

## SECTION I: *Cover Sheet*

### APPLICANT INFORMATION

<b>Organization Name:</b>	United Way of Albany County
<b>Contact Person:</b>	Evelyn Edson
<b>Mailing Address:</b>	710 S. Garfield Street, Suite 240; Laramie, WY 82070
<b>Phone:</b>	307-745-8643
<b>E-mail:</b>	Evelyn.edson@unitedwayalbanycounty.org
<b>Web:</b>	http://www.unitedwayalbanycounty.org

#### Type of Organization:

- Recreation/ Arts and Culture       Civic/Quasi-Governmental  
 Social Service                               Other \_\_\_\_\_

**Requested Amount for FY23/24: City \$2,000.00      County \$4,000.00**

**Will this amount be used to leverage additional funds either through grants or other means?**

- Yes                               No

**If you marked "yes", indicate the amount of additional funds that will be leveraged and note whether these are estimated or actual.**

**\$6,500                               Estimated       Actual**

**Description of request:** Using the space below, *briefly* describe how your organization will use these funds and how the proposed program/project will benefit the community. A more detailed description is requested in Section III

The requested funds are to support the Albany County VITA (Volunteer Income Tax Assistance) Program in 2023/2024. This program is possible because of partnerships between the United Way of Albany County, the University of Wyoming Department of Accounting, and the Laramie Plains Civic Center. Funds from this grant cover administrative costs, advertising, equipment, program supplies, and training costs. VITA provides free income tax preparation for Albany County households with low and moderate incomes at no charge. Sessions are held at the Laramie Plains Civic Center in the South Gym from early February to the tax deadline in April. We expect to complete between 700-750 tax returns, at no charge, saving residents an estimated \$125,000 in tax preparation fees. The total of refunds expected, from the 700-750 tax returns, is between \$800,000-\$1,000,000. These refunds are then spent throughout the community on such necessities as food, clothing, housing, transportation. The city and county will see most of this money come back in the form of increased business and increased sales tax receipts.

**Declaration:** I hereby certify that the information give in this application for Community Partner funding is true and correct to the best of my knowledge.

**Agency Director** Evelyn Edson \_\_\_\_\_ Evelyn Edson \_\_\_\_\_ 2/14/23  
Signature Print Name Date

**Board President** Forrest Selmer \_\_\_\_\_ Forrest Selmer \_\_\_\_\_ 2/14/23  
Signature Print Name Date

## **SECTION II: Organization History**

### **Organizational History and Mission**

**Provide a mission statement and brief history of your organization in Laramie and/or Albany County, including services provided to area residents.**

The United Way of Albany County (UWAC) was established in 1958 with a mission to increase the organized capacity of people to care for one another. Our primary goals are to raise funds for other human service nonprofits and to fill in gaps in our human services network. In this capacity, the UWAC has gone from raising \$35,830 in 1958 to raising \$545,000 this past year. Through our 65-year history we have raised over 14 million dollars to aid and assist such agencies as ARK Regional Services, Laramie Interfaith, and Hospice of Laramie. Last year, we funded 16 separate agencies. These agencies form the heart and soul of human services in our county.

The Albany County VITA program started in 2005. Today, this program is supported by United Way of Albany County, the University of Wyoming Department of Accounting, Bank of the West, First Interstate Bank Foundation, the City of Laramie, Albany County, and the Laramie Plains Civic Center. The primary goals of the Albany County VITA Program are to inform the public about the Earned Income Tax Credit (EITC) and other tax credits that benefit low-to-moderate income taxpayers, and to provide free income tax preparation assistance to these same taxpayers. Each year, the program reaches new members of the community, while also assisting numerous returning clients that rely on the free tax assistance. Since its inception, the program has completed over 9,600 federal and state tax returns for Albany County residents. In that time, refunds have exceeded 10 million dollars while saving local low-income residents over 1 million dollars in tax preparation fees.

Through an online scheduling program, community members can schedule a socially distanced appointment to file their taxes at no cost. Since February 1, 2023, the VITA program has provided roughly 63 returns. Of the 63 returns the average earned income credit is \$1,801. As of February 13, 2022, this program has helped to return \$111,838 into the hands of the City of Laramie and Albany County residents.

### **Organizational Structure**

List your officers and director(s), indicating their terms of office

**Please See Attached Document**

## SECTION III. *Funding Request Justification*

---

**Briefly explain how the funds will be used and why public funds are necessary to accomplish this goal. Some discussion items to cover in this section may include:**

- *whether or not the funding request has increased from prior years;*
- *whether or not this is a one-time or on-going request;*
- *description of any large program or staff expansion occurring in this fiscal year;*
- *large equipment or other fixed assets that will be purchased fiscal year;*
- *how your project relates to city or county goals or improves the overall quality, character or health of the community; and*
- *whether or not funding will be used to leverage additional monies for your organization either through grants or other means*

The Albany County VITA program has helped file over 9,600 tax returns since it first began in 2005. Cumulative refunds exceed \$10 million and clients have saved over 1 million dollars in tax preparation fees. Over 90% of the returns are current year federal returns, and the other return are either amended returns, past year returns, or out of state returns. In 2022 our current return average is in excess of \$2,000, with some being as high as 9, 10, 15 thousand dollars. The program is designed to help households with incomes of less than \$60,000 (exceptions are made to the income limitation on a case by case basis). For the past 10+ years the program has averaged helping 700 households annually.

Since the COVID-19 pandemic, we continued to use a scheduling system to help reduce the wait times for appointments. This process has impacted our numbers for 2022 but it allowed the program to start offering appointments for more advanced returns. This includes “gig workers” and small business owners. In 2022 (the 2021 tax year), VITA volunteers filed 405 community member’s tax returns files bringing \$765,458 back to Albany County.

### **Benefit to Community**

This program is important to the community because it addresses a need and can improve the quality of life for Albany County residents.

**First**, many individuals and families in Albany County earn a low-to-moderate income and are unable to pay for professional tax filing assistance. In addition, a common misconception is that lower income households only need simple tax filing. Yet, tax filing can still be complicated, no matter how simple the return. For example, even the form for the Earned Income Tax Credit, designed to benefit low-income households, is far from easy to complete. Often residents do not have the resources or knowledge needed to file their returns correctly, resulting in loss of a refund or problems with the IRS. This program ensures that our residents can feel confident in their tax filing.

**Second**, the program’s focus on the Earned Income Tax Credit (EITC) and other refundable credits also benefits the community. The EITC is a refundable tax credit specifically for low-to-moderate income working individuals and families, particularly those with children. The credit depends on the client’s income and number of children. The EITC encourages and rewards working families, offsets federal payroll and income taxes, and helps to meet basic needs. The credit is among the nation’s strongest tools to promote work and help workers escape poverty and achieve self-sufficiency. A majority of our clients receive this credit. Many others receive the Child Tax Credit, and/or an education credit.

**Third**, the program benefits the community by assisting families and individuals in filing an accurate return and in receiving the correct refund. Volunteer income tax assistance programs similar to the Albany County VITA program have been shown to have a 94 percent accuracy rate nationwide, according to the Corporation for Enterprise Development. With the inclusion of the UW Accounting Department, and UW Senior Lecturer, Jennifer Kreiser, our local accuracy rate probably surpasses the national percentage. In addition, research has shown that taxpayers who do not have access to a free tax preparation program often turn to unregulated, for-profit tax preparers. In America, 55% of for-profit tax

preparers are unregulated and non-credentialed. Our free tax preparation program is different. Our program has a trained and IRS-certified site coordinator and trained and certified volunteer tax preparers. Additionally, the program consistently assists clients with amended or past year returns that were originally completed incorrectly by a paid tax preparer.

**Fourth**, refunds provided to tax filers who use the program is money that is spent locally to pay for necessities. Families and individuals commonly use the refund to open a bank account, pay bills, or receive job training, leading to a greater self-sufficient. In fact, the EITC is currently the single most successful federal program in terms of moving people out of poverty.

Lastly, the free tax preparation program also provides needed financial education to the community, especially during times where legislation causes big changes to tax filing. Financial literacy related to tax filing is an incredible benefit because it creates a healthier community and improves the daily lives of those in our community. Even highly educated persons may find the income tax instructions to be difficult to understand. This is especially true after major changes to the tax law, as occurred this year.

### **Program Structure**

In the 2023 tax-filing season the Albany County EITC campaign will include the following:

1. A free tax preparation site at the Laramie Plains Civic Center that will be open to the general public 20-24 times during the tax season. Each session will last four hours. Six stations are set up to serve clients – meaning that six households can be served simultaneously. Sessions are held on Wednesday from 4-8 and Saturday from 9-1
2. University of Wyoming Senior Lecturer, Jennifer Kreiser, from the Accounting Department will serve as the program director. Jennifer Kreiser has experience teaching courses about accounting principles and taxes. Well-trained volunteers, most of whom are UW accounting students, staff the program. These volunteers are supervised by the program director and contributed approximately 1,200 hours of volunteer service to the program.
3. Posters and fliers will be placed in local establishments frequented by low-income taxpayers. Examples include local stores, laundry mats, and churches. Notices and advertisements will be placed in many of the local media outlets and radio. Fliers will be distributed at schools and community agencies.
4. This project is ongoing and aimed at taxpayers with household incomes of \$60,000 or less. In one session we can see 20- 50 households for help filing their tax return, meaning it assists a good portion of the community residents.

### **Partners**

There will be three local partners in 2023: the United Way of Albany County, the UW Department of Accounting , and the Laramie Plains Civic Center. The United Way serves as the fiscal agent for the program and manages fundraising and public relations. The UW Accounting Department provides financial assistance and one of their professors oversees the operational side of the program. They provided \$1,000 in funds and volunteers; we expect this level of support to continue. The Laramie Plains Civic Center is providing space, set up, and assistance with public relations. Funding from the City of Laramie and Albany County is used to leverage additional funds from other organizations that partner with the program. Other partners include:

1. **The Internal Revenue Service.** They provide free software, training materials, promotional materials, and technical assistance.
2. **Bank of the West and First Interstate Bank Foundation–** Together they provide \$5,000 -\$7,000 in funds in 2022-2023. We will request these grants in March of this year. Since these are not local grant, we are hopeful of receiving the same funding.

### **Funding Request –**

**In 2023, funds will be used for the following:**

The total cost of running the program in 2023 will be \$13,000. This is an ongoing request. UWAC is requesting \$2,000 from the City of Laramie and \$4,000 from Albany County. The funding request is the same as last year. The United Way

will seek the balance of the needed funds for the program through grants and donations from new or existing partners as outlined above. A breakdown of the budget for 2024 is included below:

1. \$6,500 – Staff/Administrative Costs: This item is the salary for the program’s staff, including the UW Accounting professor (who is not paid by the university) for the time spent at the tax site, United Way staff time including IT and Site Coordinator Intern costs. The program plans to pay University of Wyoming accounting students to serve as site coordinators and interns. They will assist the project directors in all aspects of the program. \$1,500 will be divided equally between the interns.
2. \$4,000 – Advertising: Marketing placement in local media outlets including newspaper and radio, social media and promotional materials including flyers and envelope stuffers.
4. \$500 – Equipment: This item is to purchase necessary equipment for the program that needs to be upgraded. This equipment mainly includes power cords, routers, and a new printer. This year, we purchased plexiglass screens, hand sanitizer, and other supplies.
5. \$1,500 – Office/Program Supplies: This item pays for office supplies to be used at the free tax preparation site, including printing paper, printer toner, envelopes, staplers, staples, pens, and incidentals. The biggest expense in this area is printer toner, as the program prints tax returns for every client.
6. \$500 – Training Costs: This item is for the purchase of training session supplies for prospective tax preparation volunteers including refreshments, volunteer packets, and display materials.

**Section IV. *Financial Information*** (a current balance sheet can be submitted to satisfy this requirement)

**Balance Sheet as of November 31, 2022:**

**\*See attached.**

**SECTION V. *Fiscal Year Budget Information***

If your organization follows a different funding cycle (i.e. Calendar Year), indicate your budget cycle here:

The United Way of Albany County continues to run on a June – July fiscal year.

***Revenue***

	<b>Amount</b>	<b>Secured or pending?</b>
City of Laramie, Community Partner	<b>\$2,000</b>	<b>Pending</b>
Albany County, Community Partner	<b>\$4,000</b>	<b>Pending</b>
United Way	<b>\$0</b>	<b>N/A</b>
Donors	<b>\$500</b>	<b>Secured</b>

Fundraisers	\$0	N/A
Interest	\$0	N/A
Other - Grants	\$0	N/A
Other – Grants secured	\$6,500	Pending
Other – Dividends/Gains	\$0	N/A
Other – Misc.	\$0	N/A
Other – In Kind Rent	\$3,080	Secured
<b>Total Estimated Revenue</b>	<b>\$16,080</b>	

*Expense*

	Amount	Comments
Salary, UW Professor	\$2,500	
Salary, United Way	\$2,500	
Salary, IT	\$1,250	
Salary, Student Interns	\$1,500	
Rent – In kind	\$3,080	This is space provided by the Civic Center at no Cost to the program
Utilities	\$400	
Training Costs	\$500	
Marketing	\$4,000	
Equipment	\$500	
Other	\$0	
Other	\$0	
<b>Total Estimated Expense</b>	<b>\$16,230</b>	

## Section VI: Interim Report for FY 2022/2023 Awardees Only

**Complete this section if your agency was awarded Community Partner Funding in Fiscal Year 2022/2023**

**Amount Awarded?** **\$1,765.00**

**Have you used all of the funds awarded?**  Yes  
 No

**If you have not used all of the funds awarded, please include *amount remaining* and *date* by which you intend to use those funds.** \$ \_\_\_\_\_  
Date: \_\_\_\_\_

**Briefly describe the impact that the FY 2022/2023 award has had on your program, project or organizational operations. Some discussion items to cover in this section may include:**

- *Number of persons served and demographics of persons served (income level, age, race, etc.)*
- *Describe the overall impact of these funds on your program, project or organization*
- *If your agency has not yet to spent all of the awarded funds, please briefly describe your plans to expend the funds by the end of the fiscal year*
- *Did your agency use Community Partner funding to leverage additional funds, either through grants or other means?*

**Number of persons served:**

In 2022, the Albany County Vita Program served 405 households through its free income tax preparation program, bringing \$746,458 back to Albany County.

**Demographics of the people served:**

Approximately 8% of the people we served in 2022 were students at the University of Wyoming or LCCC. More than 50% filed a return using the single filing status. 99% of our patrons had a household income of \$60,000 or less. We served people of all races, ages, and backgrounds.

**FY 2023/2024 Goals:**

Our goal for the 2022 tax season are to return to serving at least 600 Albany County households. Additionally, we expect to help our clients recover over \$700,000 in refunds while saving them \$125,000 or more in tax preparation fees. Additionally, we help dozens of other people with tax filing information.

**Describe the overall impact of these funds on your program, project or organization:**

The VITA program is grateful for the ongoing support we receive from the City of Laramie and Albany County. Because the tax program is a self-sustaining project, without community support it would cease to function. Funding from the City of Laramie and Albany County allows the program to continue to grow and assist more residents in the community. Specifically, funding allows the program to be led by a trained tax preparation site coordinator, to provide a professional experience and hands-on learning environment for volunteers, to increase

the number of clients served through successful advertising, and to sustain a needed and necessary community program. Without such funds for the program, there would be a noticeable void for free tax preparation assistance for community members who rely on the service.

**Did your agency use Community Partner funding to leverage additional funds, either through grants or other means?**

In the past, the VITA program was able to leverage additional funds through a grant from First Interstate Bank of Wyoming, Bank of the West and the UW College of Business. The funding also helped us gain our partnership with the UW Department of Accounting.





---

# Financial Analysis Report

---

United Way of Albany County  
For the period ended December 31, 2022

Prepared by  
**Capital Clarity Co.**

Prepared on  
**February 8, 2023**

# Table of Contents

---

Accountant’s Preparation Report.....3

Statement of Assets, Liabilities, and Net Assets .....4

Statement of Revenues & Expenditures.....6

Budget vs. Actuals - FY 2022-2023.....8

# Accountant's Preparation Report

---

To United Way of Albany County  
Laramie, WY

Dear Evelyn-

We have prepared the accompanying financial reports of United Way of Albany County for the period ending July 31, 2022. We have not audited or reviewed the accompanying financial information and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

You are responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

The objective of a this preparation is to assist you in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements. This report is prepared solely for the confidential use of United Way of Albany County. In the preparation of this report Capital Clarity Co. has relied upon the un-audited financial and non-financial information provided to them. The analysis and report must not be recited or referred to in whole or in part in any other document. The analysis and report must not be made available, copied or recited to any other party without our express written permission. Capital Clarity Co. neither owes nor accepts any duty to any other party and shall not be liable for any loss, damage or expense of any nature which is caused by their reliance on the report or the analysis contained herein.

Sincerely,  
Capital Clarity Company, LLC  
Laramie, WY

# Statement of Assets, Liabilities, and Net Assets

As of December 31, 2022

	Endowment	Operations	Total
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Bank Accounts</b>			
1110 FIB - Operating Checking (x8297)		610,429.77	610,429.77
1130 Blue - Savings (x167)		5.00	5.00
<b>Total Bank Accounts</b>	<b>0.00</b>	<b>610,434.77</b>	<b>610,434.77</b>
<b>Other Current Assets</b>			
1200 Investments			0.00
1210 ANB - Grant Fund (x4949)		13,978.65	13,978.65
1220 Fidelity - Bond Fund		39,214.98	39,214.98
1230 ANB - Certificate of Deposit (x0223)		20,039.49	20,039.49
1235 Blue - Certificate of Deposit (x167)		10,040.51	10,040.51
1240 BOW - Certificate of Deposit (x9226)		30,081.28	30,081.28
1245 FIB - Certificate of Deposit (x3897)		30,026.63	30,026.63
1250 Uniwoyo - Certificate of Deposit (x1703)		30,135.11	30,135.11
1255 WF - Certificate of Deposit (X7108)		10,014.33	10,014.33
1260 WSB - Certificate of Deposit (x1950)		36,843.15	36,843.15
1270 Northwestern Mutual		119,870.93	119,870.93
1275 Edward Jones (x3110)		2,035.20	2,035.20
1280 FIB - Etchepare Trust Endowment	320,868.00		320,868.00
<b>Total 1200 Investments</b>	<b>320,868.00</b>	<b>342,280.26</b>	<b>663,148.26</b>
<b>Total Other Current Assets</b>	<b>320,868.00</b>	<b>342,280.26</b>	<b>663,148.26</b>
<b>Total Current Assets</b>	<b>320,868.00</b>	<b>952,715.03</b>	<b>1,273,583.03</b>
<b>Other Assets</b>			
1910 Life Insurance			0.00
1911 AXA Equitable		23,421.45	23,421.45
1912 New York Life		199,927.92	199,927.92
<b>Total 1910 Life Insurance</b>		<b>223,349.37</b>	<b>223,349.37</b>
1940 LPCC - Key Deposit		150.00	150.00
<b>Total Other Assets</b>	<b>0.00</b>	<b>223,499.37</b>	<b>223,499.37</b>
<b>TOTAL ASSETS</b>	<b>\$320,868.00</b>	<b>\$1,176,214.40</b>	<b>\$1,497,082.40</b>

## LIABILITIES AND EQUITY

### Liabilities

#### Current Liabilities

##### Credit Cards

2110 FIB - Operations CC (x0657)		551.19	551.19
----------------------------------	--	--------	--------

<b>Total Credit Cards</b>	<b>0.00</b>	<b>551.19</b>	<b>551.19</b>
---------------------------	-------------	---------------	---------------

##### Other Current Liabilities

	Endowment	Operations	Total
2200 Accrued Compensation & Related Items			0.00
2205 Accrued & WH - FICA/FIT (941)		2,310.61	2,310.61
2225 Accrued & WH - Employee Benefits			0.00
2230 Simple IRA		312.28	312.28
<b>Total 2225 Accrued &amp; WH - Employee Benefits</b>		<b>312.28</b>	<b>312.28</b>
2240 Accrued - Worker's Comp		198.16	198.16
2245 Accrued - Vacation		3,797.00	3,797.00
<b>Total 2200 Accrued Compensation &amp; Related Items</b>		<b>6,618.05</b>	<b>6,618.05</b>
<b>Total Other Current Liabilities</b>	<b>0.00</b>	<b>6,618.05</b>	<b>6,618.05</b>
<b>Total Current Liabilities</b>	<b>0.00</b>	<b>7,169.24</b>	<b>7,169.24</b>
<b>Total Liabilities</b>	<b>0.00</b>	<b>7,169.24</b>	<b>7,169.24</b>
<b>Equity</b>			
3110 Unrestricted Net Assets	20,868.00	765,426.40	786,294.40
3120 Temporarily Restricted Net Assets	300,000.00		300,000.00
<b>Total 3110 Unrestricted Net Assets</b>	<b>320,868.00</b>	<b>765,426.40</b>	<b>1,086,294.40</b>
3200 Retained Earnings		0.00	0.00
3299 Unrealized Gain/(Loss) on Sale of Assets		60,005.24	60,005.24
Net Income		343,613.52	343,613.52
<b>Total Equity</b>	<b>320,868.00</b>	<b>1,169,045.16</b>	<b>1,489,913.16</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$320,868.00</b>	<b>\$1,176,214.40</b>	<b>\$1,497,082.40</b>

**NOTE**

NOT AUDITED OR REVIEWED | FOR MANAGEMENT USE ONLY | SUBSTANTIALLY ALL DISCLOSURES OMITTED

# Statement of Revenues & Expenditures

December 2022

	Operations	Total
<b>INCOME</b>		
4010 Donations received	90,883.27	90,883.27
<b>Total Income</b>	<b>90,883.27</b>	<b>90,883.27</b>
<b>COST OF GOODS SOLD</b>		
5000 Direct Program Expense		0.00
5010 Allocations & Designations	10,587.75	10,587.75
5020 Event/Campaign Expense	3,699.00	3,699.00
5050 Grants	500.00	500.00
<b>Total 5000 Direct Program Expense</b>	<b>14,786.75</b>	<b>14,786.75</b>
<b>Total Cost of Goods Sold</b>	<b>14,786.75</b>	<b>14,786.75</b>
<b>GROSS PROFIT</b>	<b>76,096.52</b>	<b>76,096.52</b>
<b>EXPENSES</b>		
6110 Advertising & marketing	640.00	640.00
6330 Contract Labor	4,166.00	4,166.00
6420 Dues & Subscriptions	84.14	84.14
6510 Education & Training	-1,534.76	-1,534.76
6910 Insurance	1,008.00	1,008.00
7320 Merchant Service Fees	298.40	298.40
7330 Miscellaneous	96.39	96.39
7620 Payroll		0.00
7621 Salaries & Wages	5,307.18	5,307.18
7622 Executive Director	4,977.83	4,977.83
<b>Total 7621 Salaries &amp; Wages</b>	<b>10,285.01</b>	<b>10,285.01</b>
7623 Payroll Taxes		0.00
7624 FICA Taxes	786.80	786.80
<b>Total 7623 Payroll Taxes</b>	<b>786.80</b>	<b>786.80</b>
7627 Worker's Comp	65.82	65.82
7628 Employee Benefits		0.00
7629 Simple IRA	149.33	149.33
<b>Total 7628 Employee Benefits</b>	<b>149.33</b>	<b>149.33</b>
<b>Total 7620 Payroll</b>	<b>11,286.96</b>	<b>11,286.96</b>
7640 Professional Services		0.00
7642 Accounting Fees	560.00	560.00
<b>Total 7640 Professional Services</b>	<b>560.00</b>	<b>560.00</b>
7810 Rent & Lease		0.00
7811 Building Lease	375.00	375.00
<b>Total 7810 Rent &amp; Lease</b>	<b>375.00</b>	<b>375.00</b>
8020 Telecommunications	279.37	279.37
<b>Total Expenses</b>	<b>17,259.50</b>	<b>17,259.50</b>
<b>NET OPERATING INCOME</b>	<b>58,837.02</b>	<b>58,837.02</b>

	Operations	Total
OTHER INCOME		
9010 Interest Received	119.67	119.67
<b>Total Other Income</b>	<b>119.67</b>	<b>119.67</b>
NET OTHER INCOME	<b>119.67</b>	<b>119.67</b>
NET INCOME	<b>\$58,956.69</b>	<b>\$58,956.69</b>

**NOTE**

---

NOT AUDITED OR REVIEWED | FOR MANAGEMENT USE ONLY | SUBSTANTIALLY ALL DISCLOSURES OMITTED

# Budget vs. Actuals - FY 2022-2023

July 2022 - June 2023

	Actual	Budget	over Budget	Total % of Budget
<b>INCOME</b>				
4010 Donations received	423,533.18	543,000.00	-119,466.82	78.00 %
4020 Grant Revenue	213,749.75	121,980.00	91,769.75	175.23 %
4030 Sponsorship Revenue		12,017.00	-12,017.00	
4080 Net Assets Released From Restrictions	125,245.22	110,000.00	15,245.22	113.86 %
<b>Total Income</b>	<b>762,528.15</b>	<b>786,997.00</b>	<b>-24,468.85</b>	<b>96.89 %</b>
<b>COST OF GOODS SOLD</b>				
5000 Direct Program Expense				
5010 Allocations & Designations	235,587.77	450,000.00	-214,412.23	52.35 %
5020 Event/Campaign Expense	9,857.67	34,850.00	-24,992.33	28.29 %
5030 CI Program Expense - Covid ARPA Funds	1,008.80	100,000.00	-98,991.20	1.01 %
5040 VITA Program Expense	131.46	9,500.00	-9,368.54	1.38 %
5050 Grants	128,642.93	26,000.00	102,642.93	494.78 %
<b>Total 5000 Direct Program Expense</b>	<b>375,228.63</b>	<b>620,350.00</b>	<b>-245,121.37</b>	<b>60.49 %</b>
<b>Total Cost of Goods Sold</b>	<b>375,228.63</b>	<b>620,350.00</b>	<b>-245,121.37</b>	<b>60.49 %</b>
<b>GROSS PROFIT</b>	<b>387,299.52</b>	<b>166,647.00</b>	<b>220,652.52</b>	<b>232.41 %</b>
<b>EXPENSES</b>				
6110 Advertising & marketing	964.09		964.09	
6220 Bank Charges & Fees	26.97		26.97	
6330 Contract Labor	29,201.67		29,201.67	
6420 Dues & Subscriptions	1,697.89	1,700.00	-2.11	99.88 %
6425 United Way World Wide	6,866.62	9,000.00	-2,133.38	76.30 %
<b>Total 6420 Dues &amp; Subscriptions</b>	<b>8,564.51</b>	<b>10,700.00</b>	<b>-2,135.49</b>	<b>80.04 %</b>
6510 Education & Training	124.77	2,000.00	-1,875.23	6.24 %
6910 Insurance	1,008.00		1,008.00	
6911 General	674.00	2,300.00	-1,626.00	29.30 %
<b>Total 6910 Insurance</b>	<b>1,682.00</b>	<b>2,300.00</b>	<b>-618.00</b>	<b>73.13 %</b>
7320 Merchant Service Fees	1,209.34		1,209.34	
7330 Miscellaneous	295.05	1,500.00	-1,204.95	19.67 %
7510 Office Supplies	822.05	6,000.00	-5,177.95	13.70 %
7620 Payroll				
7621 Salaries & Wages	32,177.92	45,015.00	-12,837.08	71.48 %
7622 Executive Director	38,520.82	58,184.00	-19,663.18	66.21 %
<b>Total 7621 Salaries &amp; Wages</b>	<b>70,698.74</b>	<b>103,199.00</b>	<b>-32,500.26</b>	<b>68.51 %</b>
7623 Payroll Taxes				
7624 FICA Taxes	5,408.47	6,905.00	-1,496.53	78.33 %
<b>Total 7623 Payroll Taxes</b>	<b>5,408.47</b>	<b>6,905.00</b>	<b>-1,496.53</b>	<b>78.33 %</b>
7627 Worker's Comp	372.22	1,037.00	-664.78	35.89 %
7628 Employee Benefits				



				Total
	Actual	Budget	over Budget	% of Budget
7629 Simple IRA	1,155.60	2,706.00	-1,550.40	42.71 %
<b>Total 7628 Employee Benefits</b>	<b>1,155.60</b>	<b>2,706.00</b>	<b>-1,550.40</b>	<b>42.71 %</b>
<b>Total 7620 Payroll</b>	<b>77,635.03</b>	<b>113,847.00</b>	<b>-36,211.97</b>	<b>68.19 %</b>
7640 Professional Services				
7642 Accounting Fees	5,730.00	16,000.00	-10,270.00	35.81 %
<b>Total 7640 Professional Services</b>	<b>5,730.00</b>	<b>16,000.00</b>	<b>-10,270.00</b>	<b>35.81 %</b>
7810 Rent & Lease				
7811 Building Lease	1,875.00	4,500.00	-2,625.00	41.67 %
<b>Total 7810 Rent &amp; Lease</b>	<b>1,875.00</b>	<b>4,500.00</b>	<b>-2,625.00</b>	<b>41.67 %</b>
7920 Small Tools & Equipment	35.55	1,000.00	-964.45	3.56 %
7930 Software Subscriptions	1,798.59		1,798.59	
8020 Telecommunications	1,402.43	2,800.00	-1,397.57	50.09 %
8030 Travel				
8036 Mileage Reimbursement	63.75		63.75	
<b>Total 8030 Travel</b>	<b>63.75</b>		<b>63.75</b>	
8310 Website & Email Hosting	250.00		250.00	
8999 Uncategorized Expense	2,015.90		2,015.90	
<b>Total Expenses</b>	<b>133,696.70</b>	<b>160,647.00</b>	<b>-26,950.30</b>	<b>83.22 %</b>
<b>NET OPERATING INCOME</b>	<b>253,602.82</b>	<b>6,000.00</b>	<b>247,602.82</b>	<b>4,226.71 %</b>
<b>OTHER INCOME</b>				
9010 Interest Received	583.87	5,500.00	-4,916.13	10.62 %
9020 Other Income		500.00	-500.00	
<b>Total Other Income</b>	<b>583.87</b>	<b>6,000.00</b>	<b>-5,416.13</b>	<b>9.73 %</b>
<b>NET OTHER INCOME</b>	<b>583.87</b>	<b>6,000.00</b>	<b>-5,416.13</b>	<b>9.73 %</b>
<b>NET INCOME</b>	<b>\$254,186.69</b>	<b>\$12,000.00</b>	<b>\$242,186.69</b>	<b>2,118.22 %</b>

## NOTE

NOT AUDITED OR REVIEWED | FOR MANAGEMENT USE ONLY | SUBSTANTIALLY ALL DISCLOSURES OMITTED

## 2023 Board of Directors United Way of Albany County

### **Forrest Selmer, Vice President**

Deputy Director/Utilities Management  
University of Wyoming  
2608 Park Ave. Laramie WY 82070  
307-742-6124  
307-760-6829-cell  
[fselmer@uwyo.edu](mailto:fselmer@uwyo.edu)

### **Anne Alexander, Vice President**

Associate Vice Provost, UW  
312 Old Main, Campus Laramie WY  
307-766-4286  
[aalex@uwyo.edu](mailto:aalex@uwyo.edu)

### **Dave Krause, Treasurer**

President, UNIWYO FCU  
2020 Grand Ave. Laramie WY  
dave.krause@uniwyo.com  
307-721-5600-office

### **Rachel Crocker Secretary**

Library Director, Albany County Public  
Library  
307-631-4209  
rcrocker@acplwy.org

### **Dan Pasman, Past President**

Banker, Uniwyo FCU  
4418 Chippewa Drive  
Laramie, WY 82072  
dan.pasman@gocolonial.com  
307-761-0707

### **Gabrielle Allen**

Professor, Mathematics & Statistics at  
University of Wyoming  
[gaballen@gmail.com](mailto:gaballen@gmail.com)

### **Debbie Bershinsky**

HR Director, Mt. West Farm Bureau  
Insurance  
931 Boulder Dr. Laramie WY 82070  
307-721-7727-office  
307-760-5001-cell  
dbershin@mwfb.com

### **Anne Brande**

Owner, Ludwig Photography  
224 Iverson Ave, Laramie WY 82070  
307-745-7388-office  
[Anne@ludwigphoto.com](mailto:Anne@ludwigphoto.com)

### **Brian Browne**

Chief of Police, Laramie Police  
Department  
[bbrowne@cityoflaramie.org](mailto:bbrowne@cityoflaramie.org)  
(307)721-3552 - office

### **Megan Goetz**

Attorney, Pence & MacMillan  
1259 Hidalgo Dr. Laramie WY 82070  
307-745-3626  
[movermann@penceandmac.com](mailto:movermann@penceandmac.com)

### **John Goldhardt**

Superintendent of Schools  
Albany County School District  
Office 307-721-4400  
Cell 435-632-5402  
[jgoldhardt@acds1.org](mailto:jgoldhardt@acds1.org)

### **Jackie Gonzales**

Albany County Clerk  
525 Grand Ave., Laramie WY 82070  
307-745-5600-home  
[acclerkgonzales@yahoo.com](mailto:acclerkgonzales@yahoo.com)

### **Alyson Hagy**

Professor, University of Wyoming  
1121 E. Park Ave. Laramie WY 82070  
307-742-7400-home  
[ahagy@uwyo.edu](mailto:ahagy@uwyo.edu)

### **Dan Johnson**

Chief, Laramie Fire Department  
P.O. Box 142  
Laramie, WY 82073  
djohnson@cityoflaramie.org  
307-760-6129-cell  
307-721-5302-office

### **Brad Kovach**

UL, LLC Senior IT Development Analyst  
307-223-4811-work

### **Stefanie Milam**

Associate Attorney, Nicholas &  
Tangeman, LLC  
smilam@wyolegal.com  
307-742-7140

### **Mike Peck**

Vice President, First Interstate Bank  
221 E Iverson, Laramie WY 82070  
307-721-4657-office  
307-760-0559-cell  
mike.peck@fib.com

### **Heidi Schutterle**

Owner, Mountain Valley Properties  
111 E Iverson Ave, Laramie WY 82070  
307-760-5382-cell  
bigdippericecreamshop@yahoo.com

### **Jessica Stonum**

Recruiter/Human Resources  
Professional, Trihydro  
Cell (307) 399-0632,  
Work (307) 745-7474  
Email jstonum@trihydro.com

### **Sidney Walter**

Community Volunteer  
2526 Overland Rd, Laramie WY 82070  
307-760-3704-cell  
307-742-2460-home  
sidwaltr@uwyo.edu

### **Sagan Wheeler**

Senior Director of Partner Services  
Iverson Memorial Hospital  
[swheeler@iversonhospital.org](mailto:swheeler@iversonhospital.org)

### **Kelly Wolfe**

Land Developer, Vista Grande Estates  
Laramie, WY 82070  
512-496-9695-cell  
Kawolfe5359@gmail.com

### **Executive Director:**

710 E. Garfield Street #240  
Laramie, WY 82070  
307-745-8643