

Albany County and City of Laramie Community Partner Organization Funding Request Application FY2027

ALL APPLICATIONS ARE DUE ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 11TH 2026 AND WILL ONLY BE CONSIDERED IF ALL PREVIOUS FINAL REPORTS HAVE BEEN COMPLETED.

The City of Laramie and Albany County provide funding to local community partner organizations through their annual budget making processes. Organizations receiving these funds do not operate within the formal structure of city or county governments but may utilize support from these governments to achieve their missions or fund special projects. Community partner organizations generally have a strong presence within the community and provide vital services, products, or activities that serve to improve the community in a variety of ways. Only non-profit/not-for-profit entities are eligible to apply for funding. For-profit entities are ineligible.

Historically, organizations requesting funding fall within the following three categories:

Recreational/Arts and Culture: These organizations exist to promote, sustain, and develop recreational, cultural, and leisure activities within the community. These organizations may also sponsor educational and community events and celebrations designed to encourage a diverse cultural and active lifestyle while promoting a strong sense of community.

Social Services: The primary objective of these organizations is to support or engage in activities designed to enhance the wellbeing of individuals and families within the community. These organizations provide a variety of services that focus on basic human needs, access to programs and services designed to maintain human dignity and health, and the overall welfare of citizens.

Civic Organizations/Quasi-Governmental: These organizations have been established within our community to A) work for the overall improvement, advancement, and economic health through civic involvement, economic development initiatives, and fostering community spirit; or B) provide services, programs and other opportunities for the betterment of the community through the organization of Joint Powers Boards or other Quasi-Governmental Organizations that work collaboratively with the City of Laramie and/or Albany County on shared goals, concerns, and interests.

This Community Partner Funding is available from funds collected via Albany County's 5th Penny Tax and historically has funded approximately \$250,000 in County requests and \$235,000 in City requests. In their sole discretion, the City and County each reserve the right to waive any informality in any application and/or reject any application.

Organizations can submit a request to both the City and County. If an organization is awarded funding, the organization is solely responsible for its costs including, but not limited to, operations, personnel, taxes,

maintenance, and insurance coverage against public liability and property damage.

Priority of requests is as follows:

- Requests that improve the community.
- Requests that are not more than 20% of organization's general operating budget and do not exceed \$20,000 each from City or County.
- Requests to either City or County that are less than 20% of organization's general operating budget but in excess of \$20,000 are considered on a case by case basis and may affect the priority of the organization's request.
- Demonstration of multiple revenue sources for organization.
- The number of people served by organization.
- Clear identification of those who benefit from the organization's work.
- Demonstration of the organization's partnership with other organizations in the community.
- Requests that do not duplicate efforts already existing in the community.

For-profit entities are not eligible to apply. Only non-profit/not-for-profit entities are eligible to apply for funding.

Presentation dates are as follows:

City-Only and Joint City/County Applicants:

March 24th, 2026 beginning at 5:30pm.

City Hall-Council Chambers, 406 Iverson Ave.

County-Only Applications:

April 7th, 2026 beginning at 9:30 am

County Courthouse, County Commissioners Room, Room 105.

*****Send presentation materials to Nancy Oakland-Potter noaklandpotter@cityoflaramie.org by 5:00 p.m. on Friday, March 13th*****

Schedule for Decision Making Process and Availability of Funds:

City: Laramie City Council intends to make its preliminary funding decisions in early to mid-April 2026 and final funding decisions will be announced upon adoption of the City's FY2026/2027 Budget in June 2026. The City's award payments to successful organizations will be made on or around August 1, 2026, pending receipt of the fully executed agreement.

County: The Albany County Commissioners make their final funding decisions upon the adoption of the County's FY2026/2027 Budget in June 2026. Agreements will be sent to successful organizations in July 2026. Pending the County's receipt of the fully executed Agreement, the County's award payments to successful organizations will only be made on a reimbursement basis.

All information on this form and all requested documentation must be complete and submitted before the application will be considered. Applications that are incomplete or are missing required materials may be rejected. If there are additional questions from City Council or the Albany County Commissioners after review of the applications Nancy Oakland-Potter or Bailey Quick will reach out to the organization for additional information.

Contact the following for assistance:

City of Laramie: Nancy Oakland-Potter, noaklandpotter@cityoflaramie.org, 307-721-5226

Albany County: Bailey Quick, grants@albanycountywy.gov, 307-721-1803

Email *

executive@eppsoncenter.org

The organization has read, understands, and agrees to the above guidelines? *

Yes

No

Applicant Information

Please provide the following information about your organization:

Organization Name: *

Eppson Center for Seniors, Inc.

Contact Name, Title: *

Tammy J. Comer - Executive Director

Mailing Address: *

1560 North 3rd Street, Laramie, WY 82072

Contact Phone: *

307-745-5116

Contact E-Mail: *

executive@eppsoncenter.org

Type of Organization: *

- Recreation/Arts and Culture
- Social Service
- Civic/Quasi-Governmental
- Non-Profit Agency (501(c)(3))
- Not-for-Profit Agency (501(c)(4) or 501(c)(7))
- Other: _____

Are you a first time applicant for Community Partner Funding? *

- Yes
- No

Requested Amount from the City of Laramie: *

Enter dollar amount only

20000

Requested Amount from Albany County: *

Enter dollar amount only

10000

Will this amount be used to leverage additional funds through grants or other means? *

- Yes
- No

If yes, indicate the dollar amount of additional funds that will be leveraged.

Approximately \$600,000

Provide examples of grants the organization has received in the past 2 years. *

(Excluding prior City of Laramie and Albany County Community Partner Funds programs)

Wyoming Department of Health/Older Americans Act

Wyoming Department of Transportation

Wyoming Senior Services Board

Iverson Memorial Hospital

United Way of Albany County

Soroptimist of Laramie

ITN America

Farm Credit Services

Wyoming Community Foundation

List organization board of director(s), indicating officers. *

Betty Buckman - President

Linda Allgeier - Vice President

Flewellyn Wilson - Treasurer

Jill Gustafson - Secretary

Philip Varca - Member

David Hammond - Member

Lynne Swearingen - Member

Victoria Pumilio - Member

Description of request:

Provide a detailed explanation of how the requested funds would be utilized by the organization. *

Include any additional funding sources and amounts received by the organization. Maximum character count is 2,500, including spaces.

The Eppson Center for Seniors, Inc., respectfully requests consideration of our on-going grant request for \$20,000.00. The requested funds will be utilized to accommodate increased prices for raw food, supplies, and operational costs for the important programs we provide.

The Eppson Center has been providing services to enhance older adults' lives since 1973. We are proud to offer a place for older adults to socialize, belong, eat nutritious meals, have access to transportation, and engage in both physically and mentally challenging activities to promote overall wellness.

The City of Laramie Community Partners Funding will be divided equally to fund the following departments:

-Nutrition Program Funding – our Nutrition Program requires that we provide a daily meal that meets 1/3 RDA. We provide these meals to both patrons in our Center and on the Home Delivered Meal Program Monday through Friday, with frozen meals available on weekends, if desired.

-Activities Program Funding – our Activities Program provides daily exercise instruction, games, arts, crafts, and opportunities for education.

-Transportation Program Funding – our Transportation Program provides rides throughout Laramie Monday through Friday each week to ensure patrons can attend important medical, social, and personal appointments.

As a Wyoming Senior Center, we are recipients of Older American's Act (OAA) federal funding and Wyoming Department of Health State funding to support our mission. For FY26, we were granted \$43,153.00 for Congregate Nutrition, \$53,465.00 for Home Delivered Meals Funding, \$69,630.00 in Activities funding, \$144,352.00 WSSB Funding, \$140,609.00 WYDOT funding, \$16,279.63 United Way funding, and \$15,000 Iverson Memorial Hospital funding. We also serve Medicaid Waiver clients and anticipate about \$80,000 in FY26 for providing meals and receive funding for purchasing American produced food for about \$15,000 each year.

Describe the positive effects and benefits the requested funds would provide to the organization and the community, including goals the organization hopes to accomplish. *

Maximum character count is 2,500, including spaces.

Our partnership with the City of Laramie and Albany County benefits over 1,500 patrons who utilize our services by ensuring the services they love continue to be available on a donation only basis. This funding helps to offset costs, both direct, and indirect, to support these vital programs for older adults. Our grants require matching funds, so these funds, along with program contributions and donations help us to leverage up to \$600,000 annually.

We project an increase in participation numbers for FY26 based upon the local population age growth. By 2030, every individual born within the Baby Boomer generation will have turned 65 and older, meaning one in five adults will be over the age of 65 in the US. According to July 1, 2024, Census.gov information, Albany County, Wyoming's population was 39,288 individuals and 14% (5500 individuals) were over the age of 65. This estimate is expected to grow to 20% (7,850 individuals) all of whom will be eligible to participate in our services. In FY25, we served 1521 individuals over the age of 60 in our Center or 28% of those eligible in Albany County.

We expect that with the increased number of individuals reaching age 60 and over, that our numbers will continue to increase along with those statistics. We are challenging ourselves with strategic planning and outreach to ensure we are able to extend our services to the growing numbers of older adults, and that we can meet them where they are, providing services to complement their lives.

Describe your organization's partnerships with other organizations in the community and how your organization avoids duplication of efforts while carrying out impactful work in your service area. *

Maximum character count is 2,500, including spaces.

As the only Senior Center in Albany County, the services we provide are crucial to the increasing older adult population to ensure that they can live their lives independently in their own homes for as long as feasibly possible, while finding the support they need to do so successfully without isolation.

On a local level, we partner with Laramie Interfaith and Laramie Soup Kitchen's food recovery programs and utilize those donations from grocery stores to decrease food costs and increase variety for our patrons. We partner with the Hospital and local medical clinics including Premier Bone and Joint, Laramie Reproductive Health, and Albany Community Health Clinic to ensure transportation is not a barrier for individuals who need medical care.

We are a United Way Agency, and partner with 15 other agencies all who provide services to those in need in different specialties and areas in Laramie. We utilize our ability to partner with those agencies providing services to those who are living in poverty, those living alone, and those who identify as minorities to ensure that those individuals are utilizing all Laramie has to offer.

We are a member of the Wyoming Non-profit network which provides access to the annual WyoGives fundraising campaign along with many other non-profit educational resources and opportunities to ensure that we have proper policies and structure. We partner with agencies including CyberWyoming Alliance, Senior Medicare Patrol, and AARP to ensure our patrons are educated about identity theft, scams, and have education opportunities for areas relative to older adults and those targeting older adults.

Even though we work closely with other agencies that provide services, our work is targeted towards individuals, age 60+ and we combine our efforts with those agencies to ensure overall health and life satisfaction.

Is this a new or existing project, or ongoing operations? *

- New Project
- Existing Project
- Ongoing Operations

Is this a one-time request or an ongoing expense? *

- One-time request
- Ongoing expense

Number of individuals your organization serves annually. *

1600

Populations served: *

Check all boxes that apply

- Children Ages 0-5
- Children Ages 6-10
- Children Ages 11-18
- Adults Ages 18-25
- Adults Ages 26-40
- Adult Ages 41-64
- Adults Ages 65+
- K-12 School/School District
- Veterans
- Low to Moderate Income
- LGBTQIA+
- Persons with Disabilities
- College/University
- Tribal Organizations
- Other: _____

Additional information in support of this application?


Maximum character count is 1,000, including spaces.

During FY25, (October 1, 2024 – September 30, 2025), we provided over 15,000 meals in-house and nearly 37,000 Home Delivered Meals with help of our network of over 50 Volunteers who deliver more than a meal by providing a social check-in with our patrons daily.

We provided access to over 41,000 opportunities to learn, exercise, socialize and grow, and we provided nearly 11,000 rides about Laramie to get people where they needed to go. With this year's support from the City of Laramie Community Partners, we hope to appeal to at least 1,600 individuals, provide 55,000 meals to our community, and provide 12,000 rides to help individuals get to their important destinations.

Provide your organization's financial statements for the most recent fiscal year. *

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchen2025FinancialStatment)


 EppsonCenterfor...

 Add file

Provide an itemized budget for this request and include other revenue sources as applicable. *

Budget Template available in the link below.

File must be saved as a .pdf labeled by the organization requesting funding (ex. LaramieSoupKitchenFY27Budget)


 EppsonCenterfor...


 Add file

Provide organization’s most recent Form 990, 990-EZ, or 990-N, including all schedules. *

File must be saved as a .pdf labeled by the organization requesting funding (ex.

LaramieSoupKitchen2025_990-N)

 EppsonCenterfor...

 Add file

FY2025 City Award Information

Please complete the following additional questions if you are applying for City funds. If you are only applying for County funds you may skip this section.

Amount of **City** funds awarded in FY2025?

15556

Has your organization spent all awarded FY2025 **City** Funds?

Yes

No

If organization has not spent all awarded FY2025 **City** funds, note the remaining amount and the date by which you intend to expend those funds.

\$5185.60 - we utilize \$1728.40 per month for 9 months each year starting with October (FY Start) The remaining funding will be utilized by June 30, 2026

Assurance and Signature

Please review all previous questions to ensure their completeness and accuracy, and make sure all files have been attached.

We, as the Grantee Organization, understand that we are responsible for signing an Agreement * with Albany County and/or the City of Laramie if funds are awarded:

Yes

No

We, as the Grantee Organization, understand that a final report **must** be submitted to the * awarding agency as part of this funding:

Yes

No

We, as the Grantee Organization, understand that a representative must present to the City * Council and/or County Commission at the appointed date to be eligible for funding:

Yes

No

We, as a Grantee Organization, have submitted all previous required final reporting to each funding agency. *

Yes

No

We, as the Grantee Organization, understand that all funding awarded through **Albany County** will be on a reimbursement basis: *

Yes

No

We, as the Grantee Organization, understand that submission of this application is not a guarantee of funding: *

Yes

No

Digital Signature, Title: *

Tammy J. Comer - Executive Director

Date: *

MM DD YYYY

03 / 11 / 2026

Statement of Financial Position

Eppson Center for Seniors, Inc.

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
1000 Bank Accounts	
1001 Operating Account *2832 FIB	58,268.07
1002 Fundraising Account *1382 UniWyo	209,861.53
1003 Credit Card Processing Account *5827 FIB	16,494.12
1005 Foundation Checking Account *3943 ANB	1,000.00
1006 DAMC Checking *4299 FIB	2,613.01
1007 Savings *138201 UniWyo	36,556.12
1008 DAMC Savings *3282 FIB	3,799.05
1009 Petty Cash	100.00
Total for 1000 Bank Accounts	\$328,691.90
Total for Bank Accounts	\$328,691.90
Other Current Assets	
1200 Food Inventory	5,802.02
1300 Undeposited Funds	346.00
1400 Investment Accounts	
1401 Core Investment Account *6241	538,959.83
1402 Milstead Account *8046	145,887.22
1403 Nielsen Account *5650	99,253.49
1404 Boyd Account *4891	156,688.16
1405 Current ANB CD 4/5/2025	11,670.53
1406 Operating Reserve (*2711)	693,472.25
Total for 1400 Investment Accounts	\$1,645,931.48
Total for Other Current Assets	\$1,652,079.50
Total for Current Assets	\$1,980,771.40
Fixed Assets	
1500 Property & Equipment	\$139,239.53
1501 Vehicles	172,503.00
1502 Building - Eppson Center	1,710,500.15
1503 Land - Eppson Center	57,250.00
1506 Kitchen Equipment	75,011.68
Total for 1500 Property & Equipment	\$2,154,504.36

Statement of Financial Position

Eppson Center for Seniors, Inc.

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
1600 Depreciation	
1602 Contra - Fixtures & Equipment	-139,239.53
1603 Accumulated Depreciation - Vehicles	-169,103.00
1604 Contra - Tipple	-1,136,211.36
1605 Accumulated Depreciation - Kitchen Equipment	-32,072.01
Total for 1600 Depreciation	-\$1,476,625.90
Total for Fixed Assets	\$677,878.46
Other Assets	
1705 Other Assets	5,000.00
Total for Other Assets	\$5,000.00
Total for Assets	\$2,663,649.86
Liabilities and Equity	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2000 Payroll Liabilities	\$6,970.09
2004 Wyoming Retirement	-2,076.42
2005 Wyoming Workers' Compensation	-2,739.12
2006 Wyoming Unemployment Insurance	67.34
Total for 2000 Payroll Liabilities	\$2,221.89
2100 Other Liabilities	-30,000.00
2500 Deferred Revenue	
2501 WSSB Basic (DR)	5,000.08
2502 WSSB Formula (DR)	38,991.71
Total for 2500 Deferred Revenue	\$43,991.79
Wyoming Department of Revenue Payable	0.00
Total for Other Current Liabilities	\$16,213.68
Total for Current Liabilities	\$16,213.68
Total for Liabilities	\$16,213.68
Equity	
3000 Opening Balance Equity	1,989.54
3200 Temporarily Restricted Net Assets	178,061.24
3300 Unrestricted Net Assets	\$1,707,488.02
3301 Unrealized Gains/Losses	248,397.19
Total for 3300 Unrestricted Net Assets	\$1,955,885.21
3400 Retained Earnings	239,043.34

Statement of Financial Position

Eppson Center for Seniors, Inc.

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Net Income	272,456.85
Total for Equity	\$2,647,436.18
Total for Liabilities and Equity	\$2,663,649.86

Draft Date 3.11.26	FY26 Approved	FY27 Proposed
Accounts		
Income		
3500 Uncategorized Income		
3600 Services		
4000 Legacy Disbursements	\$7,000.00	\$7,000.00
4100 Conditional Grants & Contributions	\$747,118.63	\$750,000.00
4200 Unrestricted Grants/ Funds	\$34,556.00	\$35,000.00
4300 Program Income	\$88,250.00	\$89,000.00
4400 Unrestricted Funds	\$63,500.00	\$65,000.00
4500 Assigned Funds	\$15,750.00	\$16,000.00
4600 Self Funded Projects	\$2,250.00	\$2,250.00
4700 Fundraising Projects	\$363,191.71	\$370,000.00
5000 Other Income	\$1,500.00	\$41,750.00
Total Income	\$1,323,116.34	\$1,376,000.00
Expense		
7000 Payroll Expenses	\$766,441.34	\$780,000.00
7100 Contract Services	\$6,000.00	\$6,000.00
7200 Administrative Expenses	\$186,625.00	\$190,000.00
7300 Programs Expenses	\$312,000.00	\$350,000.00
7400 Project Expenses	\$42,000.00	\$40,000.00
7500 Fundraising Expenses	\$10,050.00	\$10,000.00
7600 Service Expenses	\$0.00	
Total Expense	\$1,323,116.34	\$1,376,000.00