

## SECTION I: Cover Sheet

### APPLICANT INFORMATION

<b>Organization Name:</b>	<b>Albany County Sheriff's Search and Rescue</b>
<b>Contact Person:</b>	<b>Matt Burkhart, Board Member</b>
<b>Mailing Address:</b>	<b>PO Box 2140, Laramie, WY 82073</b>
<b>Phone:</b>	<b>307-399-4960</b>
<b>E-mail:</b>	<b>671e6mph@gmail.com</b>
<b>Web:</b>	<b>www.albanycountysar.org</b>

**Type of Organization:**

Recreation/ Arts and Culture   
  Civic/Quasi-Governmental  
 Social Service   
  Other: Volunteer Emergency Response Group \_\_\_\_\_

**Requested Amount for FY19/20: City \$ 3,000 \_\_\_\_\_ County \$ 28,983 \_\_\_\_\_**

**Will this amount be used to leverage additional funds either through grants or other means?**

Yes                       No

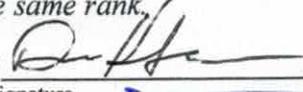
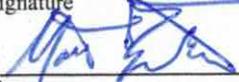
**If you marked "yes", indicate the amount of additional funds that will be leveraged and note whether these are estimated or actual.**

\$ \_\_\_\_\_                       Estimated     Actual

**Description of request:** Using the space below, *briefly* describe how your organization will use these funds and how the proposed program/project will benefit the community. A more detailed description is requested in Section III

Albany County Sheriff's Search and Rescue (ACSSAR) will use the Community Partner funds to improve the level of service and response available to those in need of search and rescue services in Albany County. Community outreach is planned as part of the funding to provide an outdoor recreational safety education program to fourth-grade students in Laramie and Albany County

**Declaration:** I hereby certify that the information give in this application for Community Partner funding is true and correct to the best of my knowledge. *\*ACSSAR has an organization President (Director) and all board members are of the same rank.*

<b>Agency Director*</b>		<b>Dan Hutchison</b>	<b>3/11/2019</b>
	Signature	Print Name	Date
<b>Board President*</b>		<b>Matt Burkhart</b>	<b>3/11/2019</b>
	Signature	Print Name	Date

## SECTION II: Organization History

### Organizational History and Mission

**Provide a mission statement and brief history of your organization in Laramie and/or Albany County, including services provided to area residents.**

*The mission of Albany County Sheriff's Search and Rescue is to provide Albany County and surrounding areas dedicated and trained volunteer resources in the event of lost, overdue, or missing persons, or emergency situation, ensure members receive and maintain high quality training to create proficient search teams and individuals, and to provide community oriented services.*

Albany County Sheriff's Search & Rescue was founded in February 1952 after a series of tragic events in Albany County. At that time, the team was made up of roughly fifty volunteer members within the community. Much holds true today, as the team maintains a trained volunteer member base of nearly fifty individuals from within our community.

ACSSAR receives no monetary funding from the government; we rely on grants, donations from the community and fund raising of our own. The Albany County Sheriff's Office supports us by providing the use of a meeting / training room, occasional training courses, and some specialized equipment use.

Our members provide their own personal equipment, time and money to equip themselves to conduct search operations. We do not charge for our services nor are our members compensated for their time. Our members come from a variety of backgrounds and employers and often use their vacation or personal time to assist people in need.

ACSSAR has established a stable and dedicated membership over the last five years which has led to the formation of specialty teams including K-9, high-angle and swiftwater/water rescue. Training is paid for jointly by ACSSAR and the individual member or through scholarships from sponsoring government agencies.

Our goal is to develop our specialty teams into cohesive ready to deploy units equipped with ACSSAR owned equipment. Not only does this reduce the financial expense to team members, it allows ACSSAR to recruit willing and talented members from the community who may not have the financial resources to provide the equipment required.

ACSSAR routinely participates in public outreach aimed at educating people (particularly school-aged students) about recreating safely in the outdoors and how to make proper preparations so that the need for Search and Rescue services is reduced.

### Organizational Structure

List your officers and director(s), indicating their terms of office

#### **ACSSAR Officers:**

Dan Hutchison, President (one-year term)  
Kurt Braisted, Vice-President (one-year term)  
Ben Morgan, Treasurer (one-year term)  
Rachael Meyer, Secretary (one-year term)  
Ashlynn Meiklejohn, Training Officer (one-year term)

#### **Board of Directors:**

Brenna Hutchison, Board Member (3-year term)  
Alan Sinicki, Board Member (3-year term)  
Matt Burkhardt, Board Member (1-year term)  
Neil Mathison, Board Member (2-year term)  
Liberty Boyer, Board Member (1-year term)

## SECTION III. *Funding Request Justification*

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**Briefly explain how the funds will be used and why public funds are necessary to accomplish this goal. Some discussion items to cover in this section may include:**

- *whether or not the funding request has increased from prior years;*
- *whether or not this is a one-time or on-going request;*
- *description of any large program or staff expansion occurring in this fiscal year;*
- *large equipment or other fixed assets that will be purchased fiscal year;*

- *how your project relates to city or county goals or improves the overall quality, character or health of the community; and*
- *whether or not funding will be used to leverage additional monies for your organization either through grants or other means*

### **Description of Project and Impact on Community Recreation and Safety**

Outdoor recreation is an integral part of the lifestyle of many Albany County residents and our varied recreation opportunities draw visitors from around the country to our wonderful county. The existence of readily available, quality emergency services plays a key role in the recreation experience. People recreating on public lands in Albany county like to know that should something unfortunate happen, trained search and rescue providers can improve the outcome of the situation.

While we work to mitigate SAR incidents through education and outreach, they do occur. As an all-volunteer organization, we strive to be able to provide a properly trained team for the mission and be able to deploy as quickly as possible to minimize potentially life-threatening risks using safe, reliable and high-quality equipment. While we operate primarily in Albany County, our teams have been used in Carbon, Laramie and Platte Counties. This looks favorably on Albany County and investments the County makes in our organization. Nearly every search and rescue call in Albany County is to preserve the life of an individual or group who was involved in some type of recreational pursuit.

Recently, ACSSAR has concentrated on building two specialty teams: a high-angle rescue team for incidents involving vertical, rocky, snowfield or other challenging terrain and a swiftwater/water rescue team to assist with incidents involving any type of water. We have sent members to multiple classes in these core areas over the last few years and have four individuals who anchor each specialty team. In order to reliably field a full incident team, we are working to certify eight additional members of each team. As we are all volunteers, we want to make it easier for members to join a team without the expense of personally acquiring equipment. Additionally, expanding the equipment we have or acquiring new equipment will allow us to perform rescues that are more efficient and expand the areas where we can safely operate. Utilizing equipment which is common to other trained SAR high-angle and swiftwater teams allows more efficient sharing of resources, should a large-scale incident present itself.

We can provide a 10% cash match of \$3,554 against the total request value of \$35,537. Thus, the requested Community Partner amount is \$31,983.

### **Outdoor Survival and Safety for Youth in Our Community (\$3,500)**

ACSSAR has routinely participated in outreach events in our community aimed at educating youth on safety in the outdoors and what steps to take in the event they become lost or separated from their trusted adult(s). Our members have spoken at Girl Scout troop meetings, school and 4H events and demonstrated skills at regional events such as the Summer Outdoor Slam at Curt Gowdy State Park. In addition to the presentation and interactive discussions, we have given away signaling whistles to the children in attendances – which have been funded by member donations. Recently, the National Association for Search and Rescue (NASAR) has made its renowned “Hug-A-Tree” children’s survival program available free to SAR groups. We would like to take advantage of this wonderful program and bring it to local children entering, or in, fourth grade. This would be a nice complement to the “Every Kid In A Park” pass fourth graders are eligible to receive. Students exploring our great outdoors should have basic safety skills to take with them when they venture out. We propose to purchase the presentation materials from NASAR and assemble a basic “kid-friendly” survival kit, to be given to every student who attends, which supports the techniques highlighted in the program. Ideally, we would like to give this presentation to the nearly 350 fourth graders in Albany County over the year, working in cooperation with schools, teachers, parents and community groups. The basic kit would contain a whistle, heavy-duty garbage bag, signal mirror and flagging in a waterproof container. The students could easily take this with them whenever they travel outside. The cost of materials is \$35.00 and the student survival kits are \$10.00/each for a total of \$3500.

### **Swiftwater Rescue Team Equipment (\$6,150):**

We desire to purchase ten drysuits for the swiftwater team. These will be used in conjunction with the existing rescue raft and personal protective equipment received through a previous grant to allow operations in colder waters such as the Laramie River during runoff or late season fishing on local lakes and reservoirs. Water rescues in the summer on any lake in the Snowy Range requires additional rescuer protection from the cold water to ensure rescuer safety and function. The drysuits will fit a number of individuals and will allow ACSSAR to field boat, shore, wading and rigging teams, efficiently handling various rescue situations. This equipment will benefit ACSSAR by providing Swiftwater Rescue Technicians and other trained personnel with life-saving PPE. Albany County’s swiftwater season reaches its peak during spring runoff, both cold air temperatures and 40-degree water temperatures (sometimes even the presence of heavy wet snow) necessitate dry suits for the team to stay warm and conduct safe rescue operations. These water and environmental conditions are constantly found year-round in the Medicine Bow Mountains and on many plains lakes,

where anglers can be observed year-round. Currently, these rescue efforts are relegated to the raft and to the riverbanks where rescuers can stay reasonably dry. Some team members have personal dry-suits and other gear, but the cost is prohibitive to many. Albany County communities, as well as rural communities in nearby counties, would benefit from knowing that the swiftwater team is equipped to deploy no matter the season or weather. We propose to purchase five large and five extra-large Kokatat Hydrus 3L (or equivalent) drysuits at a cost of \$615/each.

**High Angle Rescue Team Equipment (\$23,515):**

High angle team members have attended professional rescue courses over the last two years and we are planning on a local training for additional members in June 2019. Adequate gear with proper safety ratings and durability to support our expanding team is needed. Additionally, we would like to have individual equipment on hand to minimize response time should team members respond directly to the scene. As the custodian for this equipment, ACSSAR can ensure the equipment is stored and utilized in an appropriate matter and make plans for the replacement of gear which has been subject to damage.

The high angle team has received training and certification in the current best practices for high angle rescue using modern equipment. In a rescue situation, giving the team the ability to use the equipment they have been trained on allows for safer and smoother operations. Correctly specified high-angle rescue gear is much different from traditional recreational climbing gear due to increased load ratings, durability and safety factors. This gear will allow the team to train in popular climbing areas such as Vedauwoo or the Snowy Range using the gear they and Albany county residents and visitors would rely on in an incident.

Often times, an individual who is the subject of a search or rescue operation needs assistance making it out of the backcountry and to a location where advanced medical services or transport can be provided. Additionally, there are times when the individual maybe too incapacitated to move or has life-threatening injuries requiring them to be moved by a litter team. Moving an individual out on a wheeled litter simplifies this task, reduces the stress on the injured person and is less strenuous on the search team allowing a higher level of performance. Having a litter, which can be used in a high-angle rescue situation and then easily be transported out of the backcountry, reduces the risk to the injured person by preventing them from having to be repackaged or transferred to another litter.

Qty	Item	Cost Each	Total	Comments
1	CMC Pro ROPE RESCUE TEAM KIT w/ 4 Response Harnesses	\$11,870.00	\$11,870.00	Covers a rescue team of four and the incident subject
1	CMC Arizona Vortex Portable AHD Tripod	\$5,075.00	\$5,075.00	At-edge frame to allow rigging and lowering in varied terrain
20	Assorted NFPA carabiners of aluminum and steel	\$40.00	\$800.00	Incidental rigging and equipment
4	CMC Kask Helmet	\$140.00	\$560.00	For incident subject and ground support team
1	Cascade Rescue Professional Series Titanium Litter (upgrade)	\$2,400.00	\$2,400.00	Includes \$100 allowance for shipping
1	Cascade Rescue Advance Series Trail Technician Litter Wheel	\$1,200.00	\$1,200.00	Includes \$100 allowance for shipping
1	CMC Static Pro Lifeline Rope 1000'	\$1,610.00	\$1,610.00	Rope for rigging and lowering of up to two pitches
	<b>Total</b>		<b>\$23,515.00</b>	

**Team Tracking and Communication Equipment (\$2372):**

Keeping track of search teams and their progress is important both for rescuer safety and to maximize the efficiency of search operations. The remoteness of places in Albany County that attracts recreational visitors often makes communications during search incidents difficult or non-existent. Many times ACSSAR has to rely on a combination of radio (WyoLink and VHF), cellular and personal communications (such as individual driving a distance to relay a message) to relay coordinates or patient condition. Delay or lack of communications may compound the severity of the situation or prevent the subject from promptly receiving the care they need. The ability of the Garmin inReach Explorer device will allow teams reliable communications with each other, search operations and incident command in virtually all terrain and weather conditions. Medical conditions of the subject can be relayed and a course of action planned for immediately. Additionally, all teams can be tracked by operations and incident command allowing new instructions or safety messages to be relayed. We would like to purchase four at \$449.00/each with an expense of \$576 for the annual service plan.

**Section IV. Financial Information (a current balance sheet can be submitted to satisfy this requirement)**

**Balance Sheet as of December 31, 2018:**

**A Balance sheet from January 2019 is attached – we do not conduct board or business meetings in December. Our income is derived primarily from donations and fluctuates on a regular basis. We do not own real estate or carry any loans.**

<p><b>Assets</b></p> <p><b>Current:</b>  Cash: \$ 13155.65  CDs , etc.: \$14456.07  Receivables:</p> <p><b>Fixed:</b>  Equipment: \$35,000 ARV of currently held rescue equipment, trailers, snowmobiles and atvs.  Building: n/a  Less Depreciation: n/a</p>	<p><b>Liabilities</b></p> <p><b>Current:</b>  Payables: n/a  Withholding: n/a</p> <p>Long Term: n/a  Promissory Notes: n/a  Mortgage: n/a</p> <p>Owner’s Equity: n/a</p>	<p><b>Other Financial Information You Wish to Include:</b></p> <p><i>We have applied for funding from the Albany County Recreation Board for the hardgoods mentioned herein. The Hug-A-Tree safety program is being solely requested via this application.</i></p>
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**SECTION V. Fiscal Year Budget Information**

**Revenue**

	Amount	Secured or pending?
City of Laramie, Community Partner	\$0.00	Have not previously applied
Albany County, Community Partner	\$0.00	Have not previously applied
United Way	\$0.00	n/a
Donors	~\$7500	Varies significantly by year and the generosity of the community
Fundraisers	\$0.00	Nothing direct for this project
Interest	\$14.00	Based on CDs
Other – CPR course instruction	\$800.00	Based on two classes taught per year. No classes have been scheduled since early 2018
Other – Donation Boxes	\$300.00	Local outdoor stores
Other	\$0.00	n/a
Other	\$0.00	n/a
<b>Total Estimated Revenue</b>	<b>\$8,614</b>	<b>Mainly based on yearly donations.</b>

**Expense**

	<b>Amount</b>	<b>Comments</b>
Salary, Director	<b>\$0.00</b>	<b>All volunteer help</b>
Salary, Other(s)	<b>\$0.00</b>	<b>All volunteer help</b>
Benefits	<b>\$0.00</b>	<b>n/a</b>
Rent	<b>\$0.00</b>	<b>n/a</b>
Utilities	<b>\$2000.00</b>	<b>PO Box, call out system, website, licensing, insurance</b>
Client Service	<b>\$0.00</b>	<b>n/a</b>
Client Aid	<b>\$500.00</b>	<b>Uncovered fuel and search expenses</b>
Equipment	<b>\$1000.00</b>	<b>Equip. maintenance</b>
Other – Training	<b>\$3000.00</b>	<b>50/50 split with volunteer member</b>
Other	<b>\$0.00</b>	<b>n/a</b>
Other	<b>\$0.00</b>	<b>n/a</b>
Other	<b>\$0.00</b>	<b>n/a</b>
<b>Total Estimated Expense</b>	<b>\$6500.00</b>	<i>Estimate</i>

**Section VI: Interim Report for FY 2018/2019 Awardees Only**

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**Complete this section if your agency was awarded Community Partner Funding in Fiscal Year 2018/2019**

**Amount Awarded?** \$ \_\_\_\_\_

**Have you used all of the funds awarded?**  Yes  
 No

**If you have not used all of the funds awarded, please include *amount remaining* and *date* by which you intend to use those funds.** \$ \_\_\_\_\_  
Date: \_\_\_\_\_

**Briefly describe the impact that the FY 2018/2019 award has had on your program, project or organizational operations. Some discussion items to cover in this section may include:**

- *Number of persons served and demographics of persons served (income level, age, race, etc.)*
- *Describe the overall impact of these funds on your program, project or organization*
- *If your agency has not yet to spent all of the awarded funds, please briefly describe your plans to expend the funds by the end of the fiscal year*
- *Did your agency use Community Partner funding to leverage additional funds, either through grants or other means?*

***We were not a FY2018/2019 applicant or recipient.***

# January 22, 2019

# ACCSAR Financial Report

## Summary

General Checking	\$13,155.65
Money Market	\$4,371.60
General Savings	\$2,080.16
Misc. Savings	\$25.41
CD 1	\$1,743.70
CD 2	\$2,074.92
CD 3	\$2,089.99
CD 4	\$2,070.29
<b>Total Assets</b>	<b>\$27,611.72</b>

See PayPal statement regarding donor list

## Account Balances

Account Name	Date	Description	Debit	Credit	Balance
General Checking	11/21/2018	Starting balance			\$7,294.86
	12/4/2018	Jelm Run		\$2,000.00	\$9,294.86
	12/26/2018	Donations PayPal		\$2,756.46	\$12,051.32
	1/2/2019	Donations PayPal		\$1,104.33	<b>\$13,155.65</b>
Money Market	10/31/2018	Starting balance			\$4,370.14
	11/30/2018	Dividend		\$0.72	\$4,370.86
	12/31/2018	Dividend		\$0.74	<b>\$4,371.60</b>
General Savings	10/31/2018	Starting balance			\$2,079.55
	11/30/2018	Dividend		\$0.17	\$2,079.72
	12/31/2018	Dividend		\$0.44	<b>\$2,080.16</b>
Misc. Savings	10/31/2018	Starting balance			\$25.40
	12/31/2018	Dividend		\$0.01	<b>\$25.41</b>
CD 1	10/31/2018	Starting balance			\$1,741.08
	11/30/2018	Dividend		\$1.29	\$1,742.37
	12/31/2018	Dividend		\$1.33	<b>\$1,743.70</b>
CD 2	10/31/2018	Starting balance			\$2,071.81
	11/30/2018	Dividend		\$1.53	\$2,073.34
	12/31/2018	Dividend		\$1.58	<b>\$2,074.92</b>
CD 3	10/31/2018	Starting balance			\$2,086.49
	11/30/2018	Dividend		\$1.54	\$2,088.03
	12/31/2018	Dividend		\$1.60	\$2,089.63
	1/7/2019	Dividend		\$0.36	<b>\$2,089.99</b>
CD 4	10/31/2018	Starting balance			\$2,067.18
	11/30/2018	Dividend		\$1.53	\$2,068.71
	12/31/2018	Dividend		\$1.58	<b>\$2,070.29</b>