU: Consideration of a Memorandum of Understanding between the City of Laramie, Wyoming and Albany County, Wyoming for Mosquito Control Surveillance Services**

**Action:**

that Council approve the Memorandum of Understanding between the City of Laramie and Albany County, Wyoming for Mosquito Control Surveillance Services related to the 2022 Emergency Insect Management Grant and authorize the Mayor and Clerk to sign.

**[Hunter, Parks/Feezer, ACM]**

Documents:

[Agenda Cover EIMG22 County MOU.pdf](#)

[2022 MOU County.City Mosq Surv Services.pdf](#)

**9.K. CONTRACT AMENDMENT: Amendment #1 to Bid Contract for Unit 329**

**Action:**

I move to approve Amendment #1 to the bid contract for Unit 329 Sewer Jet Truck in the amount of \$6,375.00, amend the budget accordingly, and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet Unit 329 Amend 1.pdf](#)

[Original\\_contract\\_329.pdf](#)

[Amendment 1 Unit 329.pdf](#)

**9.L. LICENSE: New Floor Plan for Right of Way Encroachment for Restaurant Liquor License R66, Night Heron Enterprises LLC Inc dba Night Heron Books and Coffeehouse**

**Action:**

That City Council acknowledge the receipt and approval of a new floor plan to include the Right-of-Way Encroachment for Restaurant Liquor License R66, Night Heron Enterprises LLC Inc dba Night Heron Books and Coffeehouse to include the portion of sidewalk included in the Right of Way permit.

**[Bartholomew, CC]**

Documents:

Cover Sheet Night Heron ROW Encroachment 7-5-22.pdf  
CC Extension Letter.pdf  
Night Heron Patio Plan.pdf  
Updated Patio Floor Plan.pdf

**9.M. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- a. July 26, 2022, 6:00 pm - WORK SESSION: Public Relations Update
- b. July 26, 2022, 6:00 pm - WORK SESSION: Rental Housing Update

**10. REGULAR AGENDA**

**11. Resolution 2022-38, Authorizing a Lease Purchase Agreement with Kinetic Leasing, Inc for Solid Waste Equipment  
[Wade, ASD]**

Documents:

Solid Waste Equipment Lease Cover Sheet.pdf  
Resolution to Authorize Lease Agreement.pdf  
Master Lease Purchase Agreement.pdf  
Use of Proceeds Certificate.pdf  
City General No Litigation Cert.pdf  
Counsel Opinion.pdf  
Power of Attorney.pdf  
Form 8038G Solid Waste Equipment final.pdf

**12. Award of Bid for the Priority Sewer Rehab 13th -14th Alley Project  
[Webb, PW]**

Documents:

Cover Sheet Bid Award Priority Sewer 13th - 14th.pdf  
ConstructionContract Priority Sewer 13th - 14th.pdf

**13. Amendment #2 to the Professional Engineering Services Agreement for Construction Services on the Priority Sewer Rehab - 13th -14th Alley Project  
[Webb, PW]**

Documents:

Cover Sheet Amend 2 Priority Sewer 13th - 14th.pdf  
Agree.C-3768 SolTerra Engineering 2021 Priority Sewer Design 2-15-22.pdf  
Amend\_1\_2021\_Priority\_Sewer\_Design.pdf  
Amend 2 Priority Sewer 13th - 14th.pdf

**14. Fee for Service Contract with the Laramie Regional Airport  
[Jordan, CM]**

Documents:

[Cover Sheet LRA - 7.5.2022jj.pdf](#)  
[Fee For Service Agreement - LRA - 7.1.2022-6.30.2024jj.pdf](#)

**15. Original Ordinance No. 2046, Approving the Franchise Agreement for Internet Services between the City of Laramie and Visionary Broadband, LLC**

Second Reading (Introduced by Schmechel)  
**[Webb, PW]**

Documents:

[Cover Sheet Ord 2046 Visionary Franchise Agreement.pdf](#)  
[OO2046 Visionary Franchise Agreement.pdf](#)

**16. Original Ordinance No. 2047, Amending Laramie Municipal Code Section 13.78.070 Related to the City's Industrial Pretreatment Program**

Introduction and First Reading.  
**[Webb, PW]**

Documents:

[Cover Sheet IPP Ordinance Amend.pdf](#)  
[OO2047 Citys Industrial Pretreatment Program 7-5-22.pdf](#)

**17. Knife River Business Park Preliminary Plat  
[Teini, Planning Manager]**

Documents:

[PP-21-03 CC cover sheet 7.5.22.pdf](#)  
[PP-21-03 Staff Report PC.6.13.22.pdf](#)

**18. Original Ordinance No. 2048, Vacating approximately a 29,500 Square Foot area of Right-Of-Way on Lewis Street, between 14th Street and 15th Street**

Introduction and First Reading.  
**[Teini, Planning Manager]**

Documents:

[City Council Cover Sheet 1st Reading 7.5.22.pdf](#)  
[Ordinance 2048 1st Reading 7.5.2022\\_.pdf](#)  
[PC Staff Report VAC-22-01.pdf](#)

**19. Original Ordinance No. 2049, Vacating Approximately a 1.09 Acre Public Utility Easement within Laramie River Business Park II, Block 8, Lot 1**

Introduction and First Reading.  
**[Teini, Planning Manager]**

Documents:

City Council Cover Sheet 1st Reading 7.05.2022.pdf  
OO2049 Vacating Easement within Lar River Business Park II 7-5-22.pdf  
PC Staff Report VAC-22-02.pdf

**20. Original Ordinance No. 2050, Amending Title 5.09 Alcoholic Beverages to Include the Provisions for Retail Liquor Licenses for Commercial Services Airports**

**[Bartholomew, CC]**

Documents:

Cover Sheet OO2050 LMC 5.09 Alcoholic Beverages 7-5-22.pdf  
OO2050 , Chapter\_5.09\_ALCOHOLIC\_BEVERAGES.pdf  
HB0013 Enrolled (1).pdf  
HB0055.pdf

**21. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**22. Consideration of Future Council Work Session Topics**

Documents:

Future Work Session Topics 7-5-2022.pdf  
Upcoming Meetings 7-5-22.pdf

**23. Adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii).**