



CITY OF LARAMIE  
CITY MANAGER'S OFFICE  
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March 25, 2019

To: Council  
Fr: City Manager  
Re: 5<sup>th</sup> Cent Funding for Community & Contractual Partners FY19-20

### BACKGROUND

Each year, the City provides funding to local agencies from the General-Purpose Penny Tax (“5<sup>th</sup> Cent”) in two ways – through the Community Partner Program and via fee-for-service contracts. In the current fiscal year, City Council awarded a total amount of \$442,818 from the 5<sup>th</sup> cent sales tax for the two programs.

Historically, organizations eligible to request funding through the Community Partner Program fall within one of three categories:

- *Civic/Quasi-Governmental Agencies* – like Albany County Public Library
- *Social Service Agencies* – like Big Brothers/Big Sisters, Downtown Clinic, & Interfaith-Good Samaritan
- *Recreational, Arts & Cultural Agencies* – like the Laramie Plains Museum, Laramie Historic Railroad Depot, & Relative Theatrics

Twenty-six agencies applied for Community Partner Program funding in the upcoming fiscal year beginning July 1, 2019, requesting a combined total amount of \$321,046. The total appropriation to the Community Partner Program in the current fiscal year was \$187, 201.

### FUNDING RECOMMENDATION

Recent modest increases in 5<sup>th</sup> cent sales tax receipts would allow for a 1-2% increase in Community Partner Program funding, should Council wish to do so. Balanced against the ongoing and exceptional degree of uncertainty in legislative funding for city operations, **I recommend Council not exceed a 2% adjustment – a total appropriation of \$190,945** – for the Community Partner Program.

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<b>COMMUNITY PARTNER PROGRAM</b>	
Requested Funding Amount for FY19-20	\$321,046
Available Recommended Funding Community Partner Program =	\$190,945
<i>Reduction Needed to Achieve Recommended Amount =</i>	<i>(\$130,101)</i>
<b>CONTRACTUAL PARTNER / FEE-FOR-SERVICE</b>	
<b>Note:</b> These amounts are based on current year contract awards. FY19-20 contracts are yet to be negotiated and approved in May/June.	
Chamber Business Alliance	\$110,000
Main Street Alliance <i>Note: LMSA requested only \$45,000 but was awarded \$50,000. Staff do not know if LMSA will request the same, or different, amount for FY19-20.</i>	\$50,000
Regional Airport	\$95,617
Contractual Partners FY19-20 <b>ESTIMATE</b> =	\$255,617

## NEXT STEPS

Funding for Community Partner Program applicants is determined based on the average recommendation of all council members. As noted above, the total available amount is \$190,945.

Worksheets memorializing the individual recommendation of council members for each agency are **due April 8, 2019** via email, or hand delivered, to:

Nancy Oakland-Potter ([noaklandpotter@cityoflaramie.org](mailto:noaklandpotter@cityoflaramie.org))  
Sarah Reese ([sreese@cityoflaramie.org](mailto:sreese@cityoflaramie.org))

Please also contact Sarah or Nancy if you need assistance in completing your worksheet.

Upon receipt of your individual recommendations, Staff will tally and average the recommendation of the full governing body for consideration by resolution at the regular meeting on April 16, 2019.

Fee-for-service contracts with the Chamber Business Alliance, Main Street Alliance, and Regional Airport will be placed on a Council agenda for consideration following receipt of the annual report from these three agencies, typically occurring in late-May to early-June.