

# PARKS, TREE, AND RECREATION ADVISORY BOARD

**RECREATION CENTER, 920 BOULDER DRIVE,  
LARAMIE, WY 82070**

**DECEMBER 10, 2025 AT 6:30 P.M.**

DRAFT MINUTES

**1. Call to Order – 6:31 pm**

**2. Roll Call** –Sarah Brown Mathews, Larry Foianini, Steve Gale, Jeff Smith, Melanie Arnett, Dave Hammond.

PRPS Staff - Scott Hunter, Kevin McIntyre, Wendy Clubb, Michael Bork, Brenda Turner

Joseph Shahidi – Planning Staff

City Council Liaison- Jim Fried

Guest Presenter (online) – Chrissy Gale

**3. Approval of Agenda**

A. MOTION BY LARRY FOIANINI, seconded by SARAH BROWN MATTHEWS, that the Agenda be set as submitted or changed.

**4. Disclosures - Ex-parte communications; potential conflicts of interest**

**5. Consent Agenda**

Motion: by SARAH BROWN MATTHEW, seconded by LARRY FOIANINI, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item will be removed from the consent agenda to the regular agenda.)

**5.A. Minutes from November 12, 2025 Regular Meeting**

**5.B. Staff Reports**

**6. Regular Agenda**

**6.A. Laramie Middle School Presentation - Community Design Challenge**

Chrissy Gale, a teacher at Laramie Middle School, presented a project where her middle school students designed ideas for enhancing Laramie's community facilities, with indoor sports facilities and a teen hangout space being the most popular concepts. Michael noted that these ideas aligned closely with their new community-wide sports facilities study, which began the previous week, and expressed interest in having the students participate in the upcoming community engagement phase scheduled for January through March.

**6.B. First Street - Depot Park Project Presentation**

**[Shahidi, Planning Dept.]**

The presentation focused on the First Street Depot Park project, where Joseph Shahidi presented the findings and recommendations from the planning consultants. The project aims to improve parking, accessibility, and stormwater management in the downtown area. However, concerns were raised about the impact on trees,

particularly on the north side where some trees need to be removed due to their poor condition. The revised plan includes parallel parking on the south side to preserve trees, but this results in a 5% decrease in total parking spaces. Citizens expressed concerns about the parking situation and the importance of preserving the trees. The advisory board discussed potential solutions to extend the life of older trees, including structural pruning and supplemental watering.

**7. Citizen Comments**

Non-agenda related topics. No action can be taken. Please limit time to 5 minutes.

- Megan Meyer (neighbor near park)
- Greg Nickerson (neighbor near park)
- Burren Nickerson (neighbor near park)
- Nancy Sindelar (neighbor near park)

**8. Advisory Board or Staff Comments**

Non-agenda related topics. No action can be taken. Please limit time to 5 minutes.

**9. Adjournment – 7:45 pm**

**Next Regular Meeting Date (ACRB Presentations):**

Wednesday, January 14, 2025 @ 6:30 p.m.

**Special Meeting to Prioritize ACRB Requests:**

Wednesday, January 21, 2025 @ 6:30 p.m.