



Agenda Item: Agreement

Title: Consideration of an agreement for professional engineering design services between the City of Laramie and Russell+Mills for Laramie Rotary Clubs Park at Grand View Heights and associated budget amendment.

Recommended Council MOTION:

I move that City Council approve the agreement for professional engineering design services between the City of Laramie and Russell+Mills for Laramie Rotary Clubs Park at Grand View Heights in an amount not to exceed \$64,910.00 and approve the associated budget amendment of \$14,910.00 and authorize the Mayor and Clerk to sign.

Administrative or Policy Goal:

Resolution 2021-12. C. Maintain and Improve Municipal Infrastructure, Milestone #4, Continue expansion of greenbelt, park and recreation amenities.

Background:

Through development the City of Laramie has acquitted 7.62 acres of land dedicated as a future City Park in the Grand View Heights subdivision. This land is located north of I-80, south of Bill Nye Avenue at the intersection with Glacier Street. Currently the land is undeveloped and planned to be designed in FY21 (Beginning July 1, 2020) and under construction in FY23 (Beginning July 1, 2022). In June of 2020 the Laramie Rotary Clubs, Rotary Club of Laramie and Laramie Sunrise Rotary Club, committed to contributing \$25,000 toward the design of the future park, along with future community service, outreach programs, community activities and assistance with future additions to park.

In June of 2021 the City of Laramie, Parks & Recreation Department released an RFQ to acquire a firm to conduct the design, engineering, construction documents and cost estimating for the future Rotary Clubs Park at Grand View Heights. Four firms responded to the RFQ and all four firms were awarded an interview conducted by members from the City of Laramie Parks, Engineering and City Manager's Office as well as a representative from the Rotary Club of Laramie and a Grand View Heights resident. These members ranked Russell+Mills Design Studios out of Fort Collins, CO as the number one responding firm. Staff has worked with Russell+Mills to develop the final scope and agreement for the work necessary to advance this project. This project is intended to be the City of Laramie's application for a LWCF Grant in the fall of 2021.

The original budget amount was \$50,000 and staff is requesting an addition \$14,910 in the form of a budget amendment from 2018 Specific Purpose Tax Funds for this project.

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:

Revenue

Source	Amount	Type
Fees/Charges for Service		
Grants for Projects		
Loans on Project		
Other	\$64,910.00	\$25,000 Rotary Clubs/\$39,910 2018 SPT
Total	\$64,910.00	

Expense

Proposed Project Cost.

Project Budget	Amount	Funds
Project Cost	\$64,910.00	Project Fees
Loans on Project		
Grants for Project		
Other/Outside Projects	\$25,000.00	Rotarly Clubs Donation
City's Amount	\$39,910.00	
Contingency 0%	\$0.00	
Total Amount	\$64,910.00	

Proposed Cost (Approval of this item authorizes preparation of a budget revision for the proposed amount)

Expenditures	Amount	Fund
Proposed Expenditure	\$64,910.00	Project Fees
Current Budget	\$50,000.00	21/22 Budget Book
Additional Amount Requested	\$14,910.00	2018 SPT
Total Proposed Budget	\$64,910.00	

Responsible Staff:

Todd Feezer, Assistant City Manager, 307-721-5304, tfeezer@cityoflarame.org

Scott Hunter, Parks Manager, 307-721-5257, shunter@cityoflarame.org

Attachments:

Rotary Clubs Park.Design.Engineering.CD.Agreement Russell.Mills 2021

Clubs Park.Design.Engineering.CD RFQ Attachment A

Rotary Clubs Park Proposal Attachment B

Rotary Clubs Park Project Fees Attachment C