



Agenda Item: Bid Award

Title: Award of Bid; Public Works Department - Utility Division - Unit 303 Closed-Circuit Television Inspection System with 4 WD Box Van without Trade-In

Recommended Council MOTION:

I move to award the bid for Unit 303 Closed-Circuit Television Inspection System with 4 WD Box Van without Trade-In, to Ten Point Sales & Marketing, Wheatridge, CO, in the total amount of \$239,894.00 and amend the fiscal year 2021 Wastewater Budget accordingly and authorize the Mayor and City Clerk to sign.

Administrative or Policy Goal:

Replace aging and worn equipment according to the City’s established replacement schedule as recommended by the Fleet Advisory Committee, Utilities Division, and approved in the FY21 budget.

Background:

The City has an established replacement schedule for vehicles and equipment that identifies recommended vehicle and equipment replacement according to a schedule that considers age, mileage, operating hours, and life expectancy. The Fleet Advisory Committee has developed this replacement schedule over the last several years. The replacement schedule provides the recommendations in the annual budget adopted by City Council.

The Utilities Division has funding to purchase one new unit. The unit was put out for public bid and advertised according to the City’s Purchasing Policies. Bids were opened on March 23, 2021, with one bid from Ten Point Sales & Marketing; no other bidders responded.

Company	Base Bid	Trade-in	Total Cost
Ten Point Sales & Marketing Wheatridge, CO	\$239,040.00	NONE	\$239,040.00

It is recommended City Council accept the Ten Point Sales & Marketing bid for the unit without trade-in and all alternates for a total of \$239,894.00. Alternate 1 was a 400-watt 120-volt outlet, that costs an additional \$93.00. Alternate 2 was warning lights for \$731.00. Alternate 3 was seat covers for \$30.00. Alternate 4 was idle reduction technology that was not available.

Legal/Statutory Authority: N/A

BUDGET/FISCAL INFORMATION:**REVENUE**

Source	Amount	Type
Wastewater Fund Revenue Unit 303	\$233,046.00	510-8015-432.76-10
Total	\$233,046.00	

EXPENSE

Proposed Project Cost.

Unit 303 Cost	\$239,040.00	Ten Point Sales & Marketing
Alternate 1 (120 volt outlet)	\$93.00	
Alternate 2 (Warning Lights)	\$731.00	
Alternate 3 (Seat Covers)	\$30.00	
City's Amount	\$239,894.00	

Amount spent to date (approved and adopted by Council)

Total Budget Allocation	\$233,046.00	510-8015-432.76-20
Less Amount Spent to Date	\$0.00	
Reserve Funds	\$0.00	
Remainder of Budget	\$233,046.00	

Proposed Cost (Approval of this item authorizes preparation of a budget revision for the proposed amount)

Expenditures	Amount	Fund
Proposed Expenditure	\$239,894.00	
Current Budget	\$233,046.00	510-8015-432.76-10
Additional Amount Requested	\$6,848.00	
Total Proposed Budget	\$239,894.00	

Responsible Staff:

Brooks Webb, Public Works Director
Shane Johnson, Street/Fleet Manager
Cal Van Zee, Utilities Manager
Paul Beckett, Utilities Superintendent

Attachments:

Bid Form/Contract
Bid Recommendation