

**AGENDA  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE  
JULY 21, 2020, 6:30 pm**

City Council Meetings are open to the public. Council Chambers seating is limited to 10 participants. Once capacity has been met we encourage all others to use the following social distancing tools to participate: watch live meetings on Facebook-Live Feed or Cable Channel 191; or Zoom meeting: Meeting ID #848 9531 6834 Password: 652692. Public Comments can be made in person (within limited seating), by Zoom meeting or Phone # 1(669)900-9128 Meeting ID #848 9531 6834 or emailing council@cityoflaramie.org. Participants on Zoom will be muted until the Mayor asks for public comments. Please email: clerk@cityoflaramie.org to let us know that you would like to speak during a public comment period. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.

Public Comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Code of Conduct 4.02 and Appendix B and C.

Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

## **6.B. PUBLIC HEARING**

- 6.B.i. PUBLIC HEARING: Original Ordinance No. 2011, amending various sections of Title 8 and Title 12 of Laramie Municipal Code regarding nuisance regulations and snow removal regulations.**

Documents:

[Legal Ad CC Public Meeting 7-21-2020.pdf](#)

- 6.B.ii. PUBLIC HEARING: Original Ordinance No. 2016, amending various sections of Title 15.08 and 15.14 of Laramie Municipal Code regarding Downtown Commercial Zoning District regulations.**

Documents:

[Legal Ad CC Public Meeting 7-21-2020.pdf](#)

- 6.B.iii. PUBLIC HEARING: Original Ordinance No. 2015, Adding Section 13.04.360 to Laramie Municipal Code to Prevent the Development and Use of Non-Municipal Water within Laramie's Corporate Limits**

Documents:

[PH OO2015 Municipal Water 7-21-20.pdf](#)

## **6.C. ANNOUNCEMENTS**

- 6.C.i. Monthly Staff Recognition**

Rock Star of the Month: Clarice Hoff

## **7. Disclosures by City Council Members**

## **8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meetings Minutes from July 7, 2020**

**Action:**

that Council approve the Minutes of the following City Council meeting: Regular Meeting of July 7, 2020, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

**9.B. CEMETERY DEEDS: Cemetery Deeds for July 1-15, 2020**

**Action:**

that the Cemetery Deeds for July 1-15, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.C. LEASE: Lease Agreement Between Albany County, Wyoming, and City of Laramie, Wyoming for Fire Training Center**

**Action:**

That Council approves the lease agreement between the Board of County Commissioners of Albany County, Wyoming and the City of Laramie, Wyoming for the purpose of leasing the site/location for the renovation and construction of the City of Laramie Fire Department Training Center; and authorize the Mayor and City Clerk to sign.

**[Johnson, Fire Chief]**

Documents:

[Cover Sheet Lease Agreement LFD Drillground.pdf](#)

[Legal description drillgrounds.pdf](#)

**9.D. LICENSE: New Floor Plan for Right of Way Encroachment for Retail Liquor License No. 4, Hensley Property Holdings, LLC dba Roxie's on Grand**

**Action:**

to acknowledge the receipt and approval of a new floor plan for Right-of-Way Encroachment for Retail Liquor License No. 4, Hensley Property Holdings, LLC dba Roxie's on Grand to include the portion of sidewalk included in the Right of Way application contingent upon final review/approval of Right of Way Encroachment for Business permit.

**[Bartholomew, CC]**

Documents:

[Cover Sheet RT4 Roxies on Grand ROW Encroachment 7-21-20.pdf](#)

[RT4 Roxies on Grand ROW Encroachment Redacted 7-21-20.pdf](#)

**9.E. LICENSE: Temporary Use of Retail Liquor License No. 5 Coyote Land Inc dba Cowboy Saloon & Dance Hall in Albany County on August 7-8, 2020**

**Action:**

to grant permission to Coyote Land Inc dba Cowboy Saloon and Dance Hall, to file an application for an alcohol catering permit with Albany County Commissioners to locate their license at 1515 Two Rivers Rd, Bosler, Wyoming, on August 7-8, 2020 from 4:00 pm to 12:00 am on August 7th and 12:00 pm to 12:00 am on August 8th for a Private Party.

**[Bartholomew, CC]**

Documents:

[Cover Sheet, temp use in Albany County Coyote Land Inc 7-21-20.pdf](#)

[DOC 21 - COWBOY SALOON - CATERING PERMIT 8-7-20.pdf](#)

**9.F. RIGHT-OF-WAY: Grant of Right-of-Way for Regency Drive**

**Action:**

Move to accept the dedication of right-of-way for Regency Drive; and authorize the Mayor and Clerk to sign the grant of right-of-way instrument.

**[Feezer, ACM]**

Documents:

[City Council Cover Sheet 07.21.2020.pdf](#)

[Dedication of ROW.pdf](#)

[1021.102 ROW along Regency Dr.pdf](#)

**9.G. USAC BYLAWS: Acceptance of the Urban System Advisory Committee**

**By-Laws**

**Action:**

Move to accept the by-laws as approved by the Urban Systems Advisory Committee (USAC); and authorize the Mayor and Clerk to sign the by-laws.

**[Feezer, ACM]**

Documents:

[City Council Cover Sheet 07.21.2020.pdf](#)

[Bylaws Adopted 07-01-20.pdf](#)

**9.H. AGREEMENT: Acceptance of the Urban System Advisory Committee Cooperative Agreement among WYDOT, City of Laramie and Albany County**

**Action:**

Move to accept the amended Cooperative Agreement as approved by the Urban Systems Advisory Committee (USAC); and authorize the Mayor and Clerk to sign the Cooperative Agreement.

**[Feezer, ACM]**

Documents:

[City Council Cover Sheet 07.21.2020.pdf](#)

[Final AG Co Op Agreement Approved Template Laramie.pdf](#)

**9.I. USAC MAP: Acceptance of the Urban System Advisory Committee Functional Classification Map**

**Action:**

to accept the amended Functional Classification Map as approved by the Urban Systems Advisory Committee (USAC); and authorize the Mayor and Clerk to sign the Functional Classification Map.

**[Feezer, ACM]**

Documents:

[City Council Cover Sheet 07.21.2020.pdf](#)

[Signature\\_block\\_revised\\_2020.pdf](#)

[LaramieFC\\_2018\\_8\\_Draft.pdf](#)

**9.J. WAM DUES: Renewal of Wyoming Association of Municipalities Membership**

**Action:**

to approve the renewal of Wyoming Association of Municipalities Membership for the City of Laramie.

**[Bartholomew, CC]**

Documents:

[Cover Sheet WAM Membership Dues 7-21-20.pdf](#)

[WAM Membership Dues 7-21-20.pdf](#)

[WAM Overview 2019.pdf](#)

**9.K. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

- a. July 28, 2020, 6:00 pm - WORK SESSION: State-of-City: Mid-Year 2020
- b. August 11, 2020, 6:00 pm - WORK SESSION: Census 2020 Update
- c. August 11, 2020, 6:00 pm - WORK SESSION: Review of Parking in a) Downtown Business Core & b) Residential Parking Districts around UW Main Campus
- d. August 25, 2020, 6:00 pm - WORK SESSION: AEM Presentation by UW

**10. REGULAR AGENDA**

**11. Original Ordinance No. 2011, amending Laramie Municipal Code, 12.08.020 – Snow, ice and debris and Title 8.32 – Nuisances.**

Introduction and First Reading.

**[Feezer, ACM]**

Documents:

[CC cover sheet 07.21.2020 \(1st Reading\).pdf](#)

[Ord 2011 1st reading.pdf](#)

**12. Original Ordinance No. 2016, amending various sections of Title 15.08 and 15.14 of Laramie Municipal Code regarding Downtown Commercial Zoning District regulations.**

Introduction and First Reading.

**[Feezer, ACM]**

Documents:

[CC cover sheet 7.21.2020.pdf](#)

[Ord 2016 1st reading.pdf](#)

[TA-20-01 CC Staff Report.pdf](#)

[National Main Street Support.pdf](#)

**13. Original Ordinance No. 2010, Amending Chapter 12.60.050 of Laramie Municipal Code Related to Special Event Permits Parade Requirements**

Introduction and First Reading.

**[Jordan, CM]**

Documents:

[Cover Sheet-Original Ordinance No 2010 -Amending SEPs Regarding Parade](#)

[Requirements 7-21-20.pdf](#)

[Original Ordinance No 2010--Amending SEPs Regarding Parade Requirements 7-7-20.pdf](#)

**14. Original Ordinance No. 2015, adding Section 13.04.360 to Laramie Municipal Code to Prevent the Development and Use of Non-Municipal Water within Laramie's Corporate Limits**

Second Reading. (Introduced by Pearce)

**[Southard, CA]**

Documents:

[CoverNonmuniWaterOrdJuly2020.pdf](#)

[OO2015 Municipal Water 7-21-20.pdf](#)

[Proposed Ordinance 07-21-20.pdf](#)

**15. Award of Bid for the Riverside Drive Rehabilitation Project [Webb, PW]**

Documents:

[Cover Sheet SPTRSD Riverside Dr.pdf](#)

[SPTRSD Riverside Drive Construction Contract.pdf](#)

**16. Resolution 2020-43, supporting four initiatives in the Downtown District in an effort to assist with economic development efforts related to COVID19. [Feezer, ACM]**

Documents:

[Downtown Initiative Resolution Cover Sheet.pdf](#)

[Resolution 2020.43 Downtown District Initiatives Resolution.pdf](#)

[Downtown Initiatives.Hollyhock Commons.pdf](#)

**17. Consideration of Resolutions 2020-44 to 2020-54, to authorize submission of a Coronavirus Relief Grant Applications to the State Land and Investment Board [Brown, COO]**

Documents:

[Agenda Cover ~ Resolutions 2020 44 to 54.pdf](#)

[Resolution 2020-44.pdf](#)

[Resolution 2020-45.pdf](#)

[Resolution 2020-46.pdf](#)

[Resolution 2020-47.pdf](#)

[Resolution 2020-48.pdf](#)

[Resolution 2020-49.pdf](#)

[Resolution 2020-50.pdf](#)

[Resolution 2020-51.pdf](#)

[Resolution 2020-52.pdf](#)

[Resolution 2020-53.pdf](#)

[Resoltion 2020-54.pdf](#)

**18. Consideration of a contract between the City of Laramie, Wyoming and Creative Energies for the installation of solar arrays at the Laramie**

**Community Recreation and Ice and Event Centers.  
[Feezer, ACM]**

Documents:

[Solar Array.Rec.Ice.Creative Energy Agreement.pdf](#)  
[Contract Creative Energies Solar Arrays Rec.Ice.pdf](#)  
[Attachment A Blue Sky Solar.Rec.Ice RFQ Binder.pdf](#)  
[Attachment B 2020 MOU Blue Sky Funding - Laramie Recreation Center.docx.pdf](#)  
[Attachment C Laramie Recreation RFQ Submittal\\_Creative Energies.pdf](#)  
[Attachment D Laramie Recreation Center Proposal\\_RFQ.pdf](#)  
[Attachment E Laramie Rec Ice Event Proposal\\_RFQ.pdf](#)

**19. Public Comments on Non-Agenda Items**

(Members of the public may address the City Council on items not on the printed Agenda.  
Please observe the time limit of three (3) minutes.)

**20. Consideration of future Council work session topics**

Documents:

[Future Work Session Topics 7-21-2020.pdf](#)  
[Upcoming Meetings 7-21-20.pdf](#)

**21. Adjourn to Executive Session regarding Litigation WY § 16-4-405(a)(iii) and  
Land Negotiation WY § 16-4-405(a)(vi)**