

City of Laramie/Albany County
Community Partner Organization - “Outside Agency”
Funding Request Application

Fiscal Year 2019/2020

Freedom Has a Birthday



SECTION I: *Cover Sheet*

APPLICANT INFORMATION

Organization Name:	Freedom Has a Birthday
Contact Person:	Cassidy Biggs
Mailing Address:	P.O. Box 201 Laramie, WY 82073
Phone:	307-721-1535
E-mail:	Freedomhasabirthdaylaramie@gmail.com
Web:	www.freedomhasabirthday.org

Type of Organization:	
<input checked="" type="checkbox"/> Recreation/ Arts and Culture	<input type="checkbox"/> Civic/Quasi-Governmental
<input type="checkbox"/> Social Service	<input type="checkbox"/> Other _____

Requested Amount for FY19/20: City \$1,000.00 County \$500.00
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Will this amount be used to leverage additional funds either through grants or other means?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If you marked "yes", indicate the amount of additional funds that will be leveraged and note whether these are estimated or actual.	
\$1,500.00	<input type="checkbox"/> Estimated <input checked="" type="checkbox"/> Actual

<p>Description of request: Using the space below, <i>briefly</i> describe how your organization will use these funds and how the proposed program/project will benefit the community. A more detailed description is requested in <u>Section III</u></p> <p>The funds provided by the city and the county will be used to provide a family friendly event for the 4th of July, Freedom Has a Birthday. This is the premier event for the 10,000 + people on the 4th of July.</p>

Declaration: I hereby certify that the information give in this application for Community Partner funding is true and correct to the best of my knowledge.		
Agency Director _____	_____	_____
Signature	Print Name	Date
Board President _____	_____	_____
Signature	Print Name	Date

SECTION II: Organization History

Organizational History and Mission

Provide a mission statement and brief history of your organization in Laramie and/or Albany County, including services provided to area residents.

Our mission statement is to provide a low cost, alcohol free, family oriented, old fashioned Fourth of July celebration to all citizens of Albany County.

The idea for this event and organizing it began in 1989. The first Freedom Has a Birthday was held on July 4th, 1990 in Washington Park. It was started by Patty Ramsey, a Laramie citizen, because she wanted more for her family to do on July 4th. She wanted a “day in the park” for the whole city. The event has grown in the last 26 years to over 100 booths, entertainment on 3 stages and activities for the over 13,000 Albany County residents and their family and friends who attend.

The coordinating committee has always been volunteers; usually 4-6 people who coordinate the booths, the children’s parade, do the advertising, raise the money, obtain the necessary permits, decorate, coordinate the music for 3 stages, get volunteers for various events like the inflatables, obtain the ice cream, watermelon and pies for pie eating and cleanup of the park at the end of the day.

Organizational Structure

List your officers and director(s), indicating their terms of office

Cindy Stoffers (Chair)
Rachel Potter (Treasurer)
Cassidy Biggs (Marketing)

SECTION III. *Funding Request Justification*

Briefly explain how the funds will be used and why public funds are necessary to accomplish this goal. Some discussion items to cover in this section may include:

Income: Participants who paid booth fees continue to be a stable source of funding and the community support tends to be in-kind rather than in money. For example: Safeway donating the watermelon and Meadow Gold donating the ice-cream. Albany County is amazingly supportive and it takes everyone to make it work. As with every year, committee members will make a push to increase the monetary donations in order to build up our reserves as we feel it is important to have at least one year in the bank at all times. We are also hopeful that with additional funding, we can work to implement new attractions to the event in some way, bringing in new activities for families to enjoy.

Expenses: the porta-potties and entertainment are our largest expenses now that we own the inflatables. Both categories are essential to the day and the more money we raise, the more entertainment Freedom Has a Birthday is able to bring in.

Section IV. Financial Information (a current balance sheet can be submitted to satisfy this requirement)

Balance Sheet as of December 31, 2018:

First Interstate Bank: \$2,495.91

Community Foundation: \$5,735.45

Total: \$8,231.36

SECTION V. Fiscal Year Budget Information

Revenue	Amount	Notes
City of Laramie, Community Partner	\$961.00	
Albany County, Community Partner	\$250.00	
Sponsorship/Donations	\$1,500.00	D&L Music
Booth Fees	\$3,873.39	
Total Revenue	\$6,584.39	
Expenses	Amount	Notes
Utilities		
Porta Potties	\$912.00	
Generator	\$234.00	
Fees		
	\$1,146.00	
Marketing		
Website	\$241.55	\$19.95 Weebly, 49.95 Form Builder, 171.65 Upgrade Website
Printing and Office	\$98.00	
Postage and Mailings	\$10.00	
	\$349.55	
Entertainment	\$2,200.00	
Sound System	\$3,334.00	
Avid For Adventure	\$1,102.50	
Foot Races	\$32.50	
Stage Rental	\$100.00	
	\$6,769.00	
Committee Expenses		
Volunteer Meals	\$105.00	
Planning Meetings	\$50.00	

Clothing (T-shirts)	\$0.00	
Water	\$0.00	
	\$155.00	
Administrative Expenses		
Laramie Community Foundation	\$150.00	
PO BOX	\$56.00	
Thank you notes	\$9.52	
SQUARE Fees	\$116.22	
	\$331.74	
Total Expenses	\$8,751.29	

Section VI: Interim Report for FY 2018/2019 Awardees Only

Complete this section if your agency was awarded Community Partner Funding in Fiscal Year 2018/2019

Amount Awarded?

City of Laramie, Community Partner	\$961.00
Albany County, Community Partner	\$250.00

Have you used all of the funds awarded?

- Yes
- No

If you have not used all of the funds awarded, please include *amount remaining* and *date* by which you intend to use those funds.

\$ n/a
Date: n/a

Briefly describe the impact that the FY 2018/2019 award has had on your program, project or organizational operations. Some discussion items to cover in this section may include:

- *Number of persons served and demographics of persons served (income level, age, race, etc.)*
- *Describe the overall impact of these funds on your program, project or organization*
- *If your agency has not yet to spent all of the awarded funds, please briefly describe your plans to expend the funds by the end of the fiscal year*
- *Did your agency use Community Partner funding to leverage additional funds, either through grants or other means?*

Funding received from the City and the County helped Freedom Has a Birthday meet the costs associated with planning a low cost family friendly event for over 10,000 people.

