

## CITY OF LARAMIE PARKS, TREE & RECREATION ADVISORY BOARD

November 9, 2022, at 6:30 p.m. Minutes of Meeting

**MEMBERS PRESENT:** Wendy King, Dave Hammond, Sarah Brown Mathews, Amy Williamson, Richard Miller, Larry Foianini, Chris Dixon, Brett Kahler and, Steve Gale

**COUNCIL LIASON:** Pat Gabriel

**GUESTS**

**CITY STAFF PRESENT:** Todd Feezer, Assistant City Manager; Scott Hunter Parks Manager; Hunter Deerman, Mosquito Supervisor; Kevin McIntyre, Facilities Manager.

**1. Call to Order:** The regular meeting was called to order by Chair Foianini at 6:30 pm.

**2. Approval of Agenda:**

MOTION BY Dave Hammond, seconded by Steve Gale, that the Agenda be set as submitted.  
Motion passed 9-0

**3. Citizen Comments:**

Non-agenda related topics. No action can be taken. Please limit time to 5 minutes. None

**4. Advisory Board or Staff Comments:**

Non-agenda related topics. No action can be taken. Please limit time to 5 minutes.

**4.A. Update on Pilot Hill Project**

A brief update on the progress made on Pilot Hill trails this summer and to inform them of the variance request that was approved for the Willet Dr. Trailhead.

**{Mathews, Pilot Hill}**

**5. Disclosures:** None

**6. Consent Agenda:**

Motion: by Amy Williamson, seconded by Sarah Brown Mathews that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item will be removed from the consent agenda to the regular agenda.)

**6.A. MINUTES: Minutes from the September 14, 2022 Regular Meeting of the Parks, Tree and Recreation Advisory Board.**

that the Parks, Tree & Recreation Advisory Board approve the minutes from the September 14, 2022 Regular Meeting and forward them to City Council for placement on file and public inspection.

PTR Board Minutes September 14 2022.pdf

**6.B. MINUTES: Minutes from the October 12, 2022 Regular Meeting of the Parks, Tree & Recreation Advisory Board.**

that the Parks, Tree & Recreation Advisory Board approve the minutes from the October 12, 2022 Regular Meeting and forward them to City Council for placement on file and public inspection.

PTR Board Minutes October 12 2022.pdf

**7. Regular Agenda:**

**7.A. Consideration of the Parks, Tree & Recreation Advisory Board Goals & Priorities.**

[Guerin, Recreation\Hunter, Parks\McIntyre, Facilities]

PTR Cover Sheet Board Goals.11.9.22.pdf

PTR Advisory Board GoalsPriorities.Draft.11.9.22.pdf

**8. Advisory Board Open Items:**

**9. Staff Reports/Financial Information**

Facilities Staff Report

Parks Staff Report

Recreation Staff Report

Documents:

Fac Monthly Report 10-26-22.pdf

Parks Manager Report 10.31.2022.pdf

Rec monthly Report October 2022.pdf

August 2022 Financial Statement.pdf

**10. Next Meeting Date**

The next Parks, Tree & Recreation Advisory Board Meeting is to be held on December 14, 2022, at 6:30pm. Zoom participation only.

**11. Adjournment at 7:55 by Chair Fioianini**