

# Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

**ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.**

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

***Recreational/Arts and Culture:*** These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

***Social Services:*** The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

***Civic Organizations/Quasi-Governmental:*** These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately \$250,000 in County requests and \$235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

**Priority of requests is as follows:**

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed \$20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of \$20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for-profit entities are eligible to apply for funding.

**Presentation dates are as follows:**

***City-Only and Joint City/County Applicants:***

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Iverson Ave.

***County-Only Applications:***

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

***\*\*Send presentation materials to Nancy Oakland-Potter [noaklandpotter@cityoflaramie.org](mailto:noaklandpotter@cityoflaramie.org) by 5:00 p.m. on Friday, March 13th\*\****

**Schedule for Decision Making Process and Availability of Funds:**

**City:** Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

**County:** The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

**Contact the following for assistance:**

**City of Laramie:** Nancy Oakland-Potter, [noaklandpotter@cityoflaramie.org](mailto:noaklandpotter@cityoflaramie.org), 307-721-5226

**Albany County:** Bailey Quick, [grants@albanycountywy.gov](mailto:grants@albanycountywy.gov), 307-721-1803

Email \*

smagnifico@powderriverbasin.org

The organization has read, understands, and agrees to the above guidelines? \*

Yes

No

**Applicant Information**

Please provide the following information about your organization:

**Organization Name: \***

Alliance for Renewable Energy (local affiliate of Powder River Basin Resource Council)

Contact Name, Title: \*

Stephen Magnifico, Community Organizer

Mailing Address: \*

934 N Main St Sheridan WY 82801

Contact Phone: \*

(901) 649-0499

Contact E-Mail: \*

smagnifico@powderriverbasin.org

Type of Organization: \*

- Recreation/Arts and Culture
- Social Service
- Civic/Quasi-Governmental
- Non-Profit Agency (501(c)(3))
- Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- Other: \_\_\_\_\_

Are you a first time applicant for Community Partner Funding? \*

Yes

No

Requested Amount from the City of Laramie: \*

Enter dollar amount only

1200

Requested Amount from Albany County: \*

Enter dollar amount only

0

Will this amount be used to leverage additional funds through grants or other means? \*

Yes

No

If yes, indicate the dollar amount of additional funds that will be leveraged.

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Provide examples of grants the organization has received in the past 2 years. \*

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Though Alliance for Renewable Energy has not received grants itself, Powder River Basin Resource Council has received grants from Freedom Together, Climate Imperative, and Invest in our Future for its renewable energy work in the past couple of years. Powder River would act as a pass-through entity for Alliance for Renewable Energy to receive the grant, which would be managed by Alliance for Renewable Energy.

List organization board of director(s), indicating officers. \*

Lynne Huskinson: Chair,

David Romtvedt: Vice-Chair,

Bob LeResche: Treasurer,

Liza Cuthbert-Millet: Treasurer of Alliance for Renewable Energy (Laramie Resident and ARE member),

Eric Krszjaniek (Laramie Resident and ARE member),

Wilma Tope,

Andrea Knutson,

Maria Katherman,

Gillian Malone,

Jill Morrison

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. \*

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

The Alliance for Renewable Energy will use this grant for community education efforts around solar co-ops, through which a group of homeowners or solar customers can save money by purchasing solar installations together. ARE will distribute flyers to Laramie residents about solar co-ops, table at community events, host informational meetings, and coordinate between interested community members in an effort to initiate a solar co-op for Laramie. Funds would specifically apply to flyer distribution and meeting materials. We intend to distribute flyers to every detached single-family home in Laramie, which is roughly 7000 homes.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. \*

Maximum character count is 2,500, including spaces.

Our project will help Laramie meet its carbon neutrality goal, which was established in consultation with Laramie community members. Not only would establishing a solar co-op in Laramie address carbon neutrality goals, it would also enable households to save money on energy bills while reducing the cost of solar equipment for those participating. At this time of increasing energy demand, establishing a solar co-op in Laramie would also result in a more resilient electrical grid, due to the distributed energy generation from homeowners going solar through a co-op.

Describe your organization’s partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. \*

Maximum character count is 2,500, including spaces.

We work with the Wyoming Sierra Club on a wide variety of issues, and on those issues that we work jointly on, we do not carry out separate efforts. As an example, we worked on a project together to raise awareness about renewable energy within the community by hosting a renewable energy trivia night together. ARE and Sierra Club also organized a field trip to see the inside of a wind turbine. When our issues intersect, we work together.

Is this a new or existing project, or ongoing operations? \*

- New Project
- Existing Project
- Ongoing Operations

Is this a one-time request or an ongoing expense? \*

- One-time request
- Ongoing expense

Number of individuals your organization serves annually. \*

31407

Populations served: \*

Check all boxes that apply

- Children Ages 0-5
- Children Ages 6-10
- Children Ages 11-18
- Adults Ages 18-25
- Adults Ages 26-40
- Adult Ages 41-64
- Adults Ages 65+
- K-12 School/School District
- Veterans
- Low to Moderate Income
- LGBTQIA+
- Persons with Disabilities
- College/University
- Tribal Organizations

Other:

Anyone in Laramie interested in renewable energy, climate change, and environmental concerns.

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Additional information in support of this application?


Maximum character count is 1,000, including spaces.

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Provide your organization's financial statements for the most recent fiscal year. \*

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)


 PowderRiverBasi...


 Add file

Provide an itemized budget for this request and include other revenue sources as applicable. \*

Budget Template available in the link below.


File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)

 AllianceForRene...

 Add file

Provide organization's most recent Form 990, 990-EZ, or 990-N, including all schedules. \*

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025\_990-N)

 PowderRiverBasi...

 Add file

### FY2025 City Award Information

**Please complete the following additional questions if you are applying for City funds.** If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

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Has your organization spent all awarded FY2025 **City** Funds?

Yes

No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

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### Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement \* with Albany County and/or the City of Laramie if funds are awarded:

Yes

No

We, as the Grantee Organization, understand that a final report **must** be submitted to the awarding agency as part of this funding: \*

Yes

No

We, as the Grantee Organization, understand that a representative must present to the City Council and/or County Commission at the appointed date to be eligible for funding: \*

Yes

No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. \*

Yes

No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: \*

Yes

No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: \*

Yes

No

Digital Signature, Title: \*

Stephen Magnifico, Community Organizer

Date: \*

MM DD YYYY

03 / 11 / 2026

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Google Forms

**Powder River Basin Resource Council**  
**Income and Expenditures**  
**12/31/2025**

	2025 Budget	Income	To Be Raised	% Raised
1 Foundation Grants to be raised	\$ 132,500	\$ 257,961	\$ (125,461)	195%
2 <b>Internal</b>				
3 Annual Meeting	\$ 7,000	\$ 4,690	\$ 2,310	67%
4 Fundraiser	\$ 3,500	\$ 13,945	\$ (10,445)	398%
5 Interest	\$ 24,000	\$ 38,846	\$ (14,846)	162%
6 Rent		\$ 1,600		
7 Major Donor/Memorials	\$ 75,000	\$ 88,218	\$ (13,218)	118%
8 New members	\$ 1,000	\$ 626	\$ 374	63%
9 Renewal members	\$ 9,500	\$ 10,463	\$ (963)	110%
10 <b>SUBTOTAL INTERNAL</b>	\$ 120,000	\$ 158,388	\$ (38,388)	132%
11 <b>INCOME TOTAL</b>	\$ 252,500	\$ 416,349	\$ (163,849)	165%
12 <b>Reserve Funds Used/(Added to reserves)</b>	\$ 274,216	\$ (10,433)		
13 <b>INCOME PLUS RESERVE FUNDS</b>	\$ 526,716	\$ 405,916	\$ (163,849)	77%
14 <b>EXPENSES</b>		<b>Expenses</b>	<b>Unspent</b>	<b>% Spent</b>
15 Advertising & PR	\$ 3,000	\$ 700	\$ 2,300	23%
16 Annual Meeting	\$ 7,000	\$ 5,668	\$ 1,332	81%
17 Capital Expenses/Equipment	\$ 7,350	\$ -	\$ 7,350	0%
18 Conferences/meetings/events	\$ 5,000	\$ 2,391	\$ 2,609	48%
19 Staff retreat	\$ 1,000	\$ -	\$ 1,000	0%
20 Board retreat	\$ 8,000	\$ 1,359	\$ 6,641	17%
21 Consultants and Professional Fees	\$ 40,000	\$ 65,950	\$ (25,950)	165%
22 Dues/Fees	\$ 4,000	\$ 1,886	\$ 2,114	47%
23 Insurance-Property, Auto, Board	\$ 8,000	\$ 7,421	\$ 579	93%
24 Lobbying - legislature and others	\$ 15,000	\$ 22,962	\$ (7,962)	153%
25 Maintenance- Office/Equipment	\$ 7,350	\$ 5,289	\$ 2,061	72%
27 Postage & Delivery	\$ 3,000	\$ 2,538	\$ 462	85%
28 Printing & Copying	\$ 13,000	\$ 7,934	\$ 5,066	61%
29 Subscriptions	\$ 2,100	\$ 4,816	\$ (2,716)	229%
30 Supplies	\$ 8,000	\$ 3,941	\$ 4,059	49%
31 Travel	\$ 7,000	\$ 7,222	\$ (222)	103%
32 Utilities	\$ 7,035	\$ 4,495	\$ 2,540	64%
33 Vehicles	\$ 6,500	\$ 757	\$ 5,743	12%
34 Website	\$ 1,000	\$ 88	\$ 912	9%
35 <b>SUBTOTAL OPERATING EXPENSE</b>	\$ 153,335	\$ 145,417	\$ 7,918	95%
36 <b>Salaries</b>				
37 <b>TOTAL SALARIES</b>	\$ 299,960	\$ 215,940	\$ 84,020	72%
38 FICA, State Unemployment	\$ 24,637	\$ 16,519	\$ 8,118	67%
39 Health Insurance	\$ 39,785	\$ 23,060	\$ 16,725	58%
40 Retirement	\$ 8,999	\$ 4,970	\$ 4,029	55%
41 End of Service Fund Increase	\$ -	\$ -	\$ -	0%
42 <b>SUBTOTAL SALARY &amp; BENEFIT</b>	\$ 373,381	\$ 260,489	\$ 112,892	70%
43 <b>EXPENSE TOTALS</b>	\$ 526,716	\$ 405,906	\$ 120,810	77%

**Powder River Basin Resource Council  
Funds Available  
December 31, 2025**

<b>1. Operating Accounts</b>	<b>APR</b>	
First Federal Heritage Account ***2011	0.15%	\$ 93,420
First Federal Preferred Savings Account ***3318	1.50%	\$ 170,511
Sheridan Petty Cash	0.00%	\$ 92
Bulk Mail Credit Acct#***2900	0.00%	\$ 673
US Postage Due Acct # **8709	0.00%	\$ 8
<b>Total Accessible Operating Accounts</b>		<b>\$ 264,704</b>

<b>1a. CDS</b>	<b>Maturity Date</b>	<b>APR</b>	
IntraFi CD (First Federal ***0024)	1/20/2026	3.78%	\$ 648,635
IntraFi CD (First Federal ***2434)	2/10/2026	3.78%	\$ 259,952
<b>Total CDs</b>			<b>\$ 908,587</b>
<b>Total Operating Funds Available</b>			<b>\$ 1,173,291</b>

<b>2. End of Service Account</b>	The cell will not take a zero amt.	\$	-
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<b>3. Credit Card Processing-Checking</b>		0.75%	\$	<b>5,775</b>
<i>First Federal Credit Card Payments ***2921</i>				

<b>4. Debit Card Processing-Checking</b>			\$	<b>1,510</b>
<i>First Federal Acct****3814</i>				

<b>Total of current unencumbered funds</b>				<b>\$1,180,576</b>
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**DEDICATED ACCOUNTS**

balances included in First Federal Preferred Savings Account \*\*\*3318

<i>Deferred Maintenance/Capital Expense</i>		\$	<b>21,598</b>
<i>Merged with First Federal ****3318</i>			
<i>Bill Barlow Memorial/Youth in Conservation</i>		\$	<b>5,124</b>
<i>Merged with First Federal ****3318</i>			

**Powder River Basin Resource Council  
Projected Reserves  
Calculated December 31, 2025**

**Projected Reserve as of 12/31/2026**

Current unencumbered Cash & Equivalent:	\$	1,180,576
2026 Budgeted foundation grants not yet received:	\$	-
2026 Budgeted internal revenue not yet received:	\$	-
subtotal:	\$	1,180,576
(Less) 2026 Budgeted expenditures not yet paid:	\$	<u>525,458</u>
<b>Projected reserves 12/31/2026:</b>	<b>\$</b>	<b><u><u>655,118</u></u></b>
2026 budgeted expenditures:	\$	525,458
% projected reserves:		124.7%
*Months projected reserves:		15.0

\* This calculation assumes we receive no grants nor internal income, but spend 100% of our 2026 budget. As of December 31, 2025 we have 15 months reserves calculated against our 2026 budgeted expenditures.

**Formulas for determining the months of projected reserves**

**1st-Calculate the Average Monthly Expenses \$43,788**

Budgeted expenses not yet paid divided by 12 months.  
 $\$525,448 / 12 = \$43,788$

**2nd-Calculate the Percentage of Projected Reserves 124.7%**

Projected Reserves divided by expenditures not yet paid  
 $\$655,111 / \$525,458 = 124.7\%$

**3rd-Calculate the number of Months in Projected Reserves 15 months**

Projected reserves divided by monthly expenses  
 $\$655,118 / \$43,788 = 15 \text{ months}$

**Community Partner Funding Budget FY 2026-2027**

Alliance for Renewable Energy / Powder River Basin Resource Council

Expense Category	Total Expense	County Total	City Total	Other Total	Brief Discription
<b>Personnel:</b>					
Salary:	\$ -				This is already covered by the organization's general operating expenses.
Fringe:	\$ -				
<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Supplies/Equipment:</b>					
Printer Paper	\$ 85.68		\$85.68		The cost of a 500 sheet ream of paper at Walmart is \$6.12. At 7000 pages, this means buying 14 reams of paper.
Ink	\$ 991.20		\$991.20		Cost of a Canon PG275XL black ink cartridge is \$41.30 at Walmart. At 7000 pages, this would mean using 24 of these cartridges.
Misc. Outreach Expenses	\$ 123.12		\$123.12		This mostly includes tape and includes leeway for extra ink as needed.
Enter Supplies Here	\$ -				
Enter Supplies Here	\$ -				
Enter Supplies Here	\$ -				
<b>TOTAL:</b>	<b>\$ 1,200.00</b>	<b>\$ -</b>	<b>\$ 1,200.00</b>	<b>\$ -</b>	
<b>Utilities:</b>					
Enter Utilites Here	\$ -				
<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Direct Client Services:</b>					
Enter Service Here	\$ -				
Enter Service Here	\$ -				
Enter Service Here	\$ -				
Enter Service Here	\$ -				
Enter Service Here	\$ -				
Enter Service Here	\$ -				
<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Other Expenses:</b>					
Enter Expense Here	\$ -				
Enter Expense Here	\$ -				
Enter Expense Here	\$ -				
Enter Expense Here	\$ -				
<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>GRAND TOTAL:</b>	<b>\$ 1,200.00</b>	<b>\$ -</b>	<b>\$ 1,200.00</b>	<b>\$ -</b>	