

**AGENDA**  
**Laramie Planning Commission**  
**Monday, July, 27, 2020 at 4:30 PM**  
**City Council Chambers, City Hall**  
**406 Ivinson Avenue, Laramie, WY**

*The Planning Commission meetings are open to the public. Requests from person with disabilities must be made to the Planning Division 24 hours in advance of the meeting.*

NOTE: As a temporary public health measure and due to the current State Mandate related to the COVID-19 pandemic public gathers have been limited. The City has established the capability for members of the public to access the meeting remotely either through video conference technology or by phone. The information can be found below:

Join Zoom Meeting

<https://zoom.us/j/713514851?pwd=aGhXNkNQeXZOTnRrUFRXTjhxYjZ3QT09>

**1. Call To Order/Roll Call**

**2. Approval Of Agenda And Minutes**

**2.A. Changes And Approval Of Agenda**

**2.B. Planning Commission Meeting Minutes**

**2.B.i. LPC Minutes 6.22.2020**

Documents:

[LPC Minutes 6-22-2020.Pdf](#)

**2.B.ii. LPC Minutes 7.13.2020**

Documents:

[LPC Minutes 7-13-2020.Pdf](#)

**3. Citizen Comments - Non-Agenda Related Topics – No Action Can Be Taken**

**4. Planning Commission And Staff Reports And Comments**

**5. Disclosures – Ex-Parte Communications; Potential Conflicts Of Interest**

**6. Current Planning Projects**

**6.A. Old Business:**

**6.A.i. FP-19-01: Spring Creek Village First Filing Final Plat**

**FILE:** FP-19-01: Spring Creek Village First Filing Final Plat

**REQUEST:** A Final Plat proposing 2 lots within a 10.41-acre parent tract

**LOCATION:** Generally located south of Boswell Drive between future Bill Nye Avenue extension and 9th Street

**APPLICANT(S)/AGENT:** Spring Creek Investments, LLC and Spring Creek Storage, LLC (Attn: Jim Stephen)  
**OWNER:** Spring Creek Investments, LLC and Spring Creek Storage, LLC (Attn: Jim Stephen)  
**PURPOSE:** A Final Plat that will plat two lots, one for an existing storage facility and the other for a future commercial development lot. Platting will also address condition number 1 of the Preliminary Plat approval related to an unlawfull subdivision of land.  
**CURRENT ZONING:** B1/ROB (Limited Business with the Residential Overlay for Business District) and B2/ROB (Business with the Residential Overlay for Business District)  
**PREPARED BY:** Derek T. Teini, AICP, Planning Manager

Documents:

[Planning Commission Memo 7.27.2020.Pdf](#)  
[FP-19-01 PC Staff Report 2.10.2020.Pdf](#)  
[Ltr To Planning 2.3.2020 \(00145618xD774F\).PDF](#)  
[Spring Creek Investments-PowerPoint 2.Pdf](#)

## 6.B. New Business:

### 6.B.i. **SP-20-13: 3520 US HWY 287 – Albany County Sports Complex Parking Amounts**

**FILE:** SP-20-13: 3520 US HWY 287 – Albany County Sports Complex Parking Amounts  
**REQUEST:** Per LMC 15.14.040.B and Parking Table 15.14.040-3 required parking amounts shall be determined by the Planning Commission  
**LOCATION:** 3520 US HWY 287  
**APPLICANT:** Albany County Government  
**OWNER:** Albany County Government  
**ZONING:** I2 (Industrial)  
**PURPOSE:** Per LMC 15.14.040.B and Parking Table 15.14.040-3 required parking amounts shall be determined by the Planning Commission  
**PREPARED BY:** Derek Teini, AICP, Planning Manager

Documents:

[SP-20-13 Staff Report For Parking Approval.pdf](#)

### 6.B.ii. **By-Laws For Board Of Adjustment, Board Of Appeals, Nuisance Board Of Appeals And Solar Board Of Review**

Move to direct staff to begin work on developing by-laws for the Board of Adjustment, Board of Appeals, Nuisance Board of Appeals and Solar Board of Review.

## 7. Long Range Planning Projects

### 8. Variances (Sitting As Board Of Adjustment) (Swearing in of witnesses)

#### 8.A. **VAR-20-03: 2503 Grand Ave. – Sportsmans Sign Variance**

**FILE:** VAR-20-03: 2503 Grand Ave. – Sportsmans Sign Variance  
**REQUEST:** A variance request from LMC 15.14.120.C.2.bb Exempt Signs, that would allow for over 50% of the windows be covered with signage.  
**LOCATION:** 2503 Grand Ave.  
**APPLICANT(S):** Glenn W. Anderson

**OWNER:** University Plaza, LLC

**PURPOSE:** To allow for over 50% of the windows to be covered by signage, of which 50% is the maximum under the LMC.

**CURRENT ZONING:** B2 (Business) District

**PREPARED BY:** Matthew Cox, Associate Planner

Documents:

[VAR-20-03 Staff Report.pdf](#)

## 9. Adjourn