
To: City Manager/City Council Members
Fr: Scott Hunter, Parks Manager
Date: January 25, 2023
Re: January 2023, Staff Report

Parks/Cemetery/Forestry/Mosquito/IPM Report – Snow and cold weather continued to be a focus for the Parks Division for the month of January. Staff has been busy keeping sidewalks, paths and parking lots plowed. Staff has been doing winter inspections of playgrounds and have repaired or replaced items at Undine and LaPrele Parks. Both playgrounds have been popular with the citizens and staff is seeing some wear on movable items. New trail counters were installed along the greenbelt, one of the original trail counters was vandalized during the fall. Staff replaced some lights in the Downtown Plaza and have gone through the fire pit to make sure it continues to operate as needed. Staff has cleaned out the LaBonte warming hut and replaced all the interior lights. Replacement tires, small equipment and replacement parts are being stored there. The Curmudgeons will be assisting the Parks Division again this year with small projects, staff has made an area in the park shop for them to work. The new athletics painter has been inspected and installed for use this spring. Equipment continues to be scheduled with Fleet for annual inspections and maintenance. Staff has taken more downtown bike racks to a contractor for cleanup and powder coating. Staff replaced ADA signs at the Annex. Four (4) Staff members attended the Pesticide Recertification classes in Casper over the week of January 16th. Staff has updated the SDS sheets for the park shop. The cemetery conducted ten (10) funerals during the month of January. Staff has been assisting with snow removal operations and equipment maintenance around scheduled funerals. The windows have been replaced in the cemetery shop. Staff is gearing up for spring and getting ready to replace row markers with the help of the Curmudgeons. Mosquito Control finalized the EIMG Grant reporting, and the replacement fogger has been received, inspected and is ready to go for the upcoming mosquito season. The Street Department has vacated the paint shop located on 4th street. Mosquito staff will be cleaning up the space and begin using it for equipment, vehicles, and storage. Holiday lights have been taken down in all locations. Mosquito staff has been busy plowing snow along the trails and parking lots. Chemical bids are being put together for the spring. Standard operating procedures are being reviewed and amended as needed. Forestry has been assisting the cemetery with funerals and parks with snow removal. Forestry staff has attended Rooted in Laramie meetings and is preparing a plan for spring tree work. Staff has been inspecting trees around weather events within city-maintained areas. All staff has been working on budget paperwork for the next fiscal year.