

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately \$250,000 in County requests and \$235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed \$20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of \$20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for-profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Iverson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

foundationbuilders.wyo@gmail.com

The organization has read, understands, and agrees to the above guidelines? *

Yes

No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Foundation Builders Community Center

Contact Name, Title: *

Mariah Osborne, Treasurer

Mailing Address: *

804 Dally Ridge Road, Laramie, WY 82070

Contact Phone: *

307-314-5004

Contact E-Mail: *

foundationbuilders.wyo@gmail.com

Type of Organization: *

Recreation/Arts and Culture

Social Service

Civic/Quasi-Governmental

Non-Profit Agency (501(c)(3))

Not-for-Profit Agency (501(c)(4) or 501(c)(7))

Other: _____

Are you a first time applicant for Community Partner Funding? *

Yes

No

Requested Amount from the City of Laramie: *

Enter dollar amount only

20000

Requested Amount from Albany County: *

Enter dollar amount only

17000

Will this amount be used to leverage additional funds through grants or other means? *

Yes

No

If yes, indicate the dollar amount of additional funds that will be leveraged.

.....

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

We have not received any grants thus far. Everything we have created has been through donations and in-kind work.

List organization board of director(s), indicating officers. *

James Osborne - President

Mariah Osborne - Treasurer

John Ahrenholtz - Vice President

Billy Wylie - Board Member

Aaron Frude - Board Member

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

Grant funding will directly support the completion of our semi-commercial kitchen, unlocking a vital resource for youth development, health education, and meaningful community connection. This funding will allow us to purchase the necessary equipment, secure required permits, and obtain supplies to fully operationalize the kitchen. Through hands-on classes in nutrition, baking, and cooking, we will equip youth with practical life skills and the confidence they need to thrive in adulthood. By learning how to prepare healthy meals and understand nutrition, participants will gain tools that support long-term wellness and independence. In addition, a portion of the funding will support the development of a digital platform accessible from anywhere. This app will provide healthy recipes, online wellness and nutrition courses, fitness training programs, and educational resources—extending our impact beyond our physical location and into homes across the community. We also plan to open our community center to the public for large events. Adding another venue in Laramie will create new opportunities for tourism, gatherings, and community celebrations. A fully functional kitchen will enhance these events, allowing for catered or freshly prepared meals and ensuring smooth, high-quality experiences for guests.

Beyond programming and events, this kitchen will serve as a tool for giving back. We plan to host food drives, prepare meals for those in need, and support community outreach efforts whenever possible.

Through this investment, the semi-commercial kitchen will become more than a facility—it will be a catalyst for education, opportunity, hospitality, and service within our community.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Research indicates a growing crisis in basic life skills among younger generations, particularly cooking and nutrition. Studies show:

A majority of Gen Z lacks confidence in preparing basic meals

Poor dietary habits formed in youth often persist into adulthood

Teaching children to cook improves nutrition, responsibility, confidence, and family connection. Foundation Builders seeks to lead youth into a growing relationship with Jesus Christ, develop integrity, discipline, humility, and a heart for service, equip youth with practical life skills and leadership abilities, strengthen families through shared values and experiences and raise future leaders who invest back into their community.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

Foundation Builders is committed to serving Laramie through intentional partnerships that strengthen, rather than duplicate, existing community efforts. We recognize that Laramie already has strong schools, nonprofits, churches, small businesses, and service providers, and our goal is to collaborate with them to expand impact. We would like to partner with local instructors, counselors, pastors, fitness professionals, and small business owners by providing space and infrastructure for them to serve the community. For example, we host wellness classes, faith-based gatherings, fitness training, and mentoring opportunities led by trusted community members. This approach allows us to amplify local expertise instead of creating competing programs. Before launching new ideas, we assess what is already available in Laramie and identify gaps. Foundation Builders is focusing on hands-on youth development, trade exposure, faith-centered wellness, and community-building events—areas where we saw opportunities to complement existing services. Our semi-commercial kitchen will provide practical nutrition and cooking education, while our trade bays introduce youth to construction and mechanical skills. These programs are designed to support, not replace, what schools and other organizations are already doing. We also coordinate with local leaders and organizations to share resources, cross-promote events, and refer participants when appropriate. By maintaining open communication and prioritizing collaboration, Foundation Builders contributes to a stronger, more connected Laramie—working alongside others to create meaningful and sustainable community impact.

Is this a new or existing project, or ongoing operations? *

- New Project
- Existing Project
- Ongoing Operations

Is this a one-time request or an ongoing expense? *

- One-time request
- Ongoing expense

Number of individuals your organization serves annually. *

50

Populations served: *

Check all boxes that apply


- Children Ages 0-5
- Children Ages 6-10
- Children Ages 11-18
- Adults Ages 18-25
- Adults Ages 26-40
- Adult Ages 41-64
- Adults Ages 65+
- K-12 School/School District
- Veterans
- Low to Moderate Income
- LGBTQIA+
- Persons with Disabilities
- College/University
- Tribal Organizations
- Other: _____


Additional information in support of this application?

Maximum character count is 1,000, including spaces.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)


 FoundationBuild...


 Add file

Provide an itemized budget for this request and include other revenue sources as applicable. *

Budget Template available in the link below.


File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)


 FoundationBuild...

 Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025_990-N)

 FoundationBuild...

 Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

Has your organization spent all awarded FY2025 **City** Funds?

Yes

No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement * with Albany County and/or the City of Laramie if funds are awarded:

Yes

No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: *

Yes

No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: *

Yes

No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

Yes

No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

Yes

No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

Yes

No

Digital Signature, Title: *

Michaela Atkinson, Manager

Date: *

MM DD YYYY

03 / 10 / 2026

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02/19/26

Accrual Basis

Foundation Builders'
Balance Sheet
As of February 19, 2026

	<u>Feb 19, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
Foundation Builders Checking	9,162.32
Foundation Builders Savings	5.00
Total Checking/Savings	<u>9,167.32</u>
Other Current Assets	
Retainage Receivable	300.00
Total Other Current Assets	<u>300.00</u>
Total Current Assets	9,467.32
Fixed Assets	
WIP Youth Center	1,856,081.72
WIP Youth Center-Loan Fees	6,839.92
Total Fixed Assets	<u>1,862,921.64</u>
TOTAL ASSETS	<u><u>1,872,388.96</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-12,196.78
Total Accounts Payable	-12,196.78
Other Current Liabilities	
N/P James and Mariah Osborne	532,000.00
N/P Osborne Concrete	384,300.00
N/P Spur Ridge	50,000.00
Total Other Current Liabilities	<u>966,300.00</u>
Total Current Liabilities	<u>954,103.22</u>
Total Liabilities	954,103.22
Equity	
Unrestricted Net Assets	924,790.27
Net Income	-6,504.53
Total Equity	<u>918,285.74</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,872,388.96</u></u>

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Accrual Basis

Foundation Builders'
Profit & Loss
January through December 2025

	<u>Jan - Dec 25</u>
Ordinary Income/Expense	
Income	
Donations	34,240.75
Membership	2,315.23
Miscellaneous Income	522.00
Products	3.00
Room Rental	300.00
Total Income	<u>37,380.98</u>
Cost of Goods Sold	
Subcontractors Expense	8,450.00
Total COGS	<u>8,450.00</u>
Gross Profit	28,930.98
Expense	
Bank Service Charges	0.00
Insurance Expense	9,411.00
Miscellaneous	0.00
Office Supplies	166.28
Utilities	6,116.97
Total Expense	<u>15,694.25</u>
Net Ordinary Income	<u>13,236.73</u>
Net Income	<u><u>13,236.73</u></u>

Community Partner Funding Budget FY 2026-2027

Foundation Builders Community Center

Expense Category	Total Estimated Expense	County Total	City Total	Purchased Total	Brief Description
Personnel:					
Salary:	\$34,560.00				manager salary - weekly pay
TOTAL:	\$34,560.00				
Supplies/Equipment:					
Basketball:	\$18,188.84	\$16,796.00	\$602.00	\$16,796.00	basketball hoops for court x2, balls, ball carts, ball stop nets
Court Safety:	\$10,000.00		\$8,000.00		padding for corners of facility and netting around walking path
Court Tape:	\$1,642.97			\$1,442.97	to line different sports courts (pickleball, basketball, volleyball, etc.)
Outdoor Recreation:	\$30,000.00		\$4,000.00		fishing poles, sand pit, playground, ice skates, ice fishing gear, etc.
Wrestling Mats:	\$7,000.00	\$204.00	\$6,796.00	\$6,235.63	equipment for indoor baseball practice
Pickleball:	\$3,225.00		\$602.00	\$2,000.00	pickleball courts, barriers, baddles, and balls
Golf:	\$10,000.00				golf simulator, clubs, and balls
Baseball:	\$8,000.00				batting cage, balls, bats, helmets, pitching machine
Gym Equipment:	\$45,000.00			\$38,000.00	lifting machines and boxing supplies
Table Tennis:	\$1,350.00				
TOTAL:	\$134,406.81	\$17,000.00	\$20,000.00	\$64,474.60	
Utilities:					
Black Hills Energy:	\$13,102.98			\$2,183.86	heating facility
Rocky Mountain Power:	\$7,200.00			\$1,629.06	power for gym equipment and lights
Spectrum:	\$720.00			\$180.00	internet for facility
TOTAL:	\$21,022.98			\$3,992.92	
Direct Client Services:					
Insurance:	\$43,000.00			\$1,139.00	
Equipment/Tech Maintenance:	\$2,400.00				ifit experience for tech equipment, maintenance on equipment
Membership Fees:	\$1,466.88			\$334.72	EZFacility software management fees and compliance
Gym Maintenance:	\$12,000.00				fixing things that get broken or wore down
Cleaning:	\$36,000.00				cleaning fees, time, products/supplies, set up/tear down for events
Products:	\$2,400.00				drinks, protein, towels, merchandise
TOTAL:	\$97,266.88			\$1,473.72	
Other Expenses:					
TOTAL:					
GRAND TOTAL:		\$17,000.00	\$20,000.00		