

**APPLICANT INFORMATION**

<b>Organization Name:</b>	Lincoln Community Center
<b>Contact Person:</b>	Mary Cisneros, Director
<b>Mailing Address:</b>	P.O. Box 1183, Laramie, WY 82073
<b>Phone:</b>	(307) 742-2556
<b>E-mail:</b>	marycisneros276@gmail.com
<b>Web:</b>	www.laramielcc.com

**Type of Organization:**

Recreation/ Arts and Culture     Civic/Quasi-Governmental

Social Service     Other \_\_\_\_\_

**Requested Amount for FY20/21: City \$6000 \_\_\_\_\_ County \$6000 \_\_\_\_\_**

**Will this amount be used to leverage additional funds either through grants or other means?**

Yes     No

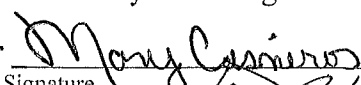
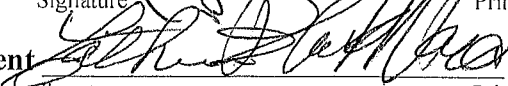
**If you marked "yes", indicate the amount of additional funds that will be leveraged and note whether these are estimated or actual.**

**\$7000 \_\_\_\_\_**     Estimated     Actual

**Description of request:** Using the space below, *briefly* describe how your organization will use these funds and how the proposed program/project will benefit the community. A more detailed description is requested in Section III

The Lincoln Community Center is requesting Community Partner 2020/2021 City and County funding to resurrect our downed 25 zone irrigation system which is critical to generate income, as well as to maintain beautification for the city of Laramie, Albany County and the historic Laramie Westside community.

**Declaration:** I hereby certify that the information give in this application for Community Partner funding is tru and correct to the best of my knowledge.

<b>Agency Director</b>	 Signature	Mary Cisneros Print Name	February 24, 2020 Date
<b>Board President</b>	 Signature	Catherine Black-Ward Print Name	February 24, 2020 Date

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## **SECTION II: Organization History**

### **Organizational History and Mission**

**Provide a mission statement and brief history of your organization in Laramie and/or Albany County including services provided to area residents.**

Lincoln Community Center, Inc. was founded in 1983. It was the intent to purchase the Lincoln Elementary School from the Albany County School District, with the goal of rehabilitating the building and creating a community center. The building, which has been on the National Register of Historic Places since 2001, was derelict and worsening. In 2010, ownership was turned over to Albany County. The County and the Lincoln Community Center Board, working with the Wyoming Business Council (through a Community Facilities grant), the city of Laramie, State of Wyoming, with support from citizens, businesses and organizations, completed a large-scale rehabilitation. The Lincoln Community Center opened in October 2012.

The mission of the Lincoln Community Center is to provide programming, facilities and support systems for recreational, educational, cultural, civic, health, fitness, and community programs, as well as a community meeting space. The Lincoln Community Center serves people of all ages, backgrounds, and socioeconomic demographics. We believe that strong community is essential to quality living. Community to us is the regular, friendly, supportive interaction of neighbors both close at hand, and throughout the entire city and county. We promote peace, fellowship and tolerance, while making a better life for all of us to not only live in, but to flourish in.

Lincoln Community Center is home to both of our partners, Laramie Head Start, and High Plains Archery Club. Other events and meetings hosted here are; City of Laramie Public Art, the Lincoln Community Center Annual Cinco de Mayo celebrations, community dances, children's community wrestling practice facility, Albany County voting polls, Albany County Annual Flu clinic, Laramie Rivers Conservation District meetings, Pilot Hill Project, Safe Project, Albany County Historical Society, Laramie Bike Net, Feeding Laramie Valley, and Albany County Historic Preservation Board Community meetings. As well as weddings, conferences, family reunions, memorial services, and two weekly worship services. To show our bipartisanship, we have hosted trainings, caucus and conventions for both the Democrats and the Republicans. Again we will be hosting the Laramie Bike Net Annual Fundraiser this year, as well as the lively CSO's "Pin Ups on Tour" to help boost the morale of our Country's active duty service members and their families.

### **Organizational Structure**

**List your officers and director(s), indicating their terms of office**

Catherine Black-Ward, Director President, 1 year  
Tony Mendoza, Director Vice President, 1 year  
Chavawn Kelley, Director Treasurer, 1 year  
Craig Cook, Director Secretary, 1 year  
Mary Cisneros, Ex Officio Director 5 years

## SECTION III. *Funding Request Justification*

**Briefly explain how the funds will be used and why public funds are necessary to accomplish this goal. Some discussion items to cover in this section may include:**

- *whether or not the funding request has increased from prior years;*
- *whether or not this is a one-time or on-going request;*
- *description of any large program or staff expansion occurring in this fiscal year;*
- *large equipment or other fixed assets that will be purchased fiscal year;*
- *how your project relates to city or county goals or improves the overall quality, character or health of the community; and*
- *whether or not funding will be used to leverage additional monies for your organization either through grants or other means*

The Lincoln Community Center's current request for funding is for repairing and maintaining our irrigation system, lawns, flowerbeds and outdoor areas. It is expected at this time that the request for this purpose will be a one-time request.

### **How Funds will be Used/Contribution to Community Quality, Character, Health:**

Community Partners funding will enable the Lincoln Community Center to repair our downed 25 zone irrigation system which we have received three estimates for. It is imperative that we get this critical system up and running properly, to be able to keep our large Cotton Wood trees, our grass, bushes, our community garden, and 13 flowerbeds alive. Our small non-profit did not have the funds to get the necessary repairs done. Last summer much time was spent by the Lincoln Community Center Director, hand watering the grounds, which was an impossible task due to such an expansive yard. Sadly, this caused a lot of damage to our grounds. The Lincoln Community Center needs to be esthetically pleasing as an event rental facility. It also brings a welcoming beauty to Laramie's historic Westside community. Since the Lincoln Community Center's renovation and opening in 2012, many other Laramie West Side businesses have received remodels and facelifts as well. Our community as a whole has really taken an interest and pride in how our neighborhood looks, feels and serves our patrons. The Lincoln Community Center has a full playground for not only our Laramie Head Start children, but serves our entire community. This playground is enclosed by a gate to ensure the safety of the children who play in it. We have large climbing rocks for older children to enjoy, large long grass covered areas for running, sports games, dog walking, areas for community gardening, plus many trees for shade, and beautiful flower beds to walk around and enjoy for all. We will hire various local landscaping businesses to do the required work on the Lincoln Community Center's grounds, in doing so, will put money back into our local economy. The Lincoln Community Center has worked diligently each year to provide beautification not only for the West side, but for our entire city of Laramie, Albany County residents, and our visitors alike. The work to our irrigation system will also contribute to decreasing water waste. While increasing the preservation of established trees, and various critters. The 2020/2021 Community Partners funding helps to ensure well-maintained outdoor areas which are critical in keeping our trees, grass, flower beds, community vegetable gardens, plants and animals here at the Lincoln Community Center alive and vibrant, promoting business, non-profit income, and enjoyment for all. Community Partners Grant will help directly help to provide a place of education, enjoyment, celebration, and solace for all.

**Funding Increase/Leveraging:** The request is an increase over last year's request. Community Partners funding is not to be leveraged directly; however, grants have been submitted to the Wyoming Cultural Trust Fund and to Serve Wyoming for financial guidance and training. We always involve community volunteers, LCC partners, UW special volunteer programs, private Sororities and Fraternities to help us in various improvements over the past five years, and have maintained strong positive community partnerships. We have calculated and used these volunteer hours (\$15 per hour) to help with **In-kind Match came up to total \$14,040.**

**Other:** Irrigation systems may require some parts, but no large equipment purchases. However, no staff expansions are planned for next year, 2020/2021.

Thank you for your review of this application.

**Section IV. Financial Information** (a current balance sheet can be submitted to satisfy this requirement)

**Balance Sheet as of December 31, 2019:**

<i>Assets</i>	<i>Liabilities</i>	<i>Other Financial Information</i>
<b>Current:</b> Cash:\$4,121.82 CDs , etc.:\$20,463.25 Receivables:\$0  <b>Fixed:</b> Equipment:\$0 Building: \$0 Less Depreciation:\$0	<b>Current:</b> Payables:\$4214.21 Withholding:\$0  Long Term:\$0 Promissory Notes:\$0 Mortgage:\$0  Owner's Equity:\$24,585.07	<b>You Wish to Include:</b> NA

## SECTION V. Fiscal Year Budget Information

If your organization follows a different funding cycle (i.e. Calendar Year), indicate your budget cycle here:

### Revenue

	Amount	Secured or pending?
City of Laramie, Community Partner	\$5,000	Pending
Albany County, Community Partner	\$5,000	Pending
United Way	\$0	
Donors	\$107.03	Secured
Fundraisers	\$5,022.00	Secured
Interest	\$7.78	Secured
Other (Anchor Tenants Rent & Utility Share) For Head Start/ High Plains Archery & Living Shepherd Lutheran Church	\$69,230.57	Secured
Other (Event Rentals)	\$17,337.40	Secured
<b>Total Estimated Revenue</b>	<b>\$91,704.78</b>	

### Expense

	Amount	Comments
Salary, Director	\$36,415.00	
Salary, Other(s)	\$0	
Benefits	\$0	
Rent	\$0	
Utilities	\$21,001.21	
Client Service	\$0	
Client Aid	\$0	
Equipment	\$2,045.00	
Other (Building & Ground Maintenance)	\$12,965.99	
Other (Insurance)	\$2,594.40	
Other (Professional) Payroll Tax/Act.	\$9624.99	
<b>Total Estimated Expense</b>	<b>\$84,646.59</b>	

## Section VI: Interim Report for FY 2019/2020 Awardees Only

**Complete this section if your agency was awarded Community Partner Funding in Fiscal Year 2019/2020**

Amount Awarded? \$2222.22

Have you used all of the funds awarded?  Yes  
 No

If you have not used all of the funds awarded, please include *amount remaining* and *date* by which you intend to use those funds. \$0 \_\_\_\_\_  
Date: \_\_\_\_\_

**Briefly describe the impact that the FY 2019/2020 award has had on your program, project or organizational operations. Some discussion items to cover in this section may include:**

- *Number of persons served and demographics of persons served (income level, age, race, etc.)*
- *Describe the overall impact of these funds on your program, project or organization*
- *If your agency has not yet to spent all of the awarded funds, please briefly describe your plans to expend the funds by the end of the fiscal year*
- *Did your agency use Community Partner funding to leverage additional funds, either through grants or other means?*

\*In 2019 The Lincoln Community Center recorded approximately 42,000 Total service contacts. This included 3,200 Private Event Contacts, 34,000 Long Term Tenant Contacts, 3,000 Volunteer /Board Meeting/Other Event/LCC Celebrations, 1,800 Elections/Flu Clinic Contacts. 22,332 Children, Seniors 2,268, 17,400 Adults. We served about 80% of the population we serve are in the low income bracket. As well as 75% served are minority.

The request for last year, was for the Lincoln Community Center to better provide safety and security for not only its' patrons, but Head Start students, as well as the community in, on, and around the center on a daily basis. With the \$2,200 allocated from last year's Community Partner's Grant, we were able to put some of this money towards security cameras along with help from our anchor tenant, Head Start Start of Laramie. The remainder of funds went towards maintenance of our smoke detectors, fire alarms, fire extinguishers and flood lights. Within less than a week of finalizing the camera systems and automatic door locks, we had an incident that could have turned out dangerously. Within seconds of alarming a lock-down from new panic buttons, all doors were locked, children were secure in their classrooms, and authorities were in route. The Laramie Police Department was able to pull camera footage of the suspect and his vehicle. The suspect was apprehended successfully and trespassed. For this, we are eternally grateful to the city of Laramie and Albany County for the 2018/2019 funding.

We have spent the entire amount allocated from last year's Community Partner's Grant, and then some on security improvements here at the Lincoln Community Center.

Leveraging: The request is an increase over last year's request. Community Partners funding is not to be leveraged directly; however, grants have been submitted to the Wyoming Cultural Trust Fund and to Serve Wyoming for financial guidance and training. We always involve community volunteers, LCC partners, UW special volunteer programs, private Sororities and Fraternities to help us in various improvements over the past five years, and have maintained strong positive community partnerships. We have calculated and used these volunteer hours (\$15 per hour) to help with In-kind Match came up to total \$14,040.

# Lincoln Community Center

## Balance Sheet

As of December 31, 2019

Dec 31, 19

### ASSETS

#### Current Assets

##### Checking/Savings

##### BANK ACCOUNTS

UNIWYO Gustafson Scholarship	307.40
UNIWYO LCC	1,888.22
UNIWYO LCC 5183 S11 PC	83.03
UNIWYO LCC Share Savings 5183	5.00
UNIWYO S11 Free Checking	2,763.84
BANK ACCOUNTS - Other	-2,265.16

Total BANK ACCOUNTS 2,782.33

Total Checking/Savings 2,782.33

Total Current Assets 2,782.33

#### Other Assets

Edward Jones Investments 20,277.28

Total Other Assets 20,277.28

**TOTAL ASSETS 23,059.61**

### LIABILITIES & EQUITY

#### Liabilities

##### Current Liabilities

##### Other Current Liabilities

Payroll Liabilities 3,837.69

Total Other Current Liabilities 3,837.69

Total Current Liabilities 3,837.69

Total Liabilities 3,837.69

#### Equity

Opening Balance Equity 49,107.30

Unrestricted Net Assets -14,969.51

Net Income -14,915.87

Total Equity 19,221.92

**TOTAL LIABILITIES & EQUITY 23,059.61**