

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING OUTGOING COUNCIL  
JANUARY 5, 2021

**1. AGENDA**

Regular Meeting of the City Council was called to order by Mayor Shumway at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Shumway led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Harrington (zoom), O'Doherty (zoom), Pearce (zoom), Shuster, Stalder (zoom), Weaver (zoom), Gabriel, and Shumway. Absent: McKinney.

Staff present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Lori Curry, Human Resources; Dan Johnson, Fire Chief; and Dale Stalder, Police Chief.

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)

None.

**5. Consideration of Changes in Agenda and Setting the Agenda**

MOTION BY GABRIEL, seconded by Shuster, that the Agenda be set as submitted.

MOTION CARRIED by voice vote.

**6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.B. PUBLIC HEARING**

**6.C. ANNOUNCEMENTS**

Janine Jordan- Council Recognition.

**7. Disclosures by City Council Members**

None.

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

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MOTION BY GABRIEL, seconded by Harrington, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: McKinney. MOTION CARRIED.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meeting Minutes from December 8 and 15, 2020**

**Action:**

that Council approve the Minutes of the following City Council meetings: Regular Meeting and Public Hearing of December 15, 2020 and Special Meeting of December 8, 2020, and have them placed on file for public inspection.

**9.B. MINUTES: Minutes from the July 8, 2020 Laramie Building Authority**

**Action:**

move to acknowledge receipt of the Minutes from the July 8, 2020 Laramie Building Authority Regular Meeting and place them on file for public inspection.

**9.C. CEMETERY DEEDS: Cemetery Deeds for December 16-31, 2020**

**Action:**

that the Cemetery Deeds for December 16-31, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**9.D VOUCHERS: December 2020**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of January. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**9.E. BID AWARD: Unit 327 Pickup Truck with Trade-In**

**Action:**

move to award the bid for Unit 327 Pickup with Trade-In, to Spradley Barr, Cheyenne, WY, in the total amount of \$32,013.00 and authorize the Mayor and City Clerk to sign.

**9.F. BID AWARD: Unit 336 Service Truck with Trade-In**

**Action:**

move to award the bid for Unit 336 Service Truck with Trade-In, to Spradley Barr, Cheyenne, WY, for a total amount of \$55,447.00 and approve the necessary budget adjustments and authorize the Mayor and City Clerk to sign.

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**9.G. BID AWARD: Unit 341 Mid-Size Pickup with Trade-In**

**Action:**

move to award the bid for Unit 341 Mid-Size Pickup with Trade-In, to Spradley Barr, Cheyenne, WY, in the total amount of \$26,712.00 and authorize the Mayor and City Clerk to sign.

**9.H. GRANT AWARD: Grant award agreement in the amount of \$42,835.00 between the Wyoming Office of Homeland Security and the City of Laramie Police Department.**

**Action:**

that Council accept a grant award from the State of Wyoming Office of Homeland Security (WOHS) for Law enforcement Terrorism Prevention activities (LETPA) in the amount of \$42,835.00 (CFDA #97.067) and authorize the Mayor, City Clerk, and the Chief of Police to sign the grant award agreement between the Laramie Police Department and the Wyoming Office of Homeland Security.

**9.I. AMENDMENT: Consideration of Amendment 1 to the contract between the City of Laramie, Wyoming and Creative Energies for the Installation of solar arrays at the Laramie Community Recreation and Ice & Event Centers**

**Action:**

that City Council approve the Amendment 1 to the contract between the City of Laramie, Wyoming and Creative Energies for the Installation of solar arrays at the Laramie Community Recreation and Ice & Event Centers in an amount not to exceed \$2,156.00 and authorize the Mayor and Clerk to sign.

**10. REGULAR AGENDA**

**11. Resolution 2021-01, Budget Amendments for FY 2020-21 - COVID-19 emergency expenditures**

MOTION BY SHUSTER, seconded by Gabriel, to approve Resolution 2021-01, transferring unencumbered or unexpended appropriations balances from one fund to another and amending appropriations for the fiscal year 2020-2021 budget of the City of Laramie, WY, and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: McKinney. MOTION CARRIED.

**12. Mutual Aid MOU Albany County Sheriff's Office and Laramie Police Dept**

MOTION BY HARRINGTON, seconded by Shuster, to accept the Memorandum of Understanding, hereafter referred to as "MOU," between the Albany County Sheriff's Office and the Laramie Police Department and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: McKinney. MOTION CARRIED.

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**13. Special Malt Beverage Permit No. Special-4, Roxie's Catering, LLC Located at UW Arena Auditorium Request for Transfer or Refund and Suspension of Liquor License**

MOTION BY O'DOHERTY, seconded by Pearce, to deny the request by Roxie's Catering, LLC -Special Malt Beverage Permit No. Special-4 located at UW Arena Auditorium to have this year's liquor license suspended as of January 5, 2020 and transfer or refund the \$2,000 liquor license fee to next year's Special Malt Beverage Permit fees upon receipt of application for the May 8, 2021- May 7, 2022 license year, based on no provision in Wyoming State Statute to constitute the allowance for transfer or refund of an issued and used liquor license.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Weaver, Gabriel, and Shumway. Nay: Shuster, Stalder. Absent: McKinney. MOTION CARRIED.

**14. Hensley Property Holding, LLC dba Roxie's on Grand Retail Liquor License No. 4, Request for Transfer or Refund of Liquor License Fees**

MOTION BY GABRIEL, seconded by Harrington, to deny the request by Hensley Property Holdings, LLC dba Roxie's on Grand to transfer or refund the liquor license fees related to Retail Liquor License No. 4 for license year 2020, based on no provision in Wyoming State Statute that constitutes the allowance for transfer or refund of fees associated with an issued and utilized liquor license.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: McKinney. MOTION CARRIED.

**15. Consideration of Contract for Construction Manager at Risk services between the City of Laramie, Wyoming and Richardson Construction, Inc. for improvements at the Laramie Community Recreation Center related to the COVID-19 Pandemic**

MOTION BY WEAVER, seconded by Pearce, to approve the Contract for Construction Manager at Risk Services between the City of Laramie, Wyoming and Richardson Construction, Inc. for improvements at the Laramie Community Recreation Center related to the COVID-19 Pandemic in an amount not to exceed \$653,180.49 and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: McKinney. MOTION CARRIED.

**16. Consideration of future Council work session topics**

O'Doherty- Flushable wipes/ products (Shuster)

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**17. Adjournment**

MOTION BY PEARCE, seconded by Shuster, to adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 7:28 p.m.

Approved:

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Nancy Bartholomew  
City Clerk

Date

Duly published in the newspaper and posted online at [www.cityoflaramie.org](http://www.cityoflaramie.org) on 13<sup>th</sup> day of January 2021.