

**MINUTES  
CITY OF LARAMIE, WYOMING  
LARAMIE PLANNING COMMISSION  
MARCH 8, 2021**

**1. CALL TO ORDER**

Meeting was called to order by Chair Polk at 4:31 p.m.

Members present: Jim McGrath, Barry Nelson, Jake Schneider, Evan Townsend, and Shannon Polk (Chair).

Members absent: Katherine Kasckow; 1 vacancy

Council Liaison: Brian Harrington (Absent)

Staff Present: Derek Teini, Planning Manager; Matthew Cox, Associate Planner; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

**2. APPROVAL OF AGENDA AND MINUTES**

**2.A. Changes and Approval of Agenda**

MOTION BY MCGRATH, seconded by Townsend, that the Agenda was approved as presented.

MOTION CARRIED by voice vote.

**2.B. Planning Commission Meeting Minutes**

**2.B.i. LPC Minutes 2.22.2021**

MOTION BY TOWNSEND, seconded by Schneider, to approve the minutes from February 22, 2021.

MOTION CARRIED by voice vote.

**3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken**

None.

**4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS**

Teini- USAC meeting was last July, probably looking at June July for the next meeting. Provided information on USAC for newer Commission members.

**5. DISCLOSURES - Ex-parte communications; potential conflicts of interest**

None.

**6. CURRENT PLANNING PROJECTS**

**6.A. OLD BUSINESS:** No items.

**6.B. NEW BUSINESS:**

**6.B.i. FP-21-01 Paintbrush Addition, 3rd Filing Final Plat**

MOTION BY TOWNSEND, seconded by Nelson, to approve to the City Council the Paintbrush Addition, 3rd Filing Final Plat, based on findings of fact and conclusions of law.

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Roll call showed Aye: McGrath, Nelson, Schneider, Townsend, and Polk. Nay: None. Absent: Kasckow. 1 Vacancy MOTION CARRIED.

**6.B.ii. Z-21-01: Laramie Plains Civic Center Zoning Amendment**

MOTION BY TOWNSEND, seconded by Schneider, approve an amendment to the City of Laramie's Official Zoning Map rezoning a property from R3 (multi-family Residential) District to DC (Downtown Commercial) District according to the findings of fact and conclusions of law.

Roll call showed Aye: McGrath, Nelson, Schneider, Townsend, and Polk. Nay: None. Absent: Kasckow. 1 Vacancy MOTION CARRIED.

**7. LONG RANGE PLANNING PROJECTS**

No items.

**8. VARIANCES (sitting as Board of Adjustment)**

No items.

**9. ADJOURN**

MOTION BY NELSON, seconded by Townsend, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:23 p.m.

APPROVED:

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Shannon Polk, Planning Commission Chair

Date

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Derek Teini, Planning Manager

Date