

**AGENDA  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE  
AUGUST 4, 2020, 6:30 pm**

City Council Meetings are open to the public. Council Chambers seating is limited to 10 participants. Once capacity has been met, we encourage all others to use the following social distancing tools to participate: watch live meetings on Facebook-Live Feed or Cable Channel 191; or Zoom meeting: Meeting ID #869 7558 5170 Password: 322330. Public Comments can be made in person (within limited seating), by Zoom meeting <https://us02web.zoom.us/j/86975585170?pwd=cjV6Q3lLQ2tsM3lhRnpvWnJ3alUxQT09;> Phone # 1(669)900-9128 Meeting ID #869 7558 5170; or emailing [council@cityoflaramie.org](mailto:council@cityoflaramie.org). To reserve a seat ahead of time please email [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) or call 307-721-5220. General admission will apply to seats unfilled with prior reservations. Participants on Zoom will be muted until the Mayor asks for public comments. Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to let us know that you would like to speak during a public comment period. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.

Public Comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Code of Conduct 4.02 and Appendix B and C.

Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

## 6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

### 6.A. PROCLAMATIONS & PRESENTATIONS

#### 6.A.i. PROCLAMATION: Human Trafficking Prevention and Awareness Month

Documents:

[Proclamation Human Trafficking 7-27-20.pdf](#)

### 6.B. PUBLIC HEARING

### 6.C. ANNOUNCEMENTS

## 7. Disclosures by City Council Members

## 8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## 9. CONSENT AGENDA

### 9.A. MINUTES: City Council Meetings Minutes from July 14 and July 21, 2020

#### Action:

that Council approve the Minutes of the following City Council meeting: Regular Meeting and Public Hearings of July 21, 2020, and the Special Meeting of July 14, 2020 and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 7-21-2020.pdf](#)

[PH OO 2015 Amend LMC Non-Municipal Water 7-21-2020.pdf](#)

[PH OO 2016 Text Amendment Downtown District 7-21-2020.pdf](#)

[PH OO 2011 Amend Nuisance Code 7-21-2020.pdf](#)

[Special Meeting Minutes 7-14-20.pdf](#)

### 9.B. CEMETERY DEEDS: Cemetery Deeds for July 16-31, 2020

#### Action:

that the Cemetery Deeds for July 16-31, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

### 9.C. VOUCHERS: July 2020

#### Action:

that the following Resolution be adopted: BE IT RESOLVED: that all

vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of August. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Brown, COO]**

**9.D. LICENSING: New Floor Plan to include Outside Seating Area for Retail Liquor License No. 8 The 307 Office LLC dba Coppers Corner**

**Action:**

That City Council approve a new floor plan for Retail Liquor License No. 8, The 307 Office, LLC dba Coppers Corner to include an outside seating area.

**[Bartholomew, CC]**

Documents:

[Cover Sheet R-8 307 Office LLC floor plan 6-2-20.pdf](#)

[Coppers Corner new floor plan 7-27-20.pdf](#)

[Coppers Map-patio 7-28-20.pdf](#)

**9.E. LICENSE: New Floor Plan for Right of Way Encroachment for Retail Liquor License No. 22, First Street Station Inc dba Altitude Chophouse and Brewery**

**Action:**

to acknowledge the receipt and approval of a new floor plan to include the Right-of-Way Encroachment for Retail Liquor License No. 22, First Street Station Inc dba Altitude Chophouse and Brewery to include the portion of sidewalk included in the Right of Way application contingent upon final review/approval of Right of Way Encroachment for Business permit.

**[Bartholomew, CC]**

Documents:

[Cover Sheet RT22 Altitude Chophouse ROW Encroachment 8-4-20.pdf](#)

[ROWEB-20-05\\_320 S 2nd packet\\_Redacted.pdf](#)

**9.F. LICENSE: New Floor Plan for Right of Way Encroachment for Bar and Grill Liquor License No. BG-5, RS Development LLC dba Lovejoy's Bar and Grill**

**Action:**

that Council acknowledge the receipt and approval of a new floor plan to include the Right-of-Way Encroachment for Bar and Grill Liquor License No. BG-5, RS Development dba Lovejoy's Bar and Grill to include the portion of sidewalk included in the Right of Way Encroachment application contingent upon final review/approval of Right of Way Encroachment for Business permit.

**[Bartholomew, CC]**

Documents:

[Cover Sheet BG-5 Lovejoys ROW Encroachment 8-4-20.pdf](#)  
[ROWEB-20-04\\_101 Grand packet\\_Redacted.pdf](#)

**9.G. LICENSE AGREEMENT: Purchase, Sale and License Agreement for the North Side Tank Water and Distribution Project**

**Action:**

move to approve a Purchase, Sale, and License Agreement with Warren Livestock LLC, Pilot Peak LLC, and Lodgepole Ranch LLC for the North Side Tank and Transmission Lines project and authorize the Mayor and City Clerk to sign and to authorize the necessary budget revision.

**[Webb, PW]**

Documents:

[Cover Sheet Warren Entities Purchase Sale License Agrmt.pdf](#)  
[North Side Tank Easements Agreement Signed by Sellers.pdf](#)

**9.H. LEASE: Lease Agreement Between Albany County, Wyoming and City of Laramie, Wyoming, for Fire Training Center**

**Action:**

that Council approves the lease agreement between the Board of County Commissioners of Albany County, Wyoming and the City of Laramie, Wyoming for the purpose of leasing the site/location for the renovation and construction of the City of Laramie Fire Department Training Center; and authorize the Mayor and Clerk to sign.

**[Johnson, Fire Chief]**

Documents:

[Cover Sheet - Fire Training Drillground Lease Agreement.pdf](#)  
[LFD Fire Training Center Site Lease Agreement.pdf](#)  
[Legal description drillgrounds.pdf](#)

**9.I. MEMORANDUM OF UNDERSTANDING: Consideration of a Memorandum of Understanding between the City of Laramie, Wyoming and Albany County, Wyoming for Mosquito Control Surveillance Services.**

**Action:**

that Council approve the Memorandum of Understanding between the City of Laramie and Albany County, Wyoming for Mosquito Control Surveillance Services related to the 2020 Emergency Insect Management Grant and authorize the Mayor and Clerk to sign.

**[Feezer, ACM]**

Documents:

[Agenda Cover EIMG20 County MOU.pdf](#)  
[MOU Mosquito Control Surveillance 8-4-20.pdf](#)

**9.J. SCHEDULE MEETINGS:**

**10. REGULAR AGENDA**

**11. Original Ordinance No. 2011, amending various sections of Title 8 & Title 12 of Laramie Municipal Code regarding Nuisance Regulations and Snow Removal Regulations.**

Introduction and First Reading. (Introduced by Shuster)

**[Feezer, ACM]**

Motion on the floor from July 21, 2020:

MOTION BY SHUSTER, seconded by Pearce, to approve Original Ordinance No. 2011, on first reading, based on findings of fact and conclusions of law.

Documents:

[CC cover sheet 08.04.2020 \(1st Reading\).pdf](#)

[Ord 2011 1st reading.pdf](#)

**12. Original Ordinance No. 2016, amending various sections of Title 15.08 and 15.14 of Laramie Municipal Code regarding Downtown Commercial Zoning District regulations.**

Introduction and First Reading. (Introduced by Shuster)

**[Feezer, ACM]**

Motion on the floor from July 21, 2020:

MOTION BY SHUSTER, seconded by Pearce, to approve Original Ordinance No. 2016 as recommended by the Planning Commission, on first reading, in accordance with findings of fact and conclusions of law.

Documents:

[CC cover sheet 8.4.2020.pdf](#)

[Ord 2016 1st reading.pdf](#)

[TA-20-01 CC Staff Report.pdf](#)

[National Main Street Support.pdf](#)

**13. Original Ordinance No. 2010, Amending Chapter 12.60.050 of Laramie Municipal Code Related to Special Event Permits Parade Requirements**

Introduction and First Reading. (Introduced by Weaver)(Postponed on July 21, 2020)

**[Jordan, CM]**

Motion on the floor:

to approve Original Ordinance No. 2010 amending chapter 12.60.050 of Laramie municipal code related to special event permits parade requirements on first reading.

Documents:

[Cover Sheet-Original Ordinance No 2010 -Amending SEPs Regarding Parade Requirements 7-21-20.pdf](#)

[Original Ordinance No 2010--Amending SEPs Regarding Parade Requirements 7-7-20.pdf](#)

**14. Original Ordinance No. 2015, Adding Section 13.04.360 to Laramie Municipal Code to Prevent the Development and Use of Nonmunicipal Water within Laramie's Corporate Limits**

**[Southard, CA]**

Documents:

[Cover Sheet OO2015.pdf](#)  
[OO2015 Municipal Water 8-4-20.pdf](#)

**15. Amendment #1 to the Professional Services Agreement for the B2 and Bill Nye Sanitary Sewer Design  
[Webb, PW]**

Documents:

[Cover Sheet B2 Bill Nye Amend 1.pdf](#)  
[B2 Bill Nye Amend 1.pdf](#)  
[Vicinity Map.pdf](#)

**16. Consideration of Amendment #1 to the Professional Services Agreement between the City of Laramie, Wyoming and Honeywell International enacting the Open Book Pricing Model for the Clean Air HVAC Buildings Project.  
[Feezer, ACM]**

Documents:

[8-4-20. Coversheet Clean Air HVAC Buildings Amendment.pdf](#)  
[Contract.Honeywell.CleanAir Amendment.binder.pdf](#)  
[IGA Agreement.Honeywell International 6-18-19.pdf](#)

**17. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**18. Consideration of future Council work session topics**

Documents:

[Future Work Session Topics 8-4-2020.pdf](#)  
[Upcoming Meetings 8-4-20.pdf](#)

**19. Adjourn to Executive Session regarding Land Negotiations, WY § 16-4-405 (a)(vii).**