



Agenda Item: Bid Award
PURCHASE AWARD: Purchase Award for Broadcasting Equipment

Recommended Council MOTION:

Approve the purchase of TriCaster 2 Broadcast equipment from Peak Media, Inc. in the amount of \$37,217.44, and authorize the Mayor and Clerk to sign.

Administrative or Policy Goal:

Council communications

Background:

The current broadcast equipment used to produce city council meetings for local TV and live streaming has reached the end of its useful lifespan. The city is acquiring new modern equipment to continue the production of broadcasting meetings via TV and live stream. Competitive quotes were requested from multiple vendors. Two quotes were received \$38,291.00 from Key Code Media, Inc. and \$37,217.44 from Peak Media, Inc. The purchase is being made from the lowest quote received.

Legal/Statutory Authority: City Purchasing Policy - b. Expenditures \$35,000 or greater Authority to Award: City Council

BUDGET/FISCAL INFORMATION:**REVENUE**

Source	Amount	Type
Fees/Charges for Service		
Grants for Projects		
Loans on Project		
Other		
Total	\$0.00	

EXPENSE

Proposed Project Cost.

Project Budget	Amount	Funds
Project Cost	\$37,217.44	100-1025-411.74-30
Loans on Project		
Grants for Project		
Other/Outside Projects		
City's Amount	\$37,217.44	
Contingency 0%	\$0.00	
Total Amount	\$37,217.44	

Amount spent to date (approved and adopted by Council)

Budget	Amount	Funds
Total Budget Allocation		
Less Amount Spent to Date		
Remainder of Budget	\$0.00	

Proposed Cost (Approval of this item authorizes preparation of a budget revision for the proposed amount)

Expenditures	Amount	Fund
Proposed Expenditure		
Current Budget		
Additional Amount Requested		
Total Proposed Budget	\$0.00	

Responsible Staff:

Future dates are subject to change

Janine Jordan, City Manager
Jonathan Rhoades, IT Manager

Attachments:

Peak Media Quote

Key Code Media Quote